

SCR911 FINAL BUDGET FY 22/23

**OPERATING BUDGET
EXPENSES (700600)**

Acct #	Description	Adopted FY 21 22	Mid Year Adjustment	Amended FY 21 22	YTD	Est. Actual FY 21 22	Final FY 22 23
51000	Regular Pay	4,103,991		4,103,991		3,987,980	4,346,587
51005	Overtime Pay	414,917	100,000	514,917		531,280	410,000
51010	Extra Help	100,000		100,000		99,171	100,000
51040	Differential Pay	120,000		120,000		110,765	120,000
52010	Medicare, OASDI, SS	76,000		76,000		73,981	76,000
52015	Retirement (PERS)	772,838		772,838		767,705	850,881
53010	Insurance & Benefits	860,226		860,226		955,817	1,101,523
53015	Unemployment	14,000		14,000		11,980	15,050
54010	Worker's Compensation	53,000		53,000		62,993	50,000
Total Salaries and Benefits		6,514,972		6,614,972	0	6,601,672	7,070,041

Acct #	Description	Adopted FY 21 22	Mid Year Adjustment	Amended FY 21 22	YTD	Est. Actual FY 21 22	Final FY 22 23
61215	Radio Services	24,731				24,723	26,383
61221	Telephone	85,000				96,541	90,000
61312	Inventoriable Items	28,175				27,453	29,500
61535	Other Insurance	86,423				85,985	100,849
61730	Maint/Other Equip (Systems)	583,872				583,716	493,289
61845	Maint Struc/Grounds	62,305				71,189	69,755
62020	Memberships	2,875				2,837	3,464
62111	Misc. Expenses/Svs	1,500				946	1,500
62215	Books	0				30	200
62217	Misc. Non-Inventory Items	6,000				9,576	10,600
62218	Paper	5,000				3,088	5,000
62219	Computer Software	85,649				42,646	86,545
62220	Copier Supplies	300				169	300
62221	Postage	400				484	400
62222	Magazine Subscriptions	0				0	0
62223	Supplies	20,000				23,161	20,000
62301	Accounting & Auditing Fees	32,000				30,595	32,000

SCR911 FINAL BUDGET FY 22/23

Operating Budget Expenses (cont.)

Acct #	Description	Adopted FY 21 22	Mid Year Adjustment	Amended FY 21 22	YTD	Est. Actual FY 21 22	Final FY 22 23
62304	Attorney Fees	4,000				16,625	10,000
62325	Data Processing Charges	44,500				44,777	45,000
62381	Professional Services	48,509				46,421	48,323
62420	Publications and Legal Notices	500				54	500
62500	Rents & Leases (Equipment)	2,808				3,318	3,500
62610	Rents & Leases (Structures)	35,652				20,865	35,652
62715	Small Tools and Instruments	500				0	500
62914	Education & Training	10,000				6,258	10,000
62926	Mileage	2,500				1,879	2,500
62928	Travel	8,700				8,632	8,700
62930	Registration	7,000				3,350	7,000
63070	Utilities	99,000				98,751	99,000
Total Services and Supplies		1,287,899			0	1,254,068	1,240,460

Subtotal Operating Expenses		7,802,871			0	7,855,740	8,310,501
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Acct #	Description	Adopted FY 21 22	Mid Year Adjustment	Amended FY 21 22	YTD 0	Est. Actual FY 21 22	Final FY 22 23
98700	Approp for Contingencies	312,115				100,000	332,420
							280,668
Total Contingencies		312,115			0	100,000	332,420
86204	Fixed Asset Equipment	0			0		0
Total Fixed Assets		0			0	0	
GRAND TOTAL EXPENSES		8,114,986		6,614,972	0	7,955,740	8,642,921

underbudget 159,246

SCR911 FINAL BUDGET FY 22/23

**OPERATING BUDGET
REVENUE (700600)**

Acct #	Description	Adopted FY 21 22	YTD	Est. Actual FY 21 22	Final FY 22 23
40430	Interest	3,700		2,685	3,700
40440	Rents and Concessions	71,276		72,154	75,042
	EOC Space	20,636		20,636	21,482
	Verizon Space	34,640		34,155	36,060
	Verizon Utilities	16,000		17,363	17,500
42047	Charges for Current Services (Users)	2,264,563		2,261,092	2,586,894
42044	Member Contributions	4,820,233		4,820,234	5,545,595
	County	1,641,546			1,862,430
	Capitola	453,399			512,813
	Santa Cruz	1,642,812			1,870,992
	Watsonville	1,082,476			1,299,361
41654	Medical Charges - Employee	43,850		43,850	72,043
42384	Other Revenue	332,968		324,993	317,000
	Misc. Users/Records charges	123,604		115,658	117,637
	Reimbursements (Users)	26,140		26,111	16,139
	SCMRS Indirect Overhead	48,224		48,224	48,224
	Fire/EMS/Hol/SBCO Technician Reimbursements	135,000		135,000	135,000
	Revenue Subtotal	7,536,590	0	7,525,007	8,600,274
		Adopted FY 21 22	YTD	Est. Actual FY 21 22	Final FY 22 23
NA	Operating Budget Fund Balance	578,396		473,380	42,647
	GRAND TOTAL REVENUE & FUND BAL.	8,114,986	0	7,998,387	8,642,922

Note: Operating Fund Balance was \$473,380 as of 6/30/21.

**CAPITAL BUDGET
EXPENDITURES (700700)**

Acct #	Description	Adopted FY 21 22	YTD	Est. Actual FY 21 22	Final FY 22 23
86204	Capital Equipment	60,000	0	43,584	14,000
	Radio Consoles				0
	P1 Staging Environment				0
	VMWare New Host				14000
62381	Professional Services			0	0
61845	Building Upgrades/Maint.	0			0
Total Expenditures		60,000		43,584	14,000

**CAPITAL BUDGET
REVENUE (700700)**

40430	Interest/Excess Revenues	0		19	16,416
42044	Member Contributions				-2,416
	County	47.53%		0	-1,148
	Capitola	11.96%		0	-289
	Santa Cruz	22.86%		0	-552
	Watsonville	17.65%		0 FY	-426
42462	Transfer in from Operating				
Revenue subtotals		0	0	19	14,000
Fund Balance Usage					
Total Revenues & Fund Balance		0	0	19	14,000

Fund Balance Summary	
Fund Balance as of 6/30/21	2,007
To Be Used in FY	0
Remaining Fund Balance for Future Years	2,007

SCR911 FINAL BUDGET FY 22/23

**DEBT SERVICE
EXPENDITURES (700650)**

Acct #	Description	Adopted FY 21 22	YTD	Est. Actual FY 21 22	Final FY 22 23
62345	Bond Paying Agent Fees	3,205		3,155	3,205
74110	Principal	313,184		303,722	322,780
	Lease Revenue Bonds	160,000			165,000
	CAD Premier One 5 of 10	153,184			157,780
74425	Interest on Long Term Debt	154,888		164,755	144,293
	Lease Revenue Bonds	125,163			119,163
	CAD Premier One 5 of 10	29,726			25,130
	Total Expenditures	471,277		471,632	470,277

**DEBT SERVICE
REVENUE (700650)**

40430	Interest Income	1,500		1,340	0
42044	Member Contributions	469,777		467,702	470,277
	County	47.53%	222,810		223,523
	Capitola	11.96%	56,066		56,245
	Santa Cruz	22.86%	107,163		107,505
	Watsonville	17.65%	82,739		83,004
	Revenue subtotal				470,277
	Fund Balance				
74425	Transfer in from Contingency				
	Total Revenue	471,277	0	469,042	470,277

Note: Fund Balance was \$1,406 as of 6/30/21

COST SHARING SCHEDULE

	Total	County	Capitola	Santa Cruz	Watsonville	Fire	Ambulance	Hollister	San Benito
Operating Expenditures FY 22/23	8,642,921	2,145,624 24.83%	585,320 6.77%	2,035,633 23.55%	1,422,295 16.46%	293,459 3.40%	547,577 6.34%	1,106,498 12.80%	506,516 5.86%
Operating Credits									
EOC Rent (Operating)	(21,482)	(7,448)	(2,030)	(7,065)	(4,939)				
Interest (Operating)	(3,700)	(1,283)	(350)	(1,217)	(851)				
Other (Operating)	(485,250)	(168,236) 34.67%	(45,856) 9.45%	(159,599) 32.89%	(111,559) 22.99%				
Net Operating	8,132,488	1,968,657	537,084	1,867,752	1,304,946	293,459	547,577	1,106,498	506,516
Debt Service Expenditures	470,277	223,523	56,245	107,505	83,004	0	0	0	0
Debt Service Credits									
Interest Earnings + Fund Balance	0	- 47.53%	- 11.96%	- 22.86%	- 17.65%	0 0.00%	0 0.00%	0 0.00%	0 0.00%
Net Debt Service	470,277	223,523	56,245	107,505	83,004	0	0	0	0
Capital Expenditures	14,000	6,654 47.53%	1,674 11.96%	3,200 22.86%	2,471 17.65%	0 0.00%	0 0.00%	0 0.00%	0 0.00%
Capital Credits									
Interest (Capital)	(16,416)	(7,802)	(1,963)	(3,753)	(2,897)	0	0	0	0
Other Revenue	0	0	0	0	0	0	0	0	0
Other (Fund Balance)	0	0	0	0	0	0	0	0	0
Net Capital	-2,416	-1,148 47.53%	-289 11.96%	-552 22.86%	-426 17.65%	0 0.00%	0 0.00%	0 0.00%	0 0.00%
Capital/Debt Service Subtotal	467,862	222,375	55,956	106,953	82,578	0	0	0	0
Cost Sharing Adjustment		(\$106,227)	(\$24,272)	\$3,240	(\$5,586)	\$15,886	\$29,642	\$59,897	\$27,419
TOTAL ANNUAL BUDGET	8,600,350	2,084,805	568,769	1,977,945	1,381,939	309,345	577,219	1,166,395	533,935
Previous FY Total Annual Budget Payments	7,614,575	1,893,350	516,760	1,763,919	1,175,982	272,605	510,440	1,074,619	406,900
Annual Payments % Change	12.95%	10.11%	10.06%	12.13%	17.51%	13.48%	13.08%	8.54%	31.22%
Previous FY Total Annual Operating Expenditures	\$ 8,114,985.84	Total Annual SCR911 Budget Change			12.95%	6.51%			
Total FY 2021/22 Changes	985,775	191,455	52,009	214,026	205,957	36,740	66,779	91,776	127,035

COST SHARING SCHEDULE cont.

	Total	County	Capitola	Santa Cruz	Watsonville	Fire	Ambulance	Hollister	San Benito
TOTAL ANNUAL BUDGET	8,600,350	2,084,805	568,769	1,977,945	1,381,939	309,345	577,219	1,166,395	533,935
Santa Cruz City Rent	21,482	0	0	21,482	0	0	0	0	0
Reimbursements - Users	16,139		0	4,761	3,068	8,310	0	0	0
Reimbursements - Fire/EMS GIS	134,993	0	0	22,693	14,621	34,175	63,504	0	0
Reimbursements - SCMRS Mobile Support	68,403			5,732	5,732	24,457	7,261	16,432	8,789
SCMRS	670,692	194,429	45,347	311,534	119,381				
Total Actual Charges	9,512,058	2,279,234	614,117	2,344,147	1,524,740	376,287	647,984	1,182,827	542,724
	FY 2021/22	2,096,179	564,250	2,122,155	1,311,498	344,464	598,329	1,096,409	418,555
		8.73%	8.84%	10.46%	16.26%	9.24%	8.30%	7.88%	29.67%

**FIRE DISTRICT
COST SHARING PLAN**

Total Annual Authority Budget \$8,600,350
Fire District Share \$309,345

<u>Fire Service</u>	<u>Dist. %</u>	<u>Annual Charge Basic Services</u>	<u>Annual Charge TelCo Services</u>	<u>Total Charges Basic and TelCo</u>
Ben Lomond	3.87%	\$11,972	\$0	\$11,972
Boulder Creek	8.31%	\$25,707	\$1,140	\$26,847
Branciforte	1.19%	\$3,681	\$0	\$3,681
Central	63.15%	\$195,351	\$0	\$195,351
Felton	5.30%	\$16,395	\$0	\$16,395
Scotts Valley	16.49%	\$51,011	\$0	\$51,011
Zayante	1.68%	\$5,197	\$0	\$5,197
Totals	100.0%	\$309,345	\$1,140	\$310,454

Santa Cruz	NA	NA		
Watsonville	NA	NA		
AMR	NA	NA		

<u>Fire Service</u>	<u>Dist. %</u>	<u>Hiplink and FireDispatch Website</u>	<u>Technology Reimbursements (GIS)</u>	<u>Mobile Support</u>	<u>Total Charges Misc</u>	<u>FY 22/23 Grand Total Charges</u>
Ben Lomond	1.85%	\$278	\$1,323	\$2,293	\$3,893	\$15,865
Boulder Creek	3.97%	\$596	\$2,838	\$3,057	\$6,491	\$33,338
Branciforte	0.57%	\$86	\$408	\$764	\$1,257	\$4,939
Central	30.19%	\$4,529	\$21,585	\$11,082	\$37,195	\$232,546
Felton	2.54%	\$381	\$1,816	\$1,911	\$4,108	\$20,503
Scotts Valley	7.88%	\$1,182	\$5,634	\$3,439	\$10,255	\$61,266
Zayante	0.80%	\$120	\$572	\$1,911	\$2,603	\$7,800
Sub-totals	47.80%	\$7,170	\$34,175	\$24,457	\$65,802	
Santa Cruz	31.74%	\$4,761	\$22,693	\$5,732	\$33,186	\$33,186
Watsonville	20.45%	\$3,068	\$14,621	\$5,732	\$23,421	\$23,421
Additional Services (FireDispatch, Hiplink, TabletCommand)		\$15,000				
TOTAL FIRE	100.0%	\$15,000.00	\$71,496.00	\$5,400	\$91,896	\$432,862
AMR			\$63,504.00	\$7,261		\$70,765
			\$135,000			\$135,000

SCHEDULE OF PAYMENTS

	Total	County	Capitola	Santa Cruz	Watsonville	Fire	Ambulance	Hollister	San Benito
Operations - 9-1-1									
Operational Billing	8,132,488	1,968,657	537,084	1,867,752	1,304,946	293,459	547,577	1,106,498	506,516
EOC Rent	21,482			21,482					
User Reimbursements	16,139	0	0	4,761	3,068	8,310	0	0	0
Fire/EMS Tech Reimbursements	134,993	0	0	22,693	14,621	34,175	63,504	0	0
Cost Sharing Adjustment		(106,227)	(24,272)	3,240	(5,586)	15,886	29,642	59,897	27,419
Sub total	8,305,102	1,862,430	512,813	1,919,928	1,317,049	351,830	640,723	1,166,395	533,935
Operations - SCMRS									
SCMRS	68,403	0	0	5,732	5,732				
SCMRS	670,692	194,429	45,347	311,534	119,381	0	0	0	0
Sub total	739,095	194,429	45,347	317,266	125,113				
Total Operational Billing	9,044,196	2,056,859	558,160	2,237,194	1,442,162	351,830	640,723	1,166,395	533,935
Debt Service	470,277	223,523	56,245	107,505	83,004				
Capital	(2,416)	(1,148)	(289)	(552)	(426)				
Total	9,512,058	2,279,234	614,117	2,344,147	1,524,740	376,287	647,984	1,182,827	542,724
6/15 - 1st Qtr Operations 9-1-1 (35%)	1,964,277	651,850	179,484	671,975	460,967				
6/15 - 1st Qtr Operations SCMRS (35%)	238,755	68,050	15,872	111,043	43,790				
7/1 - 1st Half User Fees (50%)	512,135					188,143	323,992	591,414	271,362
						FY 21/22 Grand Total Charges			
9/15 - 1st Half Capital (50%)	(1,208)	(574)	(144)	(276)	(213)				
		47.53%	11.96%	22.86%	17.65%				
9/15 - 1st Half Debt Service (50%)	235,139	111,761	28,123	53,753	41,502				
		47.53%	11.96%	22.86%	17.65%				
9/15 - 2nd Qtr Operations 9-1-1 (25%)	1,403,055	465,607	128,203	479,982	329,262				
9/15 - 2nd Qtr Operations SCMRS (25%)	170,539	48,607	11,337	79,317	31,278				
12/15 - 3rd Qtr Operations 9-1-1 (25%)	1,403,055	465,607	128,203	479,982	329,262				
12/15 - 3rd Qtr Operations SCMRS (25%)	170,539	48,607	11,337	79,317	31,278				
1/15 - 2nd Half User Fees (50%)	512,135					188,143	323,992	591,414	271,362
3/15 - 2nd Half Capital (50%)	(1,208)	(574)	(144)	(276)	(213)				
		47.53%	11.96%	22.86%	17.65%				
3/15 - 2nd Half Debt Service (50%)	235,139	111,761	28,123	53,753	41,502				
		47.53%	11.96%	22.86%	17.65%				
3/15 - 4th Qtr Operations 9-1-1 (15%)	841,833	279,364	76,922	287,989	197,557				
3/15 - 4th Qtr Operations SCMRS (15%)	102,323	29,164	6,802	47,590	18,767				
	7,786,508								

**SANTA CRUZ METRO RECORDS MANAGEMENT SYSTEM
OPERATING BUDGET - EXPENSES (700690)**

Acct #	Description	Adopted FY 21 22	YTD	Est. Actual FY 21 22	Final FY 22 23
51000	Regular Pay	287,713		275,323	275,390
51005	Overtime	600		0	600
52010	Medicare, OASDI	3,400		3,986	3,400
52015	Retirement (PERS)	50,731		55,086	52,076
53010	Insurance and Benefits	37,765		38,463	37,765
53015	Unemployment	850		424	850
54010	Workers Compensation	4,075		4,075	4,075
51010	Extra Help	0		0	0
Total Salary/Benefits		385,134	0	377,356	374,156
61221	Telephone and Telegraph	1,700		1,317	1,700
61312	Inventoriable Items	4,500		2,500	10,000
61730	Maintenance/System	140,800		31,825	184,434
62111	Misc. Expenses/Svs.	1,000		0	1,000
62217	Non-Inventory Items	1,000		500	1,000
62218	Paper	500		500	500
62219	Computer Software	27,694		9,359	38,721
62223	Supplies	1,000		300	1,000
62301	Accounting/Audit Fees	2,000		2,000	2,000
62365	Managment Services/In. Overhead	48,224		48,224	48,224
62381	Professional Services	3,500		8,125	3,500
62420	Legal Notices/Publications	500		0	500
62914	Training	5,000		1,310	5,000
62926	Mileage	2,000		357	2,000
62928	Travel	2,000		0	2,000
62930	Registration	2,000		0	2,000
98700	Approp for Contingency	0		0	0
<u>CAPITAL PROJECT</u>					
86204	Capital Expenses - RMS Debt Service	169,938		169,938	169,938
	Capital Expenses - Cradlepoints	57,000		57,000	95,000
Total Serv./Supp.		470,356	0	276,256	568,517
TOTAL EXPENSES		855,490	0	653,612	942,673

**Santa Cruz Metro Records Management System
OPERATING BUDGET - REVENUE (700690)**

Acct #	Description	Adopted FY 21 22	YTD	Est. Actual FY 21 22	Final FY 22 23
40430	Interest	2,500		2,500	1,200
41654	Employee Medical Charges	2,500		2,500	500
42384	Other Revenue (MDC/Other Users)	90,709		90,709	68,403
42044	Member Contributions	664,781		664,781	670,692
	Transfer in from Fund Balance	95,000		95,000	0
	Santa Cruz	27.45%	222,556	222,556	229,333
	SC In Car Support		79,807	79,807	82,201
	Capitola	5.19%	47,490	47,490	45,347
	Watsonville	20.01%	112,099	112,099	119,381
	SC County	47.35%	202,830	202,830	194,429
	SCMRS MDC Hardware Maintenance	79,807			
42384	Other Revenue (MDC /Other Users)	90,709		90,709	68,403
	Aptos LaSelva Fire Reimbursement	0			0
	Ben Lomond Fire Reimbursement	3,041			2,293
	Boulder Creek Fire Reimbursement	4,054			3,057
	Branciforte Fire Reimbursement	1,014			764
	Central Fire Reimbursement	14,696			11,082
	Felton Fire Reimbursement	2,534			1,911
	Santa Cruz Fire Reimbursement	7,601			5,732
	Scotts Valley Fire Reimbursement	4,561			3,439
	Watsonville Fire Reimbursement	7,601			5,732
	Zayante Fire Reimbursement	2,534			1,911
	AMR (Santa Cruz) Reimbursement	9,628			7,261
	AMR (San Benito) Reimbursement	3,041			2,293
	San Benito Sheriff Reimbursement	8,615			6,496
	Hollister Police Reimbursement	17,736			13,375
	Hollister Fire Reimbursement	4,054			3,057
	Revenue Subtotal	855,490	0	855,490	740,795
	Revenue Less Expenses			0	201,878
	TOTAL REVENUE	855,490		855,490	942,673

Annual SCMRS Budget Change from Previous FY

10.19%

SCR911 FINAL BUDGET FY 22/23

**FY 2022/23 OPERATING BUDGET JUSTIFICATION
EXPENSES
Salaries and Benefits**

51000	Regular Salaries	\$ 4,346,587
	<p>This funds the full year of operations and includes all current and negotiated salary compensation (including all incentives) for all funded positions. Increased dispatcher hiring is reflected in this increase. This also includes funding to increase front office staffing by 1 FTE and add a new administrative supervisor.</p>	
51005	Overtime Pay	\$ 410,000
	<p>This estimates the cost of overtime based upon our actual experience and continuing a modified unscheduled time-off process. It also includes additional overtime needed for training new staff and project management.</p>	
51010	Extra Help	\$ 100,000
	<p>This account funds Extra Help Dispatchers and Interns.</p>	
51040	Differential Pay	\$ 120,000
	<p>This account will fund Night Shift Premium costs for actual dispatcher hours worked between 6:00 pm and 6:00 am per our MOU agreement.</p>	
52010	Medicare Taxes	\$ 76,000
	<p>This funds Medicare taxes based upon the Federal employer rate of 1.45% of payroll for full-time, PERS covered employees and 7.65% of payroll for Extra-Help, non PERS covered employees.</p>	
52015	Retirement	\$ 850,881
	<p>This estimates the actual cost of participation in the PERS retirement system based upon our employer rate for each of our three CalPERS retirement plans. Rates for 2@55 (29.3% of our employees) = 10.87% plus underfunded liability of \$493,670, 2@60 = 8.63% (5.2% of our employees), and 2@62 = 7.47% (63.8% of our employees).</p>	
53010	Insurance and Benefits	\$ 1,101,523
	<p>This estimates the costs of the Group Health Insurance program (based upon dependant data from work force demographics) which includes all health, dental, vision, life, long term disability, and employee assistance coverage (including associated plan FY 2022/23 administration fees) in accordance with the limits as specified within Policy No. 1300 (Benefits) and the MOU. Partial, off-setting revenue received is deposited into Revenue Acct. No. 1654 - Employee Medical Charges from Authority employees who are "over the cap".</p>	
53015	Unemployment	\$ 15,050
	<p>Funds from this account will be used to pay the standard unemployment tax (4% of the first \$7,000 paid to each employee).</p>	
54010	Worker's Compensation	\$ 50,000
	<p>based upon the Public Safety Dispatcher (Clerical) calculated rate from SDRMA.</p>	

SCR911 FINAL BUDGET FY 22/23

FY 2022/23 OPERATING BUDGET JUSTIFICATION
Services and Supplies

61215	Radio Services	\$ 26,383
	This account funds the full year of radio service maintenance for all Authority Radio equipment.	
61221	Telephone and Telegraph	\$ 90,000
	This estimates the equipment, line, toll, and message rate phone charges for the administrative and operational phone lines and service charges for cellular phones. Funds from this account will also be used to fund all lease line radio circuit charges at the primary and alternate site based upon the actual costs of the installed lines.	
61312	Inventoriable Items	\$ 29,500
	This account is used to purchase equipment for the Communications Center such as computers, printers, etc.	
61535	Other Insurance	\$ 100,849
	This account includes the S.D.R.M.A. estimated amount to fund all General Commercial Liability, Public Officials Errors and Omissions, Employment Practices Liability, Property and Equipment, and Dispatcher/9-1-1 Errors and Omissions Insurance coverage. This account also funds an additional \$5 million commercial umbrella policy rider and Rental Interruption Insurance (per Auditor recommendation).	
61730	Maint/Other Equipment (Systems)	\$ 493,289
	Funds from this account will be used to pay the annual maintenance costs to cover all components of our PulsePoint System, Premier One Computer-Aided-Dispatch System, Digital Paging Interfaces, scheduling software, and Emergency Medical Dispatch software, voice recorder, ESRI GIS system, and edge security appliance.	
61845	Maint/Structure and Grounds	\$ 69,755
	General building maintenance, including UPS, HVAC, Generator, Landscape, and Janitorial.	
62111	Miscellaneous Non-Inventoriable Items	\$ 10,600
	Funds from this account will be used to purchase chairs, speakers, and headsets to support the Dispatch operation	
62218	Paper	\$ 5,000
	Funds in this account will be used to publish Operating and Training Manuals, Newsletters, Annual Reports, Meeting Minutes as well as other normal paper needs.	

SCR911 FINAL BUDGET FY 22/23

FY 2022/23 OPERATING BUDGET JUSTIFICATION

Services and Supplies (Cont.)

62220	Computer Software	\$ 86,545
	site maintenance. New for FY 22/23 is a recognition software subscription.	
62223	Supplies	\$ 20,000
	Funding for this account is based on our current and historical costs of operations. It includes all miscellaneous office supplies which are not heretofore covered within another account. The estimate also takes into account the need for training supplies, binders, specialized duplicating, training aids, facility replacement items and all other small supply items.	
62301	Auditing and Accounting	\$ 32,000
	Estimated based upon current year per check payroll charges and the anticipated cost of a one year audit.	
62325	Data Processing Charges	\$ 45,000
	and use of the Law Enforcement Message Switch system used to access State and National Crime Informational databases and other local systems.	
62304	Attorney Fees	\$ 10,000
	These fees are being increased to provide support to assist the new General Manager.	
62381	Professional Services	\$ 48,323
	Funds from this account will be used to fund anticipated charges associated with actuarial services. Furthermore, charges associated with the hiring process including psychological evaluations and pre-employment medicals	
62610	Rents and Leases (Structures)	\$ 35,652
	This account funds our space in Watsonville and Hollister for both of the Alternate Sites.	
62914	Education and Training	\$ 10,000
	Funds in this account will pay the costs associated with our on-site training events and selected off-site Seminars such as CalNENA, CPR training for any new employee, the training of additional EMD Dispatchers, and Medical Priority Dispatch (MPSD) training tuition.	

**FY 2022/23 OPERATING BUDGET JUSTIFICATION
Services and Supplies (Cont.)**

62928	Travel	\$	8,700
	<p>This account funds the travel expenses for Authority employees for off-site events. This fund doesn't include travel expenses for reimbursable training activities covered by the \$10,000 training allotment from the State of California.</p> <p>This year's proposed travel includes:</p> <ol style="list-style-type: none"> 1. Attendance by Systems and Operations staff at the Annual Motorola Users Group Conference. This 4-day event is hosted by our CAD vendor and provides a forum for current Motorola CAD users to expand their knowledge of existing CAD software and to influence the design and development of future CAD software. 2. Attendance by Admin Staff members to management training events crucial for succession planning and professional development. 		
63070	Utilities	\$	99,000
	<p>This account will fund PG&E, water, and garbage based upon our actual experience.</p>		
98700	Contingency (Operating Budget)	\$	332,420
	<p>This account includes the 4% reserve as required by the JPA Agreement.</p>		

SCR911 FINAL BUDGET FY 22/23

**FY 2022/23 OPERATING BUDGET JUSTIFICATION
REVENUE**

40430	Interest	\$ 3,700
	Contributions and are based upon historical experience and anticipated payment schedules.	
40440	Rents and Concessions	\$ 75,042
	Funds in this account will be received from Verizon Wireless (\$34,640) for one year of tower space rent based upon the terms of their Agreements plus \$16,000 for Verizon's portion of our PGE Electrical bill and \$20,636 for rental income from the EOC.	
41654	Medical Charges - Employees	\$ 72,043
	Funds in this account will be received from employees whose total monthly medical premiums exceed the negotiated amounts outlined in the MOU and policy.	
42047	Charges for Current Services	\$ 2,586,894
	Funds in this account will be received from the Fire Districts, the County Paramedic Transportation Provider (AMR), the City of Hollister, and the County of San Benito. The amount is determined by the approved cost sharing formula, which sets Associate Member percentages based on Calls for Service (CFS) as measured by our CAD (during the model years as approved) and an approved Minimum Staffing Model.	
42044	Member Contributions	\$ 5,545,595
	Funds in this account will be received from the four Member Agencies. The amounts for each Agency are calculated based upon the cost sharing formula approved in February 2019 and the calculation of CFS data (using the model years of 2016,2017, and 2018 as required). Adjustments are also made to account for capital/debt service contributions and cost sharing adjustments necessary to arrive at each agency's appropriate percentage of Total Annual Budget (see <i>Cost Sharing Schedule, Actual to be Charged</i>).	
42384	Other Revenue	\$ 317,000
	This account anticipates receiving \$123,604 in incidental fees from occasional and/or specialized users and recording reproduction charges. An additional \$26,140 in User Agency reimbursements for 1) CAD/Fire Station Alerting lease line charges, 2) AMR MDC maintenance, and 4) County HSA reimbursements for a) support and distribution of ambulance provider performance reports, b) remote recording of Hospital to Medic communication lines, and c) remote CAD and recorder access. The account also anticipates receiving \$135,000 from All Member and User Agencies to support contracted GIS and mapping services and \$48,224 from SCMRS for Indirect Management Overhead charges.	
NA	Previous Year Budget Surplus	\$ 42,647
	Funds in this balance will be used to reduce Member Contributions.	
NA	Previous Year Reserve Excess	\$ 332,420
	It is anticipated that the Operating Contingency for FY 2020/21 will remain positive, and as such, it will be used to reduce Member Contributions and User fees as required by our Joint Powers Agreement.	

**FY 2022/23 DEBT SERVICE BUDGET JUSTIFICATION
EXPENSES**

74110	Principal on Long Term Debt	\$ 322,780
	<p>This account will be used to fund Bond principal payments to the Bond Holders. The amount is determined by the Official Statement. Also included in this account is the fifth of 10 payments of principal for the Premeir One CAD mainframe.</p>	
74425	Interest on Long Term Debt	\$ 144,293
	<p>This account will be used to fund Bond principal payments to the Bond Holders. The amount is determined by the Official Statement. Also included in this account is the fifth of 10 payments of principal for the Premeir One CAD mainframe.</p>	
62345	Bond Paying Agent Fees	\$ 3,205
	<p>This account funds the annual administration fees to be paid to the Bond Trustee (Bank of New York). This account also funds the annual Rebate Calculation fee to be performed by Harrell and Associates.</p>	
40430	Interest/Excess Reserves	\$ -
	<p>Funds in this account will be used to off-set Debt Service payments.</p>	
40244	Member Contributions	\$ 470,277
	<p>Funds in this account will be collected from the four Member Agencies. The amounts for each Agency are calculated based upon the capital cost sharing percentages used to secure the Bonds. These amounts are partially off-set by additional User fees (see <i>Cost Sharing Schedule, Cost Sharing Adjustment</i>) and space rental payments (Santa Cruz City EOC and Verizon Wireless) collected and credited to the Operating Budget in order to arrive at each participating agency's appropriate percentage of Total Annual Budget (see <i>Cost Sharing Schedule, TOTAL ANNUAL BUDGET and Total Actual Charges</i>).</p>	

SCR911 FINAL BUDGET FY 22/23

**FY 2022/23 CAPITAL BUDGET JUSTIFICATION
EXPENSES**

96204	Capital Equipment	\$	14,000
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For FY 21/22 we will replace the Nimble Storage solution to upgrade our computer storage.

61854	Building Upgrades/Maint.	\$	-
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**FY 2022 /2023 CAPITAL BUDGET JUSTIFICATION
REVENUE**

40430	Interest/Excess Revenues	\$	16,416
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Funds in this account represent interest received on Member Contributions and are based upon historical experience and anticipated payment schedules. There will be no interest anticipated in this sub-object as no revenue will be collected to fund the first-year of the capital projects.

42044	Member Contributions	\$	(2,416)
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Funds in this account are typically collected from the four Member Agencies. The amounts for each Agency are calculated based upon the cost sharing percentages used to secure financing. These amounts are then partially off-set by additional User fees (see *Cost Sharing Schedule, Cost Sharing Adjustment*) collected and credited to the Operating Budget in order to arrive at each participating agency's appropriate percentage of Total Annual Budget (see *Cost Sharing Schedule, TOTAL ANNUAL BUDGET and Total Actual Charges*).

SCR911 FINAL BUDGET FY 22/23

**SANTA CRUZ METROPOLITAN RECORDS SYSTEM (SCMRS)
FY 2022/2023 OPERATING BUDGET JUSTIFICATION
Salaries and Benefits**

51000	Regular Salaries	\$ 275,390
	approved salary compensation for the funded position of one (1.0 FTE) Systems Division Manager, one (1.0 FTE) Senior Systems Technician, and 0.25 FTE of the General Manager due to the ongoing RMS implementation	
52015	Retirement	\$ 52,076
	This estimates the actual cost of participation in the PERS retirement system for the personnel assigned and working on the SCMRS program. The amount is based upon the Authority employer rate schedule of 9.88% plus the appropriate percentage of the agency's underfunded accrued liability.	
53010	Insurance and Benefits	\$ 37,765
	This estimates the costs of the Group Health Insurance program (based upon dependant data from the 2.5 currently funded employees) which includes all health, dental, vision, drug, life, long term disability, and employee assistance coverage in accordance with the limits as specified within Policy No. 1300 (Benefits).	

Services and Supplies

61730	Maintenance/Systems	\$ 184,434
	This account funds annual hardware and software maintenance charges for CentralSquare (RMS), RadioIP (network management/VPN software), Cradlepoint (mobile routers), and Track-It. This is a substantial increase from prior years mostly due to the CentralSquare RMS (\$115,000)	
61730	Software	\$ 38,721
	The software budget includes \$17,000 for annual subscription costs to the cloud-based components of the CentralSquare RMS system, as well as endpoint protection and remote management software solutions. There is also funding for miscellaneous productivity software and a small cushion for unanticipated software purchases.	
62365	Management Services/Overhead	\$ 48,224
	time and costs not otherwise itemized within this budget unit that are expended to support the administration of the program and budget, supervision of the SCMRS assigned staff, and to provide office space for SCMRS operations. The fee is determined through the use of an overhead formula which is reviewed annually by the Controller for the Authority.	
62914	Training	\$ 5,000
	Funds requested in this category support SCMRS staff attending training related to new or upgraded systems, mostly related to the new RMS.	

SCR911 FINAL BUDGET FY 22/23

86204 **Fixed Assets** \$ **264,938**

This includes \$169,938 for the RMS debt service payment and \$95,000 for replacing Cradlepoint Mobile Routers.

SCR911 FINAL BUDGET FY 22/23

**SANTA CRUZ METROPOLITAN RECORDS SYSTEM (SCMRS)
FY 2022/2023 OPERATING BUDGET JUSTIFICATION
REVENUE**

40430	Interest	\$ 1,200
	Funds in this account represent interest received and are based upon historical experience and anticipated payment schedules.	
42044	Member Contributions	\$ 670,692
	Funds in this account will be received from the four Participants. The amounts for each participant are calculated based upon the criteria outlined in Policy 334 are adjusted tri-annually in accordance with this policy and the provisions of the SCMRS Agreement.	
41654	Other Revenue	\$ 68,403
	Funds in this account are received from other User Agencies to reimburse personnel costs in support of the P1 Mobile Data Computer program and system participation agreements.	
NA	Fund Balance Transfer	\$ 95,000
	The SCMRS undesignated fund balance as of 6/30/2020 was \$341,589. \$85,000 represents excess revenue from FY 2019/20 that was applied to the SCMRS budget for FY 2020/21 to reduce Member expenses. Another \$150,000 is anticipated to be transferred in to pay for RMS-related expenses in FY 2020/21. That will leave \$106,589 in the fund balance before any excess revenue from FY 2020/21 is applied. Due to the large increases in the SCMRS budget proposed for FY 2021/22, it is recommended that \$95,000 of the remaining \$106,589 be applied during FY 2021/22 to reduce increases in Member contributions.	
NA	Previous FY Budget Surplus	\$ 201,878
	Excess funds will not be applied to offset expenses but will be compiled in the SCMRS Fund Balance.	