




**Santa Cruz Consolidated  
Emergency Communications Center**

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Michael J. McDougall  
General Manager

**COMMUNICATIONS OPERATIONS  
FIRE SERVICE POLICY**

<b>Policy No.</b> 5680.80	Date Issued:	March 31, 1999
<b>Section:</b> 5600 – Notification and Call-Out Procedures	Date Revised:	December 17, 2004
Accreditation Standards: None		
<b>SUBJECT: CALIFORNIA DEPARTMENT OF FORESTRY (CDF) TEAR AND RUN PRINTER</b>		
<b>APPROVED:</b>		
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**1.0 Purpose**

1.1 To provide a procedure for notifying the CDF Emergency Command Center (ECC) in Felton of calls for service in the CDF/County Fire jurisdiction that are dispatched by the SCCECC.

**2.0 Procedure**

2.1 The CDF Felton ECC has a tear and run printer connected to the SCCECC CAD network. The CDF Felton ECC tear and run printer will automatically activate upon dispatch of CDF to any SCCECC CAD incident.

2.2 Calls for service in CDF/County Fire jurisdiction that are dispatched by SCCECC (for example, medicals) will be dispatched in CAD using the same procedure as when SCCECC Fire User Agencies are dispatched.

2.2.1 CAD will recommend a "NCDF" unit which will be dispatched to the incident.

2.3 The Felton ECC will receive the initial dispatch on the tear and run printer, eliminating the need for a telephonic notification.

2.4 The Felton ECC will notify the SCCECC Fire Dispatcher by radio or intercom that they copy the incident (i.e., “NetCom, CDF copies medical at 500 Corralitos Road).

2.4.1 The SCCECC Fire Dispatcher will status the “NCDF” unit as copying the page (“CP”).

2.5 If the “NCDF” unit times out in the dispatched (“DS”) status without an acknowledgment from the Felton ECC, the SCCECC Fire Dispatcher will immediately hot line the Felton ECC to confirm receipt of the tear and run printout or relay incident information, if needed.