



COMMUNICATIONS OPERATIONS
FIRE SERVICE POLICY

Policy No. 5330 Date Issued: June 1, 1996
Section: 5300 - Radio Procedures Date Revised: September 11, 2017
Accreditation Standards: None
SUBJECT: STANDARD DISPATCH FORMAT
APPROVED: [Signature]
Chairperson, Fire Service Users Subcommittee
APPROVED: [Signature]
Dennis Kidd, General Manager

Dispatchers will broadcast fire incident dispatches in two segments, as follows:

- First segment:
1. Pager tones
2. Voice broadcast, in the following order:
a. Unit Assignment (agency, station, apparatus, and/or personnel assignment)*
b. Incident Type (including any BRIEF emergent information)
c. Location
d. Field unit/scene safety information (including premise history information, if safety related)
e. High and low cross streets
f. Map page and grid
g. Command Channel assigned
h. TAC channel assignment
i. Time

* Incidents without a specific assignment will be broadcast: "Attention all (agency) fire fighters..." Incidents for off-duty or special response personnel will be broadcast "Attention all (team or off duty) personnel..."

The second segment will be broadcast after the assigned units have advised they are en-route to the incident.

- Second segment:
 1. Additional information regarding site access (i.e., residence is in a gated community, gate code is...)
 2. Additional information regarding the incident type (i.e., multiple reports...)
 3. Additional information provided by comment flags and premise history (not safety related).
 4. Additional information as requested by responding unit(s).

Examples:

"Engine 3110, Engine 3112, structure fire. 120 Church Street between Pacific Avenue and Cedar Street. Map page S21. Yellow (or red) command channel. Blue tactical channel. 1430 hours." "NetCom, Engine 3110 en route." "Engine 3110, flames seem coming from the roof."

"Zayante, public service. 245 Elm Drive. Between Azalea Drive and Pine Drive. Map page L19. 2217 hours." "NetCom, Engine 2410 en route". "Engine 2410, this is a pick up and put back."

"Engine 2510, Medic 3, vehicle accident with injuries. Northbound Highway 17 at Jarvis Road. Map page K25. 0430 hours." "NetCom, Engine 2510 en route". "Engine 2510, CHP is on the scene."

Dispatchers will broadcast medical incident dispatches in accordance with Policy No. 6370 (Standard Dispatch Format).