

SCR911 FINAL BUDGET FY 21/22

**OPERATING BUDGET
EXPENSES (700600)**

Acct #	Description	Adopted FY 20 21	Mid Year Adjustment	Amended FY 19 20	YTD	Est. Actual FY 20 21	FINAL FY 21 22
51000	Regular Pay	4,082,240				3,887,557	4,103,991
51005	Overtime Pay	309,036				422,036	414,917
51010	Extra Help	125,000				93,790	100,000
51040	Differential Pay	118,000				112,243	120,000
52010	Medicare, OASDI, SS	76,000				73,035	76,000
52015	Retirement (PERS)	740,302				734,706	772,838
53010	Insurance & Benefits	949,783				894,374	860,226
53015	Unemployment	14,000				11,015	14,000
54010	Worker's Compensation	56,381				56,626	53,000
Total Salaries and Benefits		6,470,742		0	0	6,285,382	6,514,972

Acct #	Description	Adopted FY 20 21	Mid Year Adjustment	Amended FY 19 20	YTD	Est. Actual FY 20 21	FINAL FY 21 22
61215	Radio Services	23,634				23,100	24,731
61221	Telephone	90,000				89,710	85,000
61312	Inventoriable Items	24,500				22,492	28,175
61535	Other Insurance	82,486				82,486	86,423
61730	Maint/Other Equip (Systems)	465,924				474,817	583,872
61845	Maint Struc/Grounds	63,000				56,890	62,305
62020	Memberships	3,200				2,875	2,875
62111	Misc. Expenses/Svs	1,500				1,480	1,500
62215	Books	968				0	0
62217	Misc. Non-Inventory Items	8,500				4,162	6,000
62218	Paper	5,000				3,393	5,000
62219	Computer Software	31,800				29,042	85,649
62220	Copier Supplies	300				232	300
62221	Postage	400				432	400
62222	Magazine Subscriptions	50				0	0
62223	Supplies	20,000				13,879	20,000
62301	Accounting & Auditing Fees	29,000				30,783	32,000

SCR911 FINAL BUDGET FY 21/22

Operating Budget Expenses (cont.)

Acct #	Description	Adopted FY 20 21	Mid Year Adjustment	Amended FY 19 20	YTD	Est. Actual FY 20 21	FINAL FY 21 22
62304	Attorney Fees	4,000				5,374	4,000
62325	Data Processing Charges	44,200				44,431	44,500
62381	Professional Services	9,500				22,665	48,509
62420	Publications and Legal Notices	500				0	500
62500	Rents & Leases (Equipment)	1,859				1,901	2,808
62610	Rents & Leases (Structures)	21,000				20,430	35,652
62715	Small Tools and Instruments	500				0	500
62914	Education & Training	10,000				5,686	10,000
62926	Mileage	2,500				100	2,500
62928	Travel	8,700				338	8,700
62930	Registration	7,000				725	7,000
63070	Utilities	92,000				91,771	99,000
Total Services and Supplies		1,052,021			0	1,029,194	1,287,899

Subtotal Operating Expenses 7,522,763 0 7,314,576 7,802,871

Acct #	Description	Adopted FY 20 21	Mid Year Adjustment	Amended FY 19 20	YTD 0	Est. Actual FY 20 21	FINAL FY 21 22
98700	Approp for Contingencies	300,911					312,115
							280,668
Total Contingencies		300,911			0	0	312,115
86204	Fixed Asset Equipment	0			0		0
Total Fixed Assets		0			0	0	
GRAND TOTAL EXPENSES		7,823,674		0	0	7,314,576	8,114,986

underbudget **509,098**

Justification is offered for accounts in which more than \$5,000 in expenses or revenue is anticipated.

SCR911 FINAL BUDGET FY 21/22

**OPERATING BUDGET
REVENUE (700600)**

Acct #	Description	Adopted FY 20 21	YTD	Est. Actual FY 20 21	FINAL FY 21 22
40430	Interest	10,000		4,316	3,700
40440	Rents and Concessions	70,500		71,976	71,276
	EOC Space	20,291		20,291	20,636
	Verizon Space	34,281		34,016	34,640
	Verizon Utilities	16,900		17,669	16,000
42047	Charges for Current Services (Users)	2,171,991		2,171,991	2,264,563
42044	Member Contributions	4,951,762		4,951,762	4,820,233
	County	1,695,631			1,641,546
	Capitola	467,534			453,399
	Santa Cruz	1,679,901			1,642,812
	Watsonville	1,108,696			1,082,476
41654	Medical Charges - Employee	49,491		45,266	43,850
42384	Other Revenue	360,812		321,608	332,968
	Misc. Users/Records charges	131,000		112,244	123,604
	Reimbursements (Users)	46,588		26,140	26,140
	SCMRS Indirect Overhead	48,224		48,224	48,224
	Fire/EMS/Hol/SBCO Technician Reimbursements	135,000		135,000	135,000
	Revenue Subtotal	7,615,528	0	7,566,919	7,536,590
		Adopted FY 20 21	YTD	Est. Actual FY 20 21	FINAL FY 21 22
NA	Operating Budget Fund Balance	208,146		326,053	578,396
	GRAND TOTAL REVENUE & FUND BAL.	7,823,674	0	7,892,972	8,114,986

Note: Operating Fund Balance was \$326,053 as of 6/30/20.

**CAPITAL BUDGET
EXPENDITURES (700700)**

Acct #	Description	Adopted FY 20 21	YTD	Est. Actual FY 20 21	FINAL FY 21 22
86204	Capital Equipment	0	0		60,000
	Nimble Disk Storage				60,000
62381	Professional Services			0	0
61845	Building Upgrades/Maint.	0			0
Total Expenditures		0		0	60,000

**CAPITAL BUDGET
REVENUE (700700)**

40430	Interest/Excess Revenues	0		19	0
42044	Member Contributions				60,000
	County	47.53%		0	28,518
	Capitola	11.96%		0	7,176
	Santa Cruz	22.86%		0	13,716
	Watsonville	17.65%		0	10,590
42462	Transfer in from Operating				
Revenue subtotals		0	0	19	60,000
Fund Balance Useage					
Total Revenues & Fund Balance		0	0	19	60,000

Fund Balance Summary	
Fund Balance as of 6/30/20	2,007
To Be Used in FY	0
Remaining Fund Balance for Future Years	2,007

SCR911 FINAL BUDGET FY 21/22

**DEBT SERVICE
EXPENDITURES (700650)**

Acct #	Description	Adopted FY 20 21	YTD	Est. Actual FY 20 21	FINAL FY 21 22
62345	Bond Paying Agent Fees	3,205		3,155	3,205
74110	Principal	303,722		303,722	313,184
	Lease Revenue Bonds	155,000			160,000
	CAD Premier One 5 of 10	148,722			153,184
74425	Interest on Long Term Debt	164,775		164,755	154,888
	Lease Revenue Bonds	130,588			125,163
	CAD Premier One 5 of 10	34,187			29,726
	Total Expenditures	471,702		471,632	471,277

**DEBT SERVICE
REVENUE (700650)**

40430	Interest Income	4,000		1,340	1,500
42044	Member Contributions	467,702		467,702	469,777
	County	47.53%	222,299		223,285
	Capitola	11.96%	55,937		56,185
	Santa Cruz	22.86%	106,917		107,391
	Watsonville	17.65%	82,549		82,916
	Revenue subtotal				471,277
	Fund Balance				
74425	Transfer in from Contingency				
	Total Revenue	471,702	0	469,042	471,277

Note: Fund Balance was \$1,406 as of 6/30/20

COST SHARING SCHEDULE

	Total	County	Capitola	Santa Cruz	Watsonville	Fire	Ambulance	Hollister	San Benito
Operating Expenditures FY 20/21	8,114,986	2,119,560	578,509	1,974,659	1,316,473	255,899	479,159	1,008,763	381,963
		26.12%	7.13%	24.33%	16.22%	3.15%	5.90%	12.43%	4.71%
Operating Credits									
EOC Rent (Operating)	(20,636)	(7,303)	(1,993)	(6,804)	(4,536)				
Interest (Operating)	(3,700)	(1,309)	(357)	(1,220)	(813)				
Other (Operating)	(1,005,853)	(355,972)	(97,165)	(331,630)	(221,087)				
		35.39%	9.66%	32.97%	21.98%				
Net Operating	7,084,796	1,754,977	478,993	1,635,006	1,090,038	255,899	479,159	1,008,763	381,964
Debt Service Expenditures	471,277	223,998	56,365	107,734	83,180	0	0	0	0
Debt Service Credits									
Interest Earnings + Fund Balance	(1,500)	(713)	(179)	(343)	(265)	0	0	0	0
		47.53%	11.96%	22.86%	17.65%	0.00%	0.00%	0.00%	0.00%
Net Debt Service	469,777	223,285	56,185	107,391	82,916	0	0	0	0
Capital Expenditures	60,000	28,518	7,176	13,716	10,590	0	0	0	0
		47.53%	11.96%	22.86%	17.65%	0.00%	0.00%	0.00%	0.00%
Capital Credits									
Interest (Capital)	0	0	0	0	0	0	0	0	0
Other Revenue	0	0	0	0	0	0	0	0	0
Other (Fund Balance)	0	0	0	0	0	0	0	0	0
		47.53%	11.96%	22.86%	17.65%	0.00%	0.00%	0.00%	0.00%
Net Capital	60,000	28,518	7,176	13,716	10,590	0	0	0	0
Capital/Debt Service Subtotal	529,777	251,804	63,361	121,107	93,506	0	0	0	0
Cost Sharing Adjustment		(\$113,431)	(\$25,594)	\$7,806	(\$7,561)	\$16,706	\$31,281	\$65,856	\$24,936
TOTAL ANNUAL BUDGET	7,614,574	1,893,350	516,760	1,763,919	1,175,982	272,605	510,440	1,074,619	406,900
Previous FY Total Annual Budget	7,591,455	1,917,930	523,472	1,786,817	1,191,246	261,461	489,574	1,030,689	390,266
Annual % Change	0.30%	-1.28%	-1.28%	-1.28%	-1.28%	4.26%	4.26%	4.26%	4.26%
		Total Annual SCR911 Budget Change			0.30%				
Total FY 2021/22 Changes	23,119	(24,580)	(6,712)	(22,898)	(15,264)	11,144	20,866	43,930	16,634

COST SHARING SCHEDULE cont.

	Total	County	Capitola	Santa Cruz	Watsonville	Fire	Ambulance	Hollister	San Benito
TOTAL ANNUAL BUDGET	7,614,574	1,893,350	516,760	1,763,919	1,175,982	272,605	510,440	1,074,619	406,900
Santa Cruz City Rent	20,636	0	0	20,636	0	0	0	0	0
Reimbursements - Users	26,140		0	3,381	1,935	5,824	15,000	0	0
Reimbursements - Fire/EMS GIS	135,000	0	0	24,255	13,881	33,603	63,261	0	0
Reimbursements - SCMRS Moblie Support	90,709			7,601	7,601	32,432	9,628	21,790	11,655
SCMRS	664,781	202,830	47,490	302,363	112,099				
Total Actual Charges	8,551,840	2,096,179	564,250	2,122,155	1,311,498	344,464	598,330	1,096,409	418,555
	FY 20/21	2,063,000	556,588	2,082,793	1,293,427	331,348	576,878	1,051,155	401,213
		1.61%	1.38%	1.89%	1.40%	3.96%	3.72%	4.31%	4.32%

**FIRE DISTRICT
COST SHARING PLAN**

Total Annual Authority Budget \$7,614,574
Fire District Share \$272,605

<u>Fire Service</u>	<u>Dist. %</u>	<u>Annual Charge Basic Services</u>	<u>Annual Charge TelCo Services</u>	<u>Total Charges Basic and TelCo</u>		
Aptos/La Selva		\$0	\$0	\$0		
Ben Lomond	3.49%	\$9,514	\$0	\$9,514	old rates	
Boulder Creek	6.98%	\$19,028	\$1,140	\$20,168	Central	43.69%
Branciforte	1.21%	\$3,299	\$0	\$3,299	Apt	20.92%
Central	64.61%	\$176,130	\$0	\$176,130		64.61%
Felton	5.04%	\$13,739	\$0	\$13,739		
Scotts Valley	16.91%	\$46,097	\$0	\$46,097		
Zayante	1.76%	\$4,798	\$0	\$4,798		
Totals	100.0%	\$272,605	\$1,140	\$273,745		

Santa Cruz	NA	NA
Watsonville	NA	NA
AMR	NA	NA

<u>Fire Service</u>	<u>Dist. %</u>	<u>Hiplink and Firedispatch Website</u>	<u>Technology Reimbursements (GIS)</u>	<u>Mobile Support</u>	<u>Total Charges Misc</u>	<u>FY 20/21 Grand Total Charges</u>	<u>FY 19/20</u>	<u>+/- change</u>	<u>% change</u>
Aptos/La Selva		\$0	\$0	\$0	\$0	\$0	\$68,792	-\$68,792	-100.00%
Ben Lomond	1.63%	\$163	\$1,169	\$3,041	\$4,373	\$13,887	\$13,331	\$556	4.17%
Boulder Creek	3.27%	\$327	\$2,346	\$4,054	\$6,727	\$26,895	\$25,951	\$944	3.64%
Branciforte	0.57%	\$57	\$409	\$1,014	\$1,479	\$4,778	\$4,589	\$189	4.12%
Central	30.26%	\$3,026	\$21,708	\$14,696	\$39,430	\$215,560	\$139,914	\$75,646	54.07%
Felton	2.36%	\$236	\$1,693	\$2,534	\$4,463	\$18,202	\$17,553	\$649	3.70%
Scotts Valley	7.92%	\$792	\$5,682	\$4,561	\$11,035	\$57,132	\$55,279	\$1,853	3.35%
Zayante	0.83%	\$83	\$595	\$2,534	\$3,212	\$8,010	\$7,648	\$362	4.73%
Sub-totals	46.84%	\$4,684	\$33,603	\$32,432	\$70,719				
Santa Cruz	33.81%	\$3,381	\$24,255	\$7,601	\$35,237	\$35,237			
Watsonville	19.35%	\$1,935	\$13,881	\$7,601	\$23,418	\$23,418			
Hiplink/Fire dispatch.com		\$10,000							
TOTAL FIRE	100.0%	\$10,000.00	\$71,739.00	\$5,400	\$87,139				
AMR			\$63,261.00	\$9,628	\$15,000	\$87,889			

SCR911 PRELIMINARY BUDGET FY 21/22

\$135,000

\$15,000

\$150,000

SCHEDULE OF PAYMENTS

	Total	County	Capitola	Santa Cruz	Watsonville	Fire	Ambulance	Hollister	San Benito
Operations - 9-1-1									
Operational Billing	7,084,796	1,754,977	478,993	1,635,006	1,090,038	255,899	479,159	1,008,763	381,964
EOC Rent	20,636			20,636					
User Reimbursements	26,140	0	0	3,381	1,935	5,824	15,000	0	0
Fire/EMS Tech Reimbursements	135,000	0	0	24,255	13,881	33,603	63,261	0	0
Cost Sharing Adjustment		(113,431)	(25,594)	7,806	(7,561)	16,706	31,281	65,856	24,936
Sub total	7,266,572	1,641,546	453,399	1,691,084	1,098,293	312,031	588,701	1,074,619	406,900
Operations - SCMRS									
SCMRS	90,709	0	0	7,601	7,601				
SCMRS	664,781	202,830	47,490	302,363	112,099	0	0	0	0
Sub total	755,490	202,830	47,490	309,964	119,700				
Total Operational Billing	8,022,062	1,844,376	500,889	2,001,048	1,217,992	312,031	588,701	1,074,619	406,900
Debt Service	469,777	223,285	56,185	107,391	82,916				
Capital	60,000	28,518	7,176	13,716	10,590				
Total	8,551,840	2,096,179	564,250	2,122,155	1,311,498	344,464	598,330	1,096,409	418,555
6/15 - 1st Qtr Operations 9-1-1 (35%)	1,709,512	574,541	158,690	591,879	384,402				
6/15 - 1st Qtr Operations SCMRS (35%)	237,994	70,990	16,621	108,487	41,895				
7/1 - 1st Half User Fees (50%)	471,397					172,232	299,165	548,205	209,277
9/15 - 1st Half Capital (50%)	30,000	14,259 47.53%	3,588 11.96%	6,858 22.86%	5,295 17.65%				
9/15 - 1st Half Debt Service (50%)	234,889	111,643 47.53%	28,093 11.96%	53,696 22.86%	41,458 17.65%				
9/15 - 2nd Qtr Operations 9-1-1 (25%)	1,221,080	410,387	113,350	422,771	274,573				
9/15 - 2nd Qtr Operations SCMRS (25%)	169,996	50,707	11,872	77,491	29,925				
12/15 - 3rd Qtr Operations 9-1-1 (25%)	1,221,080	410,387	113,350	422,771	274,573				
12/15 - 3rd Qtr Operations SCMRS (25%)	169,996	50,707	11,872	77,491	29,925				
1/15 - 2nd Half User Fees (50%)	471,397					172,232	299,165	548,205	209,277
3/15 - 2nd Half Capital (50%)	30,000	14,259 47.53%	3,588 11.96%	6,858 22.86%	5,295 17.65%				
3/15 - 2nd Half Debt Service (50%)	234,889	111,643 47.53%	28,093 11.96%	53,696 22.86%	41,458 17.65%				
3/15 - 4th Qtr Operations 9-1-1 (15%)	732,648	246,232	68,010	253,663	164,744				
3/15 - 4th Qtr Operations SCMRS (15%)	101,998	30,424	7,123	46,495	17,955				
	7,036,876								

SCR911 FINAL BUDGET FY 21/22

Santa Cruz Metro Records Management System
OPERATING BUDGET - EXPENSES (700690)

Acct #	Description	Adopted FY 20 21	YTD	Est. Actual FY 20 21	FINAL FY 21 22
51000	Regular Pay	273,215		277,525	287,713
51005	Overtime	600		5	600
52010	Medicare, OASDI	3,327		4,020	3,400
52015	Retirement (PERS)	46,282		49,587	50,731
53010	Insurance and Benefits	35,727		35,210	37,765
53015	Unemployment	840		400	850
54010	Workers Compensation	1,720		2,349	4,075
51010	Extra Help	0		0	0
Total Salary/Benefits		361,711	0	369,096	385,134
61221	Telephone and Telegraph	1,700		1,282	1,700
61312	Inventoriable Items	4,000		0	4,500
61730	Maintenance/System	67,797		65,504	140,800
62111	Misc. Expenses/Svs.	1,000		0	1,000
62217	Non-Inventory Items	1,300		500	1,000
62218	Paper	500		500	500
62219	Computer Software	18,850		18,940	27,694
62223	Supplies	1,000		0	1,000
62301	Accounting/Audit Fees	2,000		2,000	2,000
62365	Managment Services/In. Overhead	48,224		48,224	48,224
62381	Professional Services	2,500		0	3,500
62420	Legal Notices/Publications	500		0	500
62914	Training	5,000		130	5,000
62926	Mileage	2,000		313	2,000
62928	Travel	2,000		0	2,000
62930	Registration	1,000		0	2,000
98700	Approp for Contingency	0		0	0
CAPITAL PROJECT					
86204	Capital Expenses - RMS Debt Service	127,453		277,453	169,938
	Capital Expenses - Cradlepoints				57,000
Total Serv./Supp.		286,824	0	414,846	470,356
TOTAL EXPENSES		648,535	0	783,942	855,490

**Santa Cruz Metro Records Management System
OPERATING BUDGET - REVENUE (700690)**

Acct #	Description	Adopted FY 20 21	YTD	Est. Actual FY 20 21	FINAL FY 21 22
40430	Interest	120		2,984	2,500
41654	Employee Medical Charges	350		840	2,500
42384	Other Revenue (MDC/Other Users)	85,193		85,193	90,709
42044	Member Contributions	477,873		477,873	664,781
	Transfer in from Fund Balance	0		150,000	95,000
	Santa Cruz	29.46%	161,103	161,103	222,556
	SC In Car Support		79,807	79,807	79,807
	Capitola	6.06%	33,116	33,116	47,490
	Watsonville	20.50%	79,225	79,225	112,099
	SC County	43.99%	124,622	124,622	202,830
	SCMRS MDC Hardware Maintenance		79,807		
42384	Other Revenue (MDC /Other Users)	85,193		85,193	90,709
	Aptos LaSelva Fire Reimbursement	5,711			0
	Ben Lomond Fire Reimbursement	2,856			3,041
	Boulder Creek Fire Reimbursement	3,807			4,054
	Branciforte Fire Reimbursement	952			1,014
	Central Fire Reimbursement	8,091			14,696
	Felton Fire Reimbursement	2,380			2,534
	Santa Cruz Fire Reimbursement	7,139			7,601
	Scotts Valley Fire Reimbursement	4,283			4,561
	Watsonville Fire Reimbursement	7,139			7,601
	Zayante Fire Reimbursement	2,380			2,534
	AMR (Santa Cruz) Reimbursement	9,043			9,628
	AMR (San Benito) Reimbursement	2,856			3,041
	San Benito Sheriff Reimbursement	8,091			8,615
	Hollister Police Reimbursement	16,658			17,736
	Hollister Fire Reimbursement	3,807			4,054
	Revenue Subtotal	563,536	0	716,890	855,490
	Revenue Less Expenses	85,000		85,000	0
	TOTAL REVENUE	648,536		801,890	855,490

Annual SCMRS Budget Change from Previous FY **31.91%**

SCR911 PRELIMINARY BUDGET FY 21/22

FY 2021/22 OPERATING BUDGET JUSTIFICATION

EXPENSES

Salaries and Benefits

51000	Regular Salaries	\$ 4,103,991
	This funds the full year of operations and includes all current and negotiated salary compensation (including all incentives) for all funded positions.	
51005	Overtime Pay	\$ 414,917
	This estimates the cost of overtime based upon our actual experience and continuing a modified unscheduled time-off process. It also includes additional overtime needed for training new staff and project management.	
51010	Extra Help	\$ 100,000
	This account funds five Extra Help Dispatchers.	
51040	Differential Pay	\$ 120,000
	This account will fund Night Shift Premium costs for actual dispatcher hours worked between 6:00 pm and 6:00 am per our MOU agreement.	
52010	Medicare Taxes	\$ 76,000
	This funds Medicare taxes based upon the Federal employer rate of 1.45% of payroll for full-time, PERS covered employees and 7.65% of payroll for Extra-Help, non PERS covered employees.	
52015	Retirement	\$ 772,838
	This estimates the actual cost of participation in the PERS retirement system based upon our employer rate for each of our three CalPERS retirement plans. Rates for 2@55 (31.5% of our employees) = 10.88% plus underfunded liability of \$493,670, 2@60 = 8.65% (5% of our employees), and 2@62 = 7.59% (63% of our employees).	
53010	Insurance and Benefits	\$ 860,226
	This estimates the costs of the Group Health Insurance program (based upon dependant data from work force demographics) which includes all health, dental, vision, life, long term disability, and employee assistance coverage (including associated plan FY 2021/22 administration fees) in accordance with the limits as specified within Policy No. 1300 (Benefits) and the MOU. Partial, off-setting revenue received is deposited into Revenue Acct. No. 1654 - Employee Medical Charges from Authority employees who are "over the cap".	
53015	Unemployment	\$ 14,000
	Funds from this account will be used to pay the standard unemployment tax (4% of the first \$7,000 paid to each employee).	
54010	Worker's Compensation	\$ 53,000
	This estimates the cost of Worker's Compensation Insurance coverage based upon the Public Safety Dispatcher (Clerical) calculated rate from SDRMA.	

SCR911 PRELIMINARY BUDGET FY 21/22

FY 2021/22 OPERATING BUDGET JUSTIFICATION

Services and Supplies

61215	Radio Services	\$ 24,731
	This account funds the full year of radio service maintenance for all Authority Radio equipment.	
61221	Telephone and Telegraph	\$ 85,000
	This estimates the equipment, line, toll, and message rate phone charges for the administrative and operational phone lines and service charges for cellular phones. Funds from this account will also be used to fund all lease line radio circuit charges at the primary and alternate site based upon the actual costs of the installed lines and the web-based lease on the CodeRed emergency communication system (\$15,000).	
61312	Inventoriable Items	\$ 28,175
	This account is used to purchase equipment for the Communications Center such as computers, printers, etc.	
61535	Other Insurance	\$ 86,423
	This account includes the S.D.R.M.A. estimated amount to fund all General Commercial Liability, Public Officials Errors and Omissions, Employment Practices Liability, Property and Equipment, and Dispatcher/9-1-1 Errors and Omissions Insurance coverage. This account will also fund an additional \$5 million commercial umbrella policy rider and Rental Interruption Insurance per Auditor recommendation.	
61730	Maint/Other Equipment (Systems)	\$ 583,872
	Funds from this account will be used to pay the annual maintenance costs to cover all components of our PulsePoint System, Premier One Computer-Aided-Dispatch System, Digital Paging Interfaces, scheduling software, and Emergency Medical Dispatch software, voice recorder, ESRI GIS system, and edge security appliance.	
61845	Maint/Structure and Grounds	\$ 62,305
	General building maintenance, including UPS, HVAC, Generator, Landscape, and Janitorial.	
62111	Miscellaneous Non-Inventoriable Items	\$ 6,000
	Funds from this account will be used to purchase chairs, speakers, and headsets to support the Dispatch operation	
62218	Paper	\$ 5,000
	Funds in this account will be used to publish Operating and Training Manuals, Newsletters, Annual Reports, Meeting Minutes as well as other normal paper needs.	

SCR911 PRELIMINARY BUDGET FY 21/22

FY 2021/22 OPERATING BUDGET JUSTIFICATION

Services and Supplies (Cont.)

62220	Computer Software	\$	85,649
	Software purchases and subscription services including G Suite and web site maintenance. New for FY 21/22 is Microsoft SQL server at \$41,434 and NeoGov subscription at \$2,852		
62223	Supplies	\$	20,000
	Funding for this account is based on our current and historical costs of operations. It includes all miscellaneous office supplies which are not heretofore covered within another account. The estimate also takes into account the need for training supplies, binders, specialized duplicating, training aids, facility replacement items and all other small supply items.		
62301	Auditing and Accounting	\$	32,000
	Estimated based upon current year per check payroll charges and the anticipated cost of a one year audit.		
62325	Data Processing Charges	\$	44,500
	This account will fund the County-imposed annual charges for the connection and use of the Law Enforcement Message switching computer used to access State and National Crime Informational databases and other local systems.		
62381	Professional Services	\$	48,509
	Funds from this account will be used to fund anticipated charges associated with actuarial services. Furthermore, charges associated with the hiring process including psychological evaluations and pre-employment medicals		
62610	Rents and Leases (Structures)	\$	35,652
	This account funds our space in Watsonville and Hollister for both of the Alternate Sites.		
62914	Education and Training	\$	10,000
	Funds in this account will pay the costs associated with our on-site training events and selected off-site Seminars such as CalNENA, CPR training for any new employee, the training of additional EMD Dispatchers, and Medical Priority Dispatch (MPSD) training tuition.		

FY 2021/22 OPERATING BUDGET JUSTIFICATION
Services and Supplies (Cont.)

62928	Travel	\$	8,700
	<p>This account funds the travel expenses for Authority employees for off-site events. This fund doesn't include travel expenses for reimbursable training activities covered by the \$10,000 training allotment from the State of California.</p> <p>This year's proposed travel includes:</p> <ol style="list-style-type: none"> 1. Attendance by Systems and Operations staff at the Annual Motorola Users Group Conference. This 4-day event is hosted by our CAD vendor and provides a forum for current Motorola CAD users to expand their knowledge of existing CAD software and to influence the design and development of future CAD software. 2. Attendance by Admin Staff members to management training events crucial for succession planning and professional development. 		
63070	Utilities	\$	99,000
	<p>This account will fund PG&E, water, and garbage based upon our actual experience.</p>		
98700	Contingency (Operating Budget)	\$	312,115
	<p>This account includes the 4% reserve as required by the JPA Agreement.</p>		

SCR911 PRELIMINARY BUDGET FY 21/22

**FY 2021/22 OPERATING BUDGET JUSTIFICATION
REVENUE**

40430	Interest	\$ 3,700
	Contributions and are based upon historical experience and anticipated payment schedules.	
40440	Rents and Concessions	\$ 71,276
	Funds in this account will be received from Verizon Wireless (\$34,640) for one year of tower space rent based upon the terms of their Agreements plus \$16,000 for Verizon's portion of our PGE Electrical bill and \$20,636 for rental income from the EOC.	
41654	Medical Charges - Employees	\$ 43,850
	Funds in this account will be received from employees whose total monthly medical premiums exceed the negotiated amounts outlined in the MOU and policy.	
42047	Charges for Current Services	\$ 2,264,563
	Funds in this account will be received from the Fire Districts, the County Paramedic Transportation Provider (AMR), the City of Hollister, and the County of San Benito. The amount is determined by the approved cost sharing formula, which sets Associate Member percentages based on Calls for Service (CFS) as measured by our CAD (during the model years as approved) and an approved Minimum Staffing Model.	
42044	Member Contributions	\$ 4,820,233
	Funds in this account will be received from the four Member Agencies. The amounts for each Agency are calculated based upon the cost sharing formula approved in February 2019 and the calculation of CFS data (using the model years of 2016,2017, and 2018 as required). Adjustments are also made to account for capital/debt service contributions and cost sharing adjustments necessary to arrive at each agency's appropriate percentage of Total Annual Budget (see <i>Cost Sharing Schedule, Actual to be Charged</i>).	
42384	Other Revenue	\$ 332,968
	occasional and/or specialized users and recording reproduction charges. An additional \$26,140 in User Agency reimbursements for 1) CAD/Fire Station Alerting lease line charges, 2) AMR MDC maintenance, and 4) County HSA reimbursements for a) support and distribution of ambulance provider performance reports, b) remote recording of Hospital to Medic communication lines, and c) remote CAD and recorder access. The account also anticipates receiving \$135,000 from All Member and User Agencies to support contracted GIS and mapping services and \$48,224 from SCMRS for Indirect Management Overhead charges.	
NA	Previous Year Budget Surplus	\$ 578,396
	Funds in this balance will be used to reduce Member Contributions.	
NA	Previous Year Reserve Excess	\$ 312,115
	It is anticipated that the Operating Contingency for FY 2020/21 will remain positive, and as such, it will be used to reduce Member Contributions and User fees as required by our Joint Powers Agreement.	

SCR911 PRELIMINARY BUDGET FY 21/22

**FY 2020/21 DEBT SERVICE BUDGET JUSTIFICATION
EXPENSES**

74110	Principal on Long Term Debt	\$	313,184
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This account will be used to fund Bond principal payments to the Bond Holders. The amount is determined by the Official Statement. Also included in this account is the fifth of 10 payments of principal for the Premeir One CAD mainframe.

74425	Interest on Long Term Debt	\$	154,888
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This account will be used to fund Bond principal payments to the Bond Holders. The amount is determined by the Official Statement. Also included in this account is the fifth of 10 payments of principal for the Premeir One CAD mainframe.

62345	Bond Paying Agent Fees	\$	3,205
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This account funds the annual administration fees to be paid to the Bond Trustee (Bank of New York). This account also funds the annual Rebate Calculation fee to be performed by Harrell and Associates.

40430	Interest/Excess Reserves	\$	1,500
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Funds in this account will be used to off-set Debt Service payments.

40244	Member Contributions	\$	469,777
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Funds in this account will be collected from the four Member Agencies. The amounts for each Agency are calculated based upon the capital cost sharing percentages used to secure the Bonds. These amounts are partially off-set by additional User fees (see *Cost Sharing Schedule, Cost Sharing Adjustment*) and space rental payments (Santa Cruz City EOC and Verizon Wireless) collected and credited to the Operating Budget in order to arrive at each participating agency's appropriate percentage of Total Annual Budget (see *Cost Sharing Schedule, TOTAL ANNUAL BUDGET and Total Actual Charges*).

SCR911 PRELIMINARY BUDGET FY 21/22
**FY 2020/21 CAPITAL BUDGET JUSTIFICATION
EXPENSES**

96204	Capital Equipment	\$	60,000
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For FY 21/22 we will replace the Nimble Storage solution to upgrade our computer storage.

61854	Building Upgrades/Maint.	\$	-
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SCR911 PRELIMINARY BUDGET FY 21/22
FY 2020/21 CAPITAL BUDGET JUSTIFICATION
REVENUE

40430	Interest/Excess Revenues	\$	-
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Funds in this account represent interest received on Member Contributions and are based upon historical experience and anticipated payment schedules. There will be no interest anticipated in this sub-object as no revenue will be collected to fund the first-year of the capital projects.

42044	Member Contributions	\$	60,000
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Funds in this account are typically collected from the four Member Agencies. The amounts for each Agency are calculated based upon the cost sharing percentages used to secure financing. These amounts are then partially off-set by additional User fees (see *Cost Sharing Schedule, Cost Sharing Adjustment*) collected and credited to the Operating Budget in order to arrive at each participating agency's appropriate percentage of Total Annual Budget (see *Cost Sharing Schedule, TOTAL ANNUAL BUDGET and Total Actual Charges*).

SCR911 PRELIMINARY BUDGET FY 21/22

**SANTA CRUZ METROPOLITAN RECORDS SYSTEM (SCMRS)
FY 2020/21 OPERATING BUDGET JUSTIFICATION
Salaries and Benefits**

51000 Regular Salaries \$ **287,713**

This funds the full year of operations and includes all current and approved salary compensation for the funded position of one (0.5 FTE) Systems Division Manager, one (1.0 FTE) Systems Supervisor and one (1.0 FTE) Senior Systems Technicians.

52015 Retirement \$ **50,731**

This estimates the actual cost of participation in the PERS retirement system for the personnel assigned and working on the SCMRS program. The amount is based upon the Authority employer rate schedule of 9.88% plus the appropriate percentage of the agency's underfunded accrued liability.

53010 Insurance and Benefits \$ **37,765**

This estimates the costs of the Group Health Insurance program (based upon dependant data from the 2.5 currently funded employees) which includes all health, dental, vision, drug, life, long term disability, and employee assistance coverage in accordance with the limits as specified within Policy No. 1300 (Benefits).

Services and Supplies

61730 Maintenance/Systems \$ **140,800**

This account funds annual hardware and software maintenance charges for CentralSquare (RMS), RadioIP (network management/VPN software), Cradlepoint (mobile routers), and Track-It. This is a substantial increase from prior years mostly due to the CentralSquare RMS (\$115,000)

61730 Software \$ **27,694**

The software budget includes \$17,000 for annual subscription costs to the cloud-based components of the CentralSquare RMS system, as well as endpoint protection and remote management software solutions. There is also funding for miscellaneous productivity software and a small cushion for unanticipated software purchases.

62365 Management Services/Overhead \$ **48,224**

time and costs not otherwise itemized within this budget unit that are expended to support the administration of the program and budget, supervision of the SCMRS assigned staff, and to provide office space for SCMRS operations. The fee is determined through the use of an overhead formula which is reviewed annually by the Controller for the Authority.

62914 Training \$ **5,000**

Funds requested in this category support SCMRS staff attending training related to new or upgraded systems, mostly related to the new RMS.

SCR911 PRELIMINARY BUDGET FY 21/22

86204 **Fixed Assets** \$ **226,938**

This includes \$169,938 for the RMS debt service payment and \$57,000 for replacing Cradlepoint Mobile Routers.

SCR911 PRELIMINARY BUDGET FY 21/22

**SANTA CRUZ METROPOLITAN RECORDS SYSTEM (SCMRS)
FY 2020/21 OPERATING BUDGET JUSTIFICATION
REVENUE**

40430	Interest	\$ 2,500
	Funds in this account represent interest received and are based upon historical experience and anticipated payment schedules.	
42044	Member Contributions	\$ 664,781
	Funds in this account will be received from the four Participants. The amounts for each participant are calculated based upon the criteria outlined in Policy 334 are adjusted tri-annually in accordance with this policy and the provisions of the SCMRS Agreement.	
41654	Other Revenue	\$ 83,234
	Funds in this account are received from other User Agencies to reimburse personnel costs in support of the P1 Mobile Data Computer program and system participation agreements.	
NA	Fund Balance Transfer	\$ 95,000
	The SCMRS undesignated fund balance as of 6/30/2020 was \$341,589. \$85,000 represents excess revenue from FY 2019/20 that was applied to the SCMRS budget for FY 2020/21 to reduce Member expenses. Another \$150,000 is anticipated to be transferred in to pay for RMS-related expenses in FY 2020/21. That will leave \$106,589 in the fund balance before any excess revenue from FY 2020/21 is applied. Due to the large increases in the SCMRS budget proposed for FY 2021/22, it is recommended that \$95,000 of the remaining \$106,589 be applied during FY 2021/22 to reduce increases in Member contributions.	
NA	Previous FY Budget Surplus	\$ -
	Excess funds will not be applied to offset expenses but will be compiled in the SCMRS Fund Balance.	