



**COMMUNICATIONS OPERATIONS
FIRE SERVICE POLICY**

Policy No.	5165	Date Issued:	June 26, 2000
Section:	5100 – CAD Procedures	Date Revised:	November 13, 2023
SUBJECT: NON-INCIDENT RELATED TIME OUTS			
APPROVED:	<u><signed copy on file></u> Chairperson, Fire Service Users Subcommittee		
APPROVED:	<u><signed copy on file></u> Amethyst Uchida, General Manager		

Certain non-incident related status codes have been assigned a time out value. When a status code meets and/or exceeds its time out value, it will change color prompting the dispatcher to verify the unit’s current status. This tool helps both field and dispatch personnel to maintain accurate unit status.

In addition to the specific status codes identified below, time out values may be added to other, non-incident related status codes, when and if an operational need exists.

When a non-incident related status code times out, the dispatcher will verify the unit’s current status by phone or radio. Once verified, the dispatcher will either update the unit’s status or reset the time out, as appropriate.

Move-Ups

When an apparatus is placed in a move-up status, it will time out in four (4) hours.

Vehicle or Equipment Maintenance

When an apparatus is placed in a vehicle or equipment maintenance status, it will time out in eight (8) hours.

Not Available (NA)

When an apparatus is placed in a short term Not Available (NA) status, it will time out in four (4) hours.