

SCR911 PRELIMINARY BUDGET FY 23/24

**OPERATING BUDGET
EXPENSES (700600)**

Acct #	Description	Adopted FY 22 23	Mid Year Adjustment	Amended FY 22 23	YTD	Est. Actual FY 22 23	Preliminary FY 23 24
51000	Regular Pay	4,346,587		4,346,587		4,201,111	4,912,311
51005	Overtime Pay	410,000		410,000		622,428	596,270
51010	Extra Help	100,000		100,000		69,525	100,000
51040	Differential Pay	120,000		120,000		107,179	120,000
52010	Medicare, OASDI, SS	76,000		76,000		75,154	76,000
52015	Retirement (PERS)	850,881		850,881		780,074	863,126
53010	Insurance & Benefits	1,101,523		1,101,523		1,099,877	1,158,301
53015	Unemployment	15,050		15,050		9,847	15,400
54010	Worker's Compensation	50,000		50,000		47,239	45,000
Total Salaries and Benefits		7,070,041		7,070,041	0	7,012,434	7,886,408

Acct #	Description	Adopted FY 22 23	Mid Year Adjustment	Amended FY 22 23	YTD	Est. Actual FY 22 23	Preliminary FY 23 24
61215	Radio Services	26,383				22,033	26,383
61221	Telephone	90,000				99,314	110,000
61312	Inventoriable Items	29,500				24,788	23,175
61535	Other Insurance	100,849				103,335	122,889
61730	Maint/Other Equip (Systems)	493,289				492,739	516,623
61845	Maint Struc/Grounds	69,755				89,304	87,701
62020	Memberships	3,464				3,729	3,464
62111	Misc. Expenses/Svs	1,500				2,380	2,500
62215	Books	200				50	200
62217	Misc. Non-Inventory Items	10,600				14,459	10,600
62218	Paper	5,000				4,475	5,000
62219	Computer Software	86,545				40,805	102,396
62220	Copier Supplies	300				397	450
62221	Postage	400				336	400
62222	Magazine Subscriptions	0				0	0
62223	Supplies	20,000				20,000	20,000
62301	Accounting & Auditing Fees	32,000				30,729	35,000

SCR911 PRELIMINARY BUDGET FY 23/24

Operating Budget Expenses (cont.)

Acct #	Description	Adopted FY 22 23	Mid Year Adjustment	Amended FY 22 23	YTD	Est. Actual FY 22 23	Preliminary FY 23 24
62304	Attorney Fees	10,000				8,563	12,000
62325	Data Processing Charges	45,000				45,064	168,006
62381	Professional Services	48,323				69,648	77,778
62420	Publications and Legal Notices	500				250	500
62500	Rents & Leases (Equipment)	3,500				3,647	3,500
62610	Rents & Leases (Structures)	35,652				22,204	38,292
62715	Small Tools and Instruments	500				441	500
62914	Education & Training	10,000				6,840	12,100
62926	Mileage	2,500				1,313	2,500
62928	Travel	8,700				10,122	9,700
62930	Registration	7,000				5,869	7,000
63070	Utilities	99,000				102,219	110,000
Total Services and Supplies		1,240,460			0	1,225,054	1,508,657
Subtotal Operating Expenses		8,310,501			0	8,237,487	9,395,065
Acct #	Description	Adopted FY 22 23	Mid Year Adjustment	Amended FY 22 23	YTD 0	Est. Actual FY 22 23	Preliminary FY 23 24
98700	Approp for Contingencies	332,420				0	375,803
Total Contingencies		332,420			0	0	375,803
86204	Fixed Asset Equipment	0				0	0
Total Fixed Assets		0			0	0	
GRAND TOTAL EXPENSES		8,642,921		7,070,041	0	8,237,487	9,770,867

underbudget **405,433**

SCR911 PRELIMINARY BUDGET FY 23/24

**OPERATING BUDGET
REVENUE (700600)**

Acct #	Description	Adopted FY 22 23	YTD	Est. Actual FY 22 23	Preliminary FY 23 24
40430	Interest	3,700		12,391	5,000
40440	Rents and Concessions	75,042		75,916	119,335
	EOC Space	21,481		21,481	22,362
	Tower Space Subleases	36,060		34,145	77,073
	Tower Utilities Reimbursement	17,500		20,290	19,900
42047	Charges for Current Services (Users)	2,586,894		2,604,883	2,936,820
42044	Member Contributions	5,545,595		5,545,595	5,939,148
	County	1,862,430		1,862,430	1,985,433
	Capitola	512,813		512,812	547,449
	Santa Cruz	1,870,992		1,870,992	2,010,924
	Watsonville	1,299,361		1,299,361	1,395,341
41654	Medical Charges - Employee	72,043		59,768	62,709
42384	Other Revenue	317,000		298,919	305,225
	Misc. Users/Records charges	117,637		99,554	105,862
	Reimbursements (Users)	16,139		16,141	16,140
	SCMRS Indirect Overhead	48,224		48,224	48,224
	Fire/EMS Technician Reimbursements	135,000		135,000	135,000
	Revenue Subtotal	8,600,273	0	8,597,472	9,368,236
		Adopted	YTD	Est. Actual	Preliminary
		FY 22 23		FY 22 23	FY 23 24
NA	Operating Budget Fund Balance	42,647		42,647	402,632
	GRAND TOTAL REVENUE & FUND BAL.	8,642,920	0	8,640,119	9,770,868

Note: Operating Fund Balance was \$177,644 as of 6/30/22.

**CAPITAL BUDGET
EXPENDITURES (700700)**

Acct #	Description	Adopted FY 22 23	YTD	Est. Actual FY 22 23	Preliminary FY 23 24
86204	Capital Equipment	14,000	0	10,000	102,641
	Radio Consoles				0
	P1 Staging Environment				73,675
	VMWare New Host	14,000		10,000	-
	Logging Recorder server replacement				28,966
62381	Professional Services			0	0
61845	Building Upgrades/Maint.	0			0
Total Expenditures		14,000		10,000	102,641

**CAPITAL BUDGET
REVENUE (700700)**

40430	Interest/Excess Revenues	0		0	4,000
42044	Member Contributions				98,641
	County	47.53%		0	46,884
	Capitola	11.96%		0	11,797
	Santa Cruz	22.86%		0	22,549
	Watsonville	17.65%		0 FY	17,410
42462	Transfer in from Operating				
Revenue subtotals		0	0	0	102,641
Fund Balance Usage					
Total Revenues & Fund Balance		0	0	0	102,641

Fund Balance Summary	
Fund Balance as of 6/30/21	2,007
To Be Used in FY	0
Remaining Fund Balance for Future Years	2,007

SCR911 PRELIMINARY BUDGET FY 23/24

**DEBT SERVICE
EXPENDITURES (700650)**

Acct #	Description	Adopted FY 22 23	YTD	Est. Actual FY 22 23	Preliminary FY 23 24
62345	Bond Paying Agent Fees	3,205		3,205	3,205
74110	Principal	322,780		322,780	337,513
	Lease Revenue Bonds	165,000			175,000
	CAD Premier One 7 of 10	157,780			162,513
74425	Interest on Long Term Debt	144,293		144,293	132,959
	Lease Revenue Bonds	119,163			112,563
	CAD Premier One 7 of 10	25,130			20,397
	Total Expenditures	470,277		470,277	473,677

**DEBT SERVICE
REVENUE (700650)**

40430	Interest Income	0		0	0
42044	Member Contributions	470,277		470,277	473,677
	County	47.53%	222,810		225,139
	Capitola	11.96%	56,066		56,652
	Santa Cruz	22.86%	107,163		108,283
	Watsonville	17.65%	82,739		83,604
	Revenue subtotal				473,677
	Fund Balance				
74425	Transfer in from Misc. Revenue				
	Total Revenue	470,277	0	470,277	473,677

NOTE: Fund Balance was **-\$1,620** as of 6/30/22

COST SHARING SCHEDULE

	Total	County	Capitola	Santa Cruz	Watsonville	Fire	Ambulance	Hollister	San Benito
Operating Expenditures FY 23/24	9,770,867	2,425,639	661,708	2,301,293	1,607,911	331,757	619,039	1,250,902	572,619
		24.83%	6.77%	23.55%	16.46%	3.40%	6.34%	12.80%	5.86%
Operating Credits									
EOC Rent (Operating)	(22,362)	(7,753)	(2,113)	(7,355)	(5,141)				
Interest (Operating)	(5,000)	(1,734)	(473)	(1,645)	(1,150)				
Other (Operating)	(867,539)	(300,776)	(81,982)	(285,333)	(199,447)				
		34.67%	9.45%	32.89%	22.99%				
Net Operating	8,875,967	2,115,377	577,140	2,006,961	1,402,174	331,757	619,039	1,250,902	572,619
Debt Service Expenditures	473,677	225,139	56,652	108,283	83,604	0	0	0	0
Debt Service Credits									
Interest Earnings + Fund Balance	0	-	-	-	-	0	0	0	0
		47.53%	11.96%	22.86%	17.65%	0.00%	0.00%	0.00%	0.00%
Net Debt Service	473,677	225,139	56,652	108,283	83,604	0	0	0	0
Capital Expenditures	102,641	48,785	12,276	23,464	18,116	0	0	0	0
		47.53%	11.96%	22.86%	17.65%	0.00%	0.00%	0.00%	0.00%
Capital Credits									
Interest (Capital)	(4,000)	(1,901)	(478)	(914)	(706)	0	0	0	0
Other Revenue	0	0	0	0	0	0	0	0	0
Other (Fund Balance)	0	0	0	0	0	0	0	0	0
		47.53%	11.96%	22.86%	17.65%	0.00%	0.00%	0.00%	0.00%
Net Capital	98,641	46,885	11,798	22,550	17,410	0	0	0	0
Capital/Debt Service Subtotal	572,318	272,023	68,449	130,832	101,014	0	0	0	0
Cost Sharing Adjustment		(\$129,944)	(\$29,691)	\$3,964	(\$6,833)	\$19,432	\$36,260	\$73,270	\$33,541
TOTAL ANNUAL BUDGET	9,448,285	2,257,457	615,898	2,141,757	1,496,356	351,189	655,299	1,324,172	606,159
Previous FY Total Annual Budget Payments	8,600,352	2,084,805	568,769	1,977,945	1,381,939	309,345	577,219	1,166,395	533,935
Annual Payments % Change	9.86%	8.28%	8.29%	8.28%	8.28%	13.53%	13.53%	13.53%	13.53%
Total Annual SCR911 Budget Change				9.86%					
Total FY 2023/24 Changes	847,933	172,652	47,129	163,812	114,417	41,844	78,080	157,777	72,224

COST SHARING SCHEDULE cont.

	Total	County	Capitola	Santa Cruz	Watsonville	Fire	Ambulance	Hollister	San Benito
TOTAL ANNUAL BUDGET	9,448,285	2,257,457	615,898	2,141,757	1,496,356	351,189	655,299	1,324,172	606,159
Santa Cruz City Rent	22,362	0	0	22,362	0	0	0	0	0
Reimbursements - Users	16,140		0	4,761	3,068	8,311	0	0	0
Reimbursements - Fire/EMS GIS	135,000	0	0	22,693	14,621	34,182	63,504	0	0
Reimbursements - SCMRS Mobile Support	54,087			3,640	520	15,082	10,401	17,682	6,761
SCMRS	804,670	294,247	48,924	329,444	132,054				
Total Actual Charges FY 2023/24	10,480,543	2,551,704	664,823	2,524,657	1,646,618	408,765	729,204	1,341,854	612,920
	FY 2022/23	2,279,234	614,117	2,344,147	1,524,740	376,287	647,984	1,182,827	542,724
		11.95%	8.26%	7.70%	7.99%	8.63%	12.53%	13.44%	12.93%

**FIRE DISTRICT
COST SHARING PLAN**

Total Annual Authority Budget \$9,448,285
Fire District Share \$351,189

<u>Fire Service</u>	<u>Dist. %</u>	<u>Annual Charge Basic Services</u>	<u>Annual Charge TelCo Services</u>	<u>Total Charges Basic and TelCo</u>
Ben Lomond	3.87%	\$13,607	\$0	\$13,607
Boulder Creek	8.31%	\$29,177	\$1,140	\$30,317
Branciforte	1.19%	\$4,182	\$0	\$4,182
Central	63.15%	\$221,786	\$0	\$221,786
Felton	5.30%	\$18,624	\$0	\$18,624
Scotts Valley	16.49%	\$57,913	\$0	\$57,913
Zayante	1.68%	\$5,900	\$0	\$5,900
Totals	100.00%	\$351,189	\$1,140	\$352,329

Santa Cruz	NA	NA		
Watsonville	NA	NA		
AMR	NA	NA		

<u>Fire Service</u>	<u>Dist. %</u>	<u>Hiplink and FireDispatch Website</u>	<u>Technology Reimbursements (GIS)</u>	<u>Mobile Support</u>	<u>Total Charges Misc</u>	<u>FY 23/24 Grand Total Charges</u>
Ben Lomond	1.85%	\$278	\$1,324	\$520	\$2,122	\$15,729
Boulder Creek	3.97%	\$596	\$2,840	\$520	\$3,956	\$34,273
Branciforte	0.57%	\$85	\$407	\$1,040	\$1,533	\$5,715
Central	30.19%	\$4,529	\$21,587	\$7,281	\$33,397	\$255,182
Felton	2.54%	\$380	\$1,813	\$520	\$2,713	\$21,337
Scotts Valley	7.88%	\$1,183	\$5,637	\$4,681	\$11,500	\$69,413
Zayante	0.80%	\$120	\$574	\$520	\$1,215	\$7,115
Sub-totals	47.81%	\$7,171	\$34,182	\$15,082	\$56,435	
Santa Cruz	31.74%	\$4,761	\$22,693	\$3,640	\$31,094	\$31,094
Watsonville	20.45%	\$3,068	\$14,621	\$520	\$18,208	\$18,208
Additional Services		\$15,000				
Hiplink, FireDispatch, CAD Interfaces (Fire RMS, Tablet Command)						
TOTAL FIRE	100.00%	\$15,000.00	\$71,496.00	\$15,082	\$101,578	\$458,067
AMR			\$63,504.00	\$10,401		\$73,905
			\$135,000			\$531,973

SCHEDULE OF PAYMENTS

	Total	County	Capitola	Santa Cruz	Watsonville	Fire	Ambulance	Hollister	San Benito
Operations - 9-1-1									
Operational Billing	8,875,967	2,115,377	577,140	2,006,961	1,402,174	331,757	619,039	1,250,902	572,619
EOC Rent	22,362			22,362					
User Reimbursements	16,140	0	0	4,761	3,068	8,311	0	0	0
Fire/EMS Tech Reimbursements	135,000	0	0	22,693	14,621	34,182	63,504	0	0
Cost Sharing Adjustment		(129,944)	(29,691)	3,964	(6,833)	19,432	36,260	73,270	33,541
Sub total	9,049,468	1,985,433	547,449	2,060,740	1,413,030	393,683	718,803	1,324,172	606,159
Operations - SCMRS									
SCMRS	54,087	0	0	3,640	520				
SCMRS	804,670	294,247	48,924	329,444	132,054	0	0	0	0
Sub total	858,757	294,247	48,924	333,085	132,574				
Total Operational Billing	9,908,225	2,279,681	596,373	2,393,825	1,545,604	393,683	718,803	1,324,172	606,159
Debt Service	473,677	225,139	56,652	108,283	83,604				
Capital	98,641	46,885	11,798	22,550	17,410				
Total	10,480,543	2,551,704	664,823	2,524,657	1,646,618	408,765	729,204	1,341,854	612,920
6/15 - 1st Qtr Operations 9-1-1 (35%)	2,102,328	694,902	191,607	721,259	494,560				
6/15 - 1st Qtr Operations SCMRS (35%)	283,091	102,987	17,124	116,580	46,401				
7/1 - 1st Half User Fees (50%)	568,984					204,382	364,602	670,927	306,460
						FY 23/24 Grand Total Charges			
9/15 - 1st Half Capital (50%)	49,321	23,442	5,899	11,275	8,705				
		47.53%	11.96%	22.86%	17.65%				
9/15 - 1st Half Debt Service (50%)	236,839	112,569	28,326	54,141	41,802				
		47.53%	11.96%	22.86%	17.65%				
9/15 - 2nd Qtr Operations 9-1-1 (25%)	1,501,663	496,358	136,862	515,185	353,257				
9/15 - 2nd Qtr Operations SCMRS (25%)	202,208	73,562	12,231	83,271	33,143				
12/15 - 3rd Qtr Operations 9-1-1 (25%)	1,501,663	496,358	136,862	515,185	353,257				
12/15 - 3rd Qtr Operations SCMRS (25%)	202,208	73,562	12,231	83,271	33,143				
1/15 - 2nd Half User Fees (50%)	568,984					204,382	364,602	670,927	306,460
3/15 - 2nd Half Capital (50%)	49,321	23,442	5,899	11,275	8,705				
		47.53%	11.96%	22.86%	17.65%				
3/15 - 2nd Half Debt Service (50%)	236,839	112,569	28,326	54,141	41,802				
		47.53%	11.96%	22.86%	17.65%				
3/15 - 4th Qtr Operations 9-1-1 (15%)	900,998	297,815	82,117	309,111	211,954				
3/15 - 4th Qtr Operations SCMRS (15%)	121,325	44,137	7,339	49,963	19,886				
	8,525,770								

SCR911 PRELIMINARY BUDGET FY 23/24

**SANTA CRUZ METRO RECORDS MANAGEMENT SYSTEM
OPERATING BUDGET - EXPENSES (700690)**

Acct #	Description	Adopted FY 22 23	YTD	Est. Actual FY 22 23	Preliminary FY 23 24
51000	Regular Pay	275,390		301,144	314,874
51005	Overtime	600		0	1,000
52010	Medicare, OASDI	3,400		3,560	3,750
52015	Retirement (PERS)	52,076		52,262	53,831
53010	Insurance and Benefits	37,765		42,384	41,866
53015	Unemployment	850		276	850
54010	Workers Compensation	4,075		4,075	4,075
51010	Extra Help	0		0	0
Total Salary/Benefits		374,156	0	403,700	420,245
61221	Telephone and Telegraph	1,700		1,582	1,700
61312	Inventoriable Items	10,000		6,510	3,600
61730	Maintenance/System	184,434		65,755	88,200
62111	Misc. Expenses/Svs.	1,000		0	1,000
62217	Non-Inventory Items	1,000		500	1,000
62218	Paper	500		500	500
62219	Computer Software	38,721		44,672	7,550
62223	Supplies	1,000		477	1,000
62301	Accounting/Audit Fees	2,000		2,000	2,000
62365	Managment Services/In. Overhead	48,224		48,224	48,224
62381	Professional Services	3,500		7,500	100,000
62420	Legal Notices/Publications	500		0	500
62914	Training	5,000		1,180	5,000
62926	Mileage	2,000		1,117	3,000
62928	Travel	2,000		1,730	3,000
62930	Registration	2,000		325	4,000
98700	Approp for Contingency	0		0	0
<u>CAPITAL PROJECT</u>					
86204	Capital Expenses - RMS Debt Service	169,938		169,938	169,938
	Capital Expenses - Cradlepoints	95,000		84,107	
Total Serv./Supp.		568,517	0	436,117	440,212
TOTAL EXPENSES		942,673	0	839,818	860,457

SCR911 PRELIMINARY BUDGET FY 23/24

**Santa Cruz Metro Records Management System
OPERATING BUDGET - REVENUE (700690)**

Acct #	Description		Adopted FY 22 23	YTD	Est. Actual FY 22 23	Preliminary FY 23 24
40430	Interest		1,200		3,103	1,200
41654	Employee Medical Charges		500		1,289	500
42384	Other Revenue (MDC/Other Users)		68,403		68,403	54,087
42044	Member Contributions		670,692		670,681	804,670
	Transfer in from Fund Balance		0		96,342	0
		Santa Cruz	27.45%	229,333	229,333	247,243
		SC In Car Support		82,201	82,201	82,201
		Capitola	5.19%	45,347	45,347	48,924
		Watsonville	20.01%	119,381	119,381	132,054
		SC County	47.35%	194,429	194,429	294,247
	SCMRS MDC Hardware Maintenance		79,807			
42384	Other Revenue (MDC /Other Users)		68,403		90,709	54,087
	Ben Lomond Fire Reimbursement		2,293			520
	Boulder Creek Fire Reimbursement		3,057			520
	Branciforte Fire Reimbursement		764			1,040
	Central Fire Reimbursement		11,082			7,281
	Felton Fire Reimbursement		1,911			520
	Santa Cruz Fire Reimbursement		5,732			3,640
	Scotts Valley Fire Reimbursement		3,439			4,681
	Watsonville Fire Reimbursement		5,732			520
	Zayante Fire Reimbursement		1,911			520
	AMR (Santa Cruz) Reimbursement		7,261			10,401
	AMR (San Benito) Reimbursement		2,293			520
	San Benito Sheriff Reimbursement		6,496			6,241
	Hollister Police Reimbursement		13,375			17,162
	Hollister Fire Reimbursement		3,057			520
Revenue Subtotal			740,795	0	839,818	860,457
	Revenue Less Expenses		201,878		0	0
			Adopted		Est. Actual	
TOTAL REVENUE			942,673		839,818	860,457

Annual SCMRS Budget Change from Previous FY

-8.72%

SCR911 PRELIMINARY BUDGET FY 23/24

FY 2023/24 OPERATING BUDGET JUSTIFICATION

EXPENSES

Salaries and Benefits

51000	Regular Salaries	\$ 4,912,311
	<p>This funds the full year of operations and includes all current and negotiated salary compensation (including all incentives) for all funded positions (43 FTE Dispatchers and 12.5 FTE Admin staff with a 5% vacancy rate). Dispatchers receive a 10% market rate pay increase May 2023. Some admin employees also receive a 10% or 5% market rate pay increase in July 2023. All employees receive a 2% COLA on July 8, 2023 and an additional 2% COLA on January 6, 2024. In addition, funding for hiring incentives is also included.</p>	
51005	Overtime Pay	\$ 596,270
	<p>This estimates the cost of overtime based upon our actual experience and continuing to be significantly understaffed for the first half of FY 2023/24. It also includes additional overtime needed to support training of new dispatcher staff.</p>	
51010	Extra Help	\$ 100,000
	<p>This account funds Extra Help Dispatchers and Interns.</p>	
51040	Differential Pay	\$ 120,000
	<p>This account will fund Night Shift Premium costs for actual dispatcher hours worked between 6:00 pm and 6:00 am per our MOU agreement.</p>	
52010	Medicare Taxes	\$ 76,000
	<p>This funds Medicare taxes based upon the Federal employer rate of 1.45% of payroll for full-time, PERS covered employees and 7.65% of payroll for Extra-Help, non PERS covered employees.</p>	
52015	Retirement	\$ 863,126
	<p>This estimates the actual cost of participation in the PERS retirement system based upon our employer rate for each of our three CalPERS retirement plans. Rates for 2@55 (27.6% of our employees) = 12.47% plus underfunded liability of \$474,954, 2@60 = 10.10% (5.2% of our employees), and 2@62 = 7.68% (65.5% of our employees).</p>	
53010	Insurance and Benefits	\$ 1,158,301
	<p>This estimates the costs of the Group Health Insurance program (based upon dependant data from work force demographics) which includes all health, dental, vision, life, long term disability, and employee assistance coverage (including associated plan FY 2023/24 administration fees) in accordance with the limits as specified within Policy No. 1300 (Benefits) and the MOU. Partial, off-setting revenue received is deposited into Revenue Acct. No. 1654 - Employee Medical Charges from Authority employees who are "over the cap".</p>	
53015	Unemployment	\$ 15,400
	<p>Funds from this account will be used to pay the standard unemployment tax (4% of the first \$7,000 paid to each employee).</p>	
54010	Worker's Compensation	\$ 45,000
	<p>based upon the Public Safety Dispatcher (Clerical) calculated rate from SDRMA.</p>	

SCR911 PRELIMINARY BUDGET FY 23/24

FY 2023/24 OPERATING BUDGET JUSTIFICATION
Services and Supplies

61215	Radio Services	\$ 26,383
	This account funds the full year of radio service maintenance for all Authority Radio equipment.	
61221	Telephone and Telegraph	\$ 110,000
	This estimates the equipment, line, toll, and message rate phone charges for the administrative and operational phone lines and service charges for cellular phones. Funds from this account will also be used to fund all lease line radio circuit charges at the primary and alternate site based upon the actual costs of the installed lines.	
61312	Inventoriable Items	\$ 23,175
	This account is used to purchase equipment for the Communications Center. This year's funding includes computers for administrative staff and the dispatch center (these are purchased under a lease with \$1 buyout options to normalize spending and maintain reliable modern computers), new printers for the dispatch center, and updated laptops for the Authority's community education and tactical dispatch programs.	
61535	Other Insurance	\$ 122,889
	This account includes the S.D.R.M.A. estimated amount to fund all General Commercial Liability, Public Officials Errors and Omissions, Employment Practices Liability, Property and Equipment, and Dispatcher/9-1-1 Errors and Omissions Insurance coverage. This account also funds an additional \$5 million commercial umbrella policy rider and Rental Interruption Insurance (per Auditor recommendation). The cost includes a 5% discount for multiple policies (Workers Comp	
61730	Maint/Other Equipment (Systems)	\$ 516,623
	Funds from this account will be used to pay the annual maintenance costs to cover all components of our Premier One Computer-Aided-Dispatch System, PulsePoint System, Digital Paging Interface, scheduling software, voice recorder, ESRI GIS system, edge security appliance, backup appliance, and Emergency Medical Dispatch software.	
61845	Maint/Structure and Grounds	\$ 87,701
	General building maintenance, including UPS, HVAC, Generator, Landscape, and Janitorial. The proposed budget also includes critical repairs for the employee parking lot's gate and gate operator (\$10,000), repaving and restriping the front parking lot (\$3,000), and upgrading electrical in the server room (\$7,500).	
62111	Miscellaneous Non-Inventoriable Items	\$ 10,600
	Funds from this account will be used to purchase chairs, keyboards, speakers, and headsets to support the Dispatch operation	
62218	Paper	\$ 5,000
	Funds in this account will be used to publish Operating and Training Manuals, Newsletters, Annual Reports, Meeting Minutes as well as other normal paper needs.	

SCR911 PRELIMINARY BUDGET FY 23/24

FY 2023/24 OPERATING BUDGET JUSTIFICATION

Services and Supplies (Cont.)

62220	Computer Software	\$	102,396
	site maintenance. New for FY 22/23 is a recognition software subscription.		
62223	Supplies	\$	20,000
	Funding for this account is based on our current and historical costs of operations. It includes all miscellaneous office supplies which are not heretofore covered within another account. The estimate also takes into account the need for training supplies, binders, specialized duplicating, training aids, facility replacement items and all other small supply items.		
62301	Auditing and Accounting	\$	35,000
	Estimated based upon current year per check payroll charges and the anticipated cost of a one year audit.		
62325	Data Processing Charges	\$	168,006
	This account will fund the County's annual charges for the connection and use of the Law Enforcement Message Switch system used to access State and National Crime Informational databases and other local systems. A significant rate increase has been imposed for FY 2023/24 (was \$45,064 in FY 2022/23).		
62304	Attorney Fees	\$	12,000
	It is anticipated there will be an increase of the Authority's need for the Attorney to review the JPA agreement, User agreements, employee job descriptions, and Authority policy as outlined in the Strategic Plan		
62381	Professional Services	\$	77,778
	associated with actuarial services, charges associated with the hiring process including background checks, and a classification study. It is anticipated this will be the final year of the EMD quality assurance outsourcing.		
62610	Rents and Leases (Structures)	\$	38,292
	This account funds our space in Watsonville and Hollister for both of the Alternate Sites.		
62914	Education and Training	\$	12,100
	Funds in this account will pay the costs associated with our on-site training events and selected off-site Seminars such as CalNENA, CPR training for any new employee, the training of additional EMD Dispatchers, and Medical Priority Dispatch (MPSD) training tuition.		

**FY 2023/24 OPERATING BUDGET JUSTIFICATION
Services and Supplies (Cont.)**

62928	Travel	\$	9,700
	<p>This account funds the travel expenses for Authority employees for off-site events. This fund doesn't include travel expenses for reimbursable training activities covered by the \$10,000 training allotment from the State of California.</p> <p>This year's proposed travel includes:</p> <ol style="list-style-type: none"> 1. Attendance by Systems and Operations staff at the Annual Motorola Users Group Conference. This 4-day event is hosted by our CAD vendor and provides a forum for current Motorola CAD users to expand their knowledge of existing CAD software and to influence the design and development of future CAD software. 2. Attendance by Admin Staff members to management training events crucial for succession planning and professional development. 3. Attendance by Operations Supervisor and Analyst at the Navigator Conference in order to obtain EMD-Q Certification. 		
63070	Utilities	\$	110,000
	<p>This account will fund PG&E, water, and garbage based upon our actual experience.</p>		
98700	Contingency (Operating Budget)	\$	375,803
	<p>This account includes the 4% reserve as required by the JPA Agreement.</p>		

SCR911 PRELIMINARY BUDGET FY 23/24

**FY 2023/24 OPERATING BUDGET JUSTIFICATION
REVENUE**

40430	Interest	\$ 5,000
	Contributions and are based upon historical experience and anticipated payment schedules.	
40440	Rents and Concessions	\$ 119,335
	Wireless, and Cruzio for one year of tower space rent based upon the terms of their Agreements (total of \$77,073) plus \$19,900 for PG&E Electrical reimbursement and \$22,362 for rental income from the EOC offices.	
41654	Medical Charges - Employees	\$ 62,709
	Funds in this account will be received from employees whose total monthly medical premiums exceed the negotiated amounts outlined in the MOU and policy.	
42047	Charges for Current Services	\$ 2,936,820
	Funds in this account will be received from the Fire Districts, the County Paramedic Transportation Provider (AMR), the City of Hollister, and the County of San Benito. The amount is determined by the approved cost sharing formula, which sets Associate Member percentages based on Calls for Service (CFS) as measured by our CAD (during the model years as approved) and an approved Minimum Staffing Model.	
42044	Member Contributions	\$ 5,939,148
	Funds in this account will be received from the four Member Agencies. The amounts for each Agency are calculated based upon the cost sharing formula approved in February 2022 and the calculation of CFS data (using the model years of 2019, 2020, and 2021 as required). Adjustments are also made to account for capital/debt service contributions and cost sharing adjustments necessary to arrive at each agency's appropriate percentage of Total Annual Budget (see <i>Cost Sharing Schedule, Actual to be Charged</i>).	
42384	Other Revenue	\$ 305,225
	This account anticipates receiving \$105,862 in incidental fees from occasional and/or specialized users and recording reproduction charges. An additional \$14,340 in User Agency reimbursements for 1) CAD/Fire Station Alerting lease line charges and 2) County HSA reimbursements for a) support and distribution of ambulance provider performance reports, b) remote recording of Hospital to Medic communication lines, and c) remote CAD and recorder access. The account also anticipates receiving \$135,000 from All Member and User Agencies to support contracted GIS and mapping services and \$48,224 from SCMRS for Indirect Management Overhead charges.	
NA	Previous Year Budget Surplus	\$ 70,212
	Funds in this balance will be used to reduce Member Contributions.	
NA	Previous Year Reserve Excess	\$ 332,420
	It is anticipated that the Operating Contingency for FY 2022/23 will remain positive, and as such, it will be used to reduce Member Contributions as required by our Joint Powers Agreement.	

**FY 2023/24 DEBT SERVICE BUDGET JUSTIFICATION
EXPENSES**

74110	Principal on Long Term Debt	\$	337,513
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This account will be used to fund Bond principal payments to the Bond Holders. The amount is determined by the Official Statement. Also included in this account is the fifth of 10 payments of principal for the Premeir One CAD mainframe.

74425	Interest on Long Term Debt	\$	132,959
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This account will be used to fund Bond principal payments to the Bond Holders. The amount is determined by the Official Statement. Also included in this account is the fifth of 10 payments of principal for the Premeir One CAD mainframe.

62345	Bond Paying Agent Fees	\$	3,205
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This account funds the annual administration fees to be paid to the Bond Trustee (Bank of New York). This account also funds the annual Rebate Calculation fee to be performed by Harrell and Associates.

40430	Interest/Excess Reserves	\$	-
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Funds in this account will be used to off-set Debt Service payments.

40244	Member Contributions	\$	473,677
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Funds in this account will be collected from the four Member Agencies. The amounts for each Agency are calculated based upon the capital cost sharing percentages used to secure the Bonds. These amounts are partially off-set by additional User fees (see *Cost Sharing Schedule, Cost Sharing Adjustment*) and space rental payments (Santa Cruz City EOC and Verizon Wireless) collected and credited to the Operating Budget in order to arrive at each participating agency's appropriate percentage of Total Annual Budget (see *Cost Sharing Schedule, TOTAL ANNUAL BUDGET and Total Actual Charges*).

SCR911 PRELIMINARY BUDGET FY 23/24
FY 2023/24 CAPITAL BUDGET JUSTIFICATION
EXPENSES

96204	Capital Equipment	\$	102,641
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For FY 23/24 we will add a Staging Environment to our CAD system and replace the hardware for our recording solution, Higher Ground.

61854	Building Upgrades/Maint.	\$	-
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SCR911 PRELIMINARY BUDGET FY 23/24

**FY 2023/2024 CAPITAL BUDGET JUSTIFICATION
REVENUE**

40430	Interest/Excess Revenues	\$	4,000
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Funds in this account represent interest received on Member Contributions and are based upon historical experience and anticipated payment schedules. There will be no interest anticipated in this sub-object as no revenue will be collected to fund the first-year of the capital projects.

42044	Member Contributions	\$	98,641
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Funds in this account are typically collected from the four Member Agencies. The amounts for each Agency are calculated based upon the cost sharing percentages used to secure financing. These amounts are then partially off-set by additional User fees (see *Cost Sharing Schedule, Cost Sharing Adjustment*) collected and credited to the Operating Budget in order to arrive at each participating agency's appropriate percentage of Total Annual Budget (see *Cost Sharing Schedule, TOTAL ANNUAL BUDGET and Total Actual Charges*).

**SANTA CRUZ METROPOLITAN RECORDS SYSTEM (SCMRS)
FY 2023/2024 OPERATING BUDGET JUSTIFICATION
Salaries and Benefits**

51000	Regular Salaries	\$ 314,874
	approved salary compensation for the funded position of one (1.0 FTE) Systems Division Manager, one (1.0 FTE) Senior Systems Technician, and 0.25 FTE of the General Manager due to the ongoing RMS implementation	
52015	Retirement	\$ 53,831
	This estimates the actual cost of participation in the PERS retirement system for the personnel assigned and working on the SCMRS program. The amount is based upon the Authority employer rate schedule of 11.47% plus a share of the agency's underfunded accrued liability (\$19,974.70 this year).	
53010	Insurance and Benefits	\$ 41,866
	This estimates the costs of the Group Health Insurance program (based upon dependant data from the 2.5 currently funded employees) which includes all health, dental, vision, drug, life, long term disability, and employee assistance coverage in accordance with the limits as specified within Policy No. 1300 (Benefits).	

Services and Supplies

61730	Maintenance/Systems	\$ 88,200
	This account funds annual hardware and software maintenance charges for RMS, RadiolP (network management/VPN software), Cradlepoint (mobile routers), and Track-It.	
61730	Software	\$ 7,550
	The software budget funds endpoint protection and remote management software solutions as well as miscellaneous productivity software and a small cushion for unanticipated software purchases.	
62365	Management Services/Overhead	\$ 48,224
	time and costs not otherwise itemized within this budget unit that are expended to support the administration of the program and budget, supervision of the SCMRS assigned staff, and to provide office space for SCMRS operations. The fee is determined through the use of an overhead formula which is reviewed annually by the Controller for the Authority.	
62381	Professional Services	\$ 100,000
	To support the RMS replacement endeavor, funding for a consultant to provide project management support is requested. Attorney fees are also paid from this sub-object.	
62914	Training	\$ 5,000
	Funds requested in this category support SCMRS staff attending training related to new or upgraded systems, mostly related to the new RMS.	

86204 **Fixed Assets** \$ **169,938**

This includes \$169,938 for the RMS debt service payment and \$95,000 for replacing Cradlepoint Mobile Routers.

**SANTA CRUZ METROPOLITAN RECORDS SYSTEM (SCMRS)
 FY 2023/2024 OPERATING BUDGET JUSTIFICATION
 REVENUE**

40430	Interest	\$ 1,200
	Funds in this account represent interest received and are based upon historical experience and anticipated payment schedules.	
42044	Member Contributions	\$ 804,670
	Funds in this account will be received from the four Participants. The amounts for each participant are calculated based upon the criteria outlined in Policy 334 are adjusted tri-annually in accordance with this policy and the provisions of the SCMRS Agreement.	
41654	Other Revenue	\$ 54,087
	Funds in this account are received from other User Agencies to reimburse personnel costs in support of the P1 Mobile Data Computer program and system participation agreements.	
NA	Fund Balance Transfer	\$ -
	The SCMRS undesignated fund balance as of 6/30/2022 was \$125,073. The FY 2022/2023 budget assumed the fund balance would be higher and member revenues were reduced accordingly. It is anticipated we will need \$96,342 of the fund balance to completely support the current budget. Therefore it is not recommended any additional money be used to offset revenue collection in FY 2023/2024	
NA	Previous FY Budget Surplus	\$ -
	Excess funds may be applied to offset expenses in the upcoming fiscal year. There are not projected to be excess funds available this year.	

PDs Only \$5,200