



**Santa Cruz Consolidated
Emergency Communications Center**


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9-1-1 FIRE
POLICE
MEDICAL



Scotty A. Douglass
General Manager

**COMMUNICATIONS OPERATIONS
TRAINING POLICY/PROCEDURE**

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|---|-------------------------------------|
| Policy No. 8621 | Date Issued: October 2, 1996 |
| Section: 8600 – In-Service Training | Date Revised: March 11, 2009 |
| Accreditation Standards: None | |
| SUBJECT: RIDE-ALONGS | |
| APPROVED:  Scotty A. Douglass, General Manager | |

1.0 Purpose

1.1 To provide opportunities for training and improved communications with User Agency field personnel.

2.0 Voluntary Ride-Alongs

2.1 Voluntary ride-alongs must be approved, in advance, by an Operations Supervisor.

2.1.1 A maximum of eight (8) hours per year of voluntary ride-alongs may be approved for any one dispatch employee.

2.2 In accordance with Policy No. 1230 (Overtime), dispatch employees may receive overtime for completing a ride-along, in accordance with the above procedure.

3.0 Scheduled Ride-Alongs

3.1 As staffing levels allow, User Agency ride-alongs may be built into dispatch employee's regular work schedules.

4.0 Ride-Along Forms

4.1 A ride-along form must be completed for all ride-alongs, voluntary or scheduled.

4.1.1 Dispatch employees will submit their completed ride-along forms to their Operations Supervisor.

4.1.2 Operations Supervisors will provide the Support Services Manager with one copy of all completed ride-along forms and use the original for payroll purposes.