COMMUNICATIONS OPERATIONS
FIRE SERVICE POLICY

Policy No.	**5130**	Date Issued:	June 1, 1996
Section:	5100 – CAD Procedures	Date Revised:	November 13, 2023

SUBJECT: CAD COMMENTS

APPROVED: <u><signed copy on file></u>
Chairperson, Fire Service Users Subcommittee

APPROVED: <u><signed copy on file></u>
Amethyst Uchida, General Manager

All radio traffic and other information pertaining to an incident will be logged with the dispatch incident. CAD automatically time stamps all entries so it is not necessary to also type the time information is logged.

Approved codes and abbreviations should be used to facilitate brevity.

Examples of types of traffic logged include, but are not limited to:

- Initial size up
- Tactical frequency assignment when responding to mutual aid
- ICS activation
- MCI declaration
- Initiation of CPR
- Request for and cancellation of resources
- Request for law enforcement assistance
- Injured fire fighter
- Notifications made (CHP, water dept, environmental health, etc)
- Scene Safety direction/notification, including life safety alerts
- Swimmer in the water

"All clear" (search for subj or personnel has been completed)