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9-1-1 FIRE
POLICE
MEDICAL

Michael J. McDougall
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COMMUNICATIONS OPERATIONS
FIRE SERVICE POLICY

Policy No.	**5315**	Date Issued:	June 1, 1996
Section:	5300 – Radio Procedures	Date Revised:	August 1, 2005
Accreditation Standards:	None		

SUBJECT: ACKNOWLEDGMENT

APPROVED: _____

Chairperson, Fire Service Users Subcommittee

APPROVED: _____

Michael J. McDougall, General Manager

Upon dispatch, responding units will broadcast their unit number and status, for example: "Engine 4312, responding". Units equipped with MDC's shall use them to make status changes, except when responding into a neighboring agency that does not utilize MDCs.

Dispatchers will acknowledge unit status change radio transmissions with the unit's identifier and the time.

When arriving units provide a size up, dispatchers will repeat as much of the information as possible for the benefit of other responding units. This broadcast will conclude with the arrival time.

When a Duty Chief, or "03" unit, is identified, dispatchers will direct additional or updated information to the Duty Chief until the Incident Commander is identified or dispatchers are otherwise advised.

Roll Call

A "roll call" is a tool that can be used to effectively manage radio traffic and prevent units from transmitting simultaneously thus making radio traffic inaudible. When multiple units are dispatched on a single incident and responding concurrently, dispatchers may conduct a

roll call. A roll call will be used when dispatchers feel it will have an overall benefit on the organization of the Fire Red radio channel. After units are dispatched, dispatchers will confirm the assignment by stating, "Units responding to the *(structure fire)* at *(100 Main Street)*, confirm response. *(E4412)*... (wait for response); *(E4411)*... (wait for response); *(T4470)*... (wait for response)." Once all dispatched units have confirmed their response, dispatchers will notify the Duty Chief that, "all units are responding".