

SCR911 FINAL BUDGET FY 20/21

**OPERATING BUDGET
EXPENSES (700600)**

Acct #	Description	Adopted FY 19 20	Mid Year Adjustment	Amended FY 19 20	YTD	Est. Actual FY 19 20	FINAL FY 20 21
51000	Regular Pay	4,102,053				4,016,725	4,082,240
51005	Overtime Pay	346,363				438,790	309,036
51010	Extra Help	100,000				104,000	125,000
51040	Differential Pay	115,000				114,895	118,000
52010	Medicare, OASDI, SS	76,000				80,234	76,000
52015	Retirement (PERS)	725,387				687,345	740,302
53010	Insurance & Benefits	956,672				925,096	949,783
53015	Unemployment	13,986				11,811	14,000
54010	Worker's Compensation	33,000				34,142	56,381
Total Salaries and Benefits		6,468,461		0	0	6,413,038	6,470,742

Acct #	Description	Adopted FY 19 20	Mid Year Adjustment	Amended FY 19 20	YTD	Est. Actual FY 19 20	FINAL FY 20 21
61215	Radio Services	18,000				20,033	23,634
61221	Telephone & Telegraph	104,800				96,869	90,000
61312	Inventoriable Items	25,000				13,750	24,500
61535	Other Insurance	63,500				62,597	82,486
61730	Maint/Other Equip (Systems)	459,208				448,807	465,924
61845	Maint Struc/Grounds	53,100				55,000	63,000
62020	Memberships	3,200				2,886	3,200
62111	Misc. Expenses/Svs	1,500				1,097	1,500
62215	Books	968				968	968
62217	Misc. Non-Inventory Items	8,500				2,000	8,500
62218	Paper	5,000				3,500	5,000
62219	Computer Software	10,000				11,272	31,800
62220	Copier Supplies	300				276	300
62221	Postage	400				326	400
62222	Magazine Subscriptions	50				45	50
62223	Supplies	20,000				17,475	20,000
62301	Accounting & Auditing Fees	29,000				30,533	29,000

SCR911 FINAL BUDGET FY 20/21

Operating Budget Expenses (cont.)

Acct #	Description	Adopted FY 19 20	Mid Year Adjustment	Amended FY 19 20	YTD	Est. Actual FY 19 20	FINAL FY 20 21
62304	Attorney Fees	4,000				4,037	4,000
62325	Data Processing Charges	44,232				44,232	44,200
62381	Professional Services	17,000				7,785	9,500
62420	Publications and Legal Notices	500				25	500
62500	Rents & Leases (Equipment)	1,859				1,919	1,859
62610	Rents & Leases (Structures)	27,400				20,170	21,000
62715	Small Tools and Instruments	500				0	500
62914	Education & Training	10,000				8,351	10,000
62926	Mileage	2,500				1,925	2,500
62928	Travel	6,000				4,212	8,700
62930	Registration	6,000				5,450	7,000
63070	Utilities	89,000				87,532	92,000
Total Services and Supplies		1,011,517			0	953,072	1,052,021
Subtotal Operating Expenses		7,479,978			0	7,366,110	7,522,763
Acct #	Description	Adopted FY 19 20	Mid Year Adjustment	Amended FY 19 20	YTD 0	Est. Actual FY 19 20	FINAL FY 20 21
98700	Approp for Contingencies	304,134					300,911
							280,668
Total Contingencies		304,134			0	0	300,911
86204	Fixed Asset Equipment	0			0		0
Total Fixed Assets		0			0	0	
GRAND TOTAL EXPENSES		7,784,112			0	7,366,110	7,823,674

underbudget 418,002

Justification is offered for accounts in which more than \$5,000 in expenses or revenue is anticipated.

SCR911 FINAL BUDGET FY 20/21

**OPERATING BUDGET
REVENUE (700600)**

Acct #	Description	Adopted FY 19 20	YTD	Est. Actual FY 19 20	FINAL FY 20 21
40430	Interest	10,000		8,730	10,000
40440	Rents and Concessions	70,080		70,080	70,500
	EOC Space	19,643		19,642	20,291
	Verizon Space	32,937		32,781	34,281
	Verizon Utilities	17,500		18,660	16,900
42047	Charges for Current Services (Users)	2,193,899		2,224,589	2,171,991
	User Mobile Support				
42044	Member Contributions	4,818,902		4,818,921	4,951,762
	County	1,641,461			1,695,631
	Capitola	457,786			467,534
	Santa Cruz	1,639,021			1,679,901
	Watsonville	1,080,634			1,108,696
41654	Medical Charges - Employee	96,123		61,473	49,491
42384	Other Revenue	369,064		390,463	360,812
	Misc. Users/Records charges	139,582			131,000
	Reimbursements (Users)	46,258			46,588
	SCMRS Indirect Overhead	48,224			48,224
	Fire/EMS/Hol/SBCO Technician Reimbursements	135,000			135,000
	Revenue Subtotal	7,558,068	0	7,574,256	7,605,528
		Adopted FY 19 20	YTD	Est. Actual FY 19 20	FINAL FY 20 21
NA	Operating Budget Fund Balance	215,636			208,146
	Transfer in from Capital				
	GRAND TOTAL REVENUE & FUND BAL.	7,773,704	0	7,574,256	7,823,674

Note: Operating Fund Balance was \$108,940 as of 6/30/18.

**CAPITAL BUDGET
EXPENDITURES (700700)**

Acct #	Description	Adopted FY 19 20	YTD	Est. Actual FY 19 20	FINAL FY 20 21
86204	Capital Equipment	0	0		0
62381	Professional Services			0	0
61845	Building Upgrades/Maint.	0			0
Total Expenditures		0		0	0

**CAPITAL BUDGET
REVENUE (700700)**

40430	Interest/Excess Revenues	0			0
42044	Member Contributions				0
	County	47.53%		0	0
	Capitola	11.96%		0	0
	Santa Cruz	22.86%		0	0
	Watsonville	17.65%		0	0
42462	Transfer in from Operating				
Revenue subtotals		0	0	0	0
Fund Balance Usage					
Total Revenues & Fund Balance		0	0	0	0

Fund Balance Summary	
Fund Balance as of 6/30/19	1,968
To Be Used in FY	0
Remaining Fund Balance for Future Years	1,968

SCR911 FINAL BUDGET FY 20/21

**DEBT SERVICE
EXPENDITURES (700650)**

Acct #	Description	Adopted FY 19 20	YTD	Est. Actual FY 19 20	FINAL FY 20 21
62345	Bond Paying Agent Fees	3,205		3,205	3,205
74110	Principal	294,391		294,390	303,722
	Lease Revenue Bonds	150,000			155,000
	CAD Premier One 4 of 10	144,391			148,722
74425	Interest on Long Term Debt	173,982		173,981	164,775
	Lease Revenue Bonds	135,463			130,588
	CAD Premier One 4 of 10	38,519			34,187
	Total Expenditures	471,578		471,576	471,702

**DEBT SERVICE
REVENUE (700650)**

40430	Interest Income	2,200		2,606	4,000
42044	Member Contributions	469,378		469,375	467,702
	County	47.53%	223,095		222,299
	Capitola	11.96%	56,138		55,937
	Santa Cruz	22.86%	107,300		106,917
	Watsonville	17.65%	82,845		82,549
	Revenue subtotal				471,702
	Fund Balance				
74425	Transfer in from Contingency				
	Total Revenue		471,578	0	471,981

Note: Fund Balance was -\$403 as of 6/30/19

COST SHARING SCHEDULE

	Total	County	Capitola	Santa Cruz	Watsonville	Fire	Ambulance	Hollister	San Benito
Operating Expenditures FY 20/21	7,823,674	2,043,472	557,742	1,903,773	1,269,214	246,713	461,958	972,550	368,252
		26.12%	7.13%	24.33%	16.22%	3.15%	5.90%	12.43%	4.71%
Operating Credits									
EOC Rent (Operating)	(20,291)	(7,181)	(1,960)	(6,690)	(4,460)				
Interest (Operating)	(10,000)	(3,539)	(966)	(3,297)	(2,198)				
Other (Operating)	(669,630)	(236,982)	(64,686)	(220,777)	(147,185)				
		35.39%	9.66%	32.97%	21.98%				
Net Operating	7,123,753	1,795,771	490,130	1,673,009	1,115,372	246,713	461,958	972,550	368,252
Debt Service Expenditures	471,702	224,200	56,416	107,831	83,255	0	0	0	0
Debt Service Credits									
Interest Earnings + Fund Balance	(4,000)	(1,901)	(478)	(914)	(706)	0	0	0	0
		47.53%	11.96%	22.86%	17.65%	0.00%	0.00%	0.00%	0.00%
Net Debt Service	467,702	222,299	55,937	106,917	82,549	0	0	0	0
Capital Expenditures	0	0	0	0	0	0	0	0	0
		47.53%	11.96%	22.86%	17.65%	0.00%	0.00%	0.00%	0.00%
Capital Credits									
Interest (Capital)	0	0	0	0	0	0	0	0	0
Other Revenue	0	0	0	0	0	0	0	0	0
Other (Fund Balance)	0	0	0	0	0	0	0	0	0
		47.53%	11.96%	22.86%	17.65%	0.00%	0.00%	0.00%	0.00%
Net Capital	0	0	0	0	0	0	0	0	0
Capital/Debt Service Subtotal	467,702	222,299	55,937	106,917	82,550	0	0	0	0
Cost Sharing Adjustment		(\$100,140)	(\$22,595)	\$6,891	(\$6,676)	\$14,749	\$27,616	\$58,139	\$22,014
TOTAL ANNUAL BUDGET	7,591,455	1,917,930	523,472	1,786,817	1,191,246	261,461	489,574	1,030,689	390,266
Previous FY Total Annual Budget	7,482,197	1,864,556	513,924	1,746,320	1,163,498	263,871	494,235	1,041,243	394,550
Annual % Change	1.46%	2.86%	1.86%	2.32%	2.38%	-0.91%	-0.94%	-1.01%	-1.09%
Total Annual SCR911 Budget Change				1.46%					
Total FY 2020/21 Changes	109,258	53,374	9,548	40,497	27,748	(2,410)	(4,661)	(10,554)	(4,284)

COST SHARING SCHEDULE cont.

	Total	County	Capitola	Santa Cruz	Watsonville	Fire	Ambulance	Hollister	San Benito
TOTAL ANNUAL BUDGET	7,591,455	1,917,930	523,472	1,786,817	1,191,246	261,461	489,574	1,030,689	390,266
Santa Cruz City Rent	20,291	0	0	20,291	0	0	0	0	0
Reimbursements - Users	46,588	20,448	0	3,381	1,935	5,824	15,000	0	0
Reimbursements - Fire/EMS GIS	135,000	0	0	24,255	13,881	33,603	63,261	0	0
Reimbursements - SCMRS Mobile Support	85,193			7,139	7,139	30,460	9,043	20,465	10,947
SCMRS	477,873	124,622	33,116	240,910	79,225				
Total Actual Charges	8,356,400	2,063,000	556,588	2,082,793	1,293,427	331,348	576,878	1,051,155	401,213
	2019/2020	2,152,156	548,845	2,046,297	1,300,990	333,057	581,330	1,061,238	405,245
		-4.14%	1.41%	1.78%	-0.58%	-0.51%	-0.77%	-0.95%	-1.00%

FIRE DISTRICT COST SHARING PLAN

Total Annual Authority Budget \$7,591,455
Fire District Share \$261,461

<u>Fire Service</u>	<u>Dist. %</u>	<u>Annual Charge Basic Services</u>	<u>Annual Charge TelCo Services</u>	<u>Total Charges Basic and TelCo</u>
Aptos/La Selva	20.92%	\$54,698	\$0	\$54,698
Ben Lomond	3.49%	\$9,125	\$0	\$9,125
Boulder Creek	6.98%	\$18,250	\$1,140	\$19,390
Branciforte	1.21%	\$3,164	\$0	\$3,164
Central	43.69%	\$114,232	\$0	\$114,232
Felton	5.04%	\$13,178	\$0	\$13,178
Scotts Valley	16.91%	\$44,213	\$0	\$44,213
Zayante	1.76%	\$4,602	\$0	\$4,602
Totals	100.0%	\$261,461	\$1,140	\$262,601

Santa Cruz	NA	NA	
Watsonville	NA	NA	
AMR	NA	NA	

<u>Fire Service</u>	<u>Dist. %</u>	<u>Hiplink and Firedispatch Website</u>	<u>Technology Reimbursements (GIS)</u>	<u>Mobile Support</u>	<u>Total Charges Misc</u>	<u>FY 20/21 Grand Total Charges</u>	<u>FY 19/20</u>	<u>+/- change</u>	<u>% change</u>
Aptos/La Selva	9.80%	\$980	\$7,030	\$5,711	\$13,722	\$68,419	\$68,792	-\$373	-0.54%
Ben Lomond	1.63%	\$163	\$1,169	\$2,856	\$4,188	\$13,313	\$13,331	-\$18	-0.14%
Boulder Creek	3.27%	\$327	\$2,346	\$3,807	\$6,480	\$25,870	\$25,951	-\$81	-0.31%
Branciforte	0.57%	\$57	\$409	\$952	\$1,418	\$4,581	\$4,589	-\$8	-0.16%
Central	20.46%	\$2,046	\$14,678	\$8,091	\$24,815	\$139,047	\$139,914	-\$867	-0.62%
Felton	2.36%	\$236	\$1,693	\$2,380	\$4,309	\$17,486	\$17,553	-\$67	-0.38%
Scotts Valley	7.92%	\$792	\$5,682	\$4,283	\$10,757	\$54,970	\$55,279	-\$309	-0.56%
Zayante	0.83%	\$83	\$595	\$2,380	\$3,058	\$7,660	\$7,648	\$12	0.15%
Sub-totals	46.84%	\$4,684	\$33,603	\$30,460	\$68,746				
Santa Cruz	33.81%	\$3,381	\$24,255	\$7,139	\$34,775	\$34,775			
Watsonville	19.35%	\$1,935	\$13,881	\$7,139	\$22,956	\$22,956			
Hiplink/Fire dispatch.com		\$10,000							
TOTAL FIRE	100.0%	\$10,000.00	\$71,739.00	\$5,400	\$87,139				
AMR			\$63,261.00	\$9,043	\$15,000	\$87,304			
			\$135,000		\$15,000	\$150,000			

SCHEDULE OF PAYMENTS

	Total	County	Capitola	Santa Cruz	Watsonville	Fire	Ambulance	Hollister	San Benito
Operations - 9-1-1									
Operational Billing	7,123,753	1,795,771	490,130	1,673,009	1,115,372	246,713	461,958	972,550	368,252
EOC Rent	20,291			20,291					
User Reimbursements	46,588	20,448	0	3,381	1,935	5,824	15,000	0	0
Fire/EMS Tech Reimbursements	135,000	0	0	24,255	13,881	33,603	63,261	0	0
Cost Sharing Adjustment		(100,140)	(22,595)	6,891	(6,676)	14,749	27,616	58,139	22,014
Sub total	7,325,632	1,716,079	467,534	1,727,827	1,124,513	300,888	567,835	1,030,689	390,266
Operations - SCMRS									
SCMRS	85,193	0	0	7,139	7,139				
SCMRS	477,873	124,622	33,116	240,910	79,225	0	0	0	0
Sub total	563,066	124,622	33,116	248,049	86,364				
Total Operational Billing	7,888,698	1,840,701	500,651	1,975,876	1,210,877	300,888	567,835	1,030,689	390,266
Debt Service	467,702	222,299	55,937	106,917	82,549				
Capital	0	0	0	0	0				
Total	8,356,400	2,063,000	556,588	2,082,793	1,293,427	331,348	576,878	1,051,155	401,213
6/15 - 1st Qtr Operations 9-1-1 (35%)	1,762,584	600,628	163,637	604,740	393,579				
6/15 - 1st Qtr Operations SCMRS (35%)	172,253	43,618	11,591	86,817	30,228				
7/1 - 1st Half User Fees (50%)	454,113					165,674	288,439	525,577	200,606
9/15 - 1st Half Capital (50%)	0	0	0	0	0				
		47.53%	11.96%	22.86%	17.65%				
9/15 - 1st Half Debt Service (50%)	233,851	111,149	27,969	53,458	41,275				
		47.53%	11.96%	22.86%	17.65%				
9/15 - 2nd Qtr Operations 9-1-1 (25%)	1,258,988	429,020	116,884	431,957	281,128				
9/15 - 2nd Qtr Operations SCMRS (25%)	123,038	31,155	8,279	62,012	21,591				
12/15 - 3rd Qtr Operations 9-1-1 (25%)	1,258,988	429,020	116,884	431,957	281,128				
12/15 - 3rd Qtr Operations SCMRS (25%)	123,038	31,155	8,279	62,012	21,591				
1/15 - 2nd Half User Fees (50%)	454,113					165,674	288,439	525,577	200,606
3/15 - 2nd Half Capital (50%)	0	0	0	0	0				
		47.53%	11.96%	22.86%	17.65%				
3/15 - 2nd Half Debt Service (50%)	233,851	111,149	27,969	53,458	41,275				
		47.53%	11.96%	22.86%	17.65%				
3/15 - 4th Qtr Operations 9-1-1 (15%)	755,393	257,412	70,130	259,174	168,677				
3/15 - 4th Qtr Operations SCMRS (15%)	73,823	18,693	4,967	37,207	12,955				
	6,904,033								

Santa Cruz Metro Records Management System
OPERATING BUDGET - EXPENSES (700690)

Acct #	Description	Adopted FY 19 20	YTD	Est. Actual FY 19 20	FINAL FY 20 21
51000	Regular Pay	260,157		244,000	273,215
51005	Overtime	600		0	600
52010	Medicare, OASDI	3,200		3,553	3,327
52015	Retirement (PERS)	42,711		43,851	46,282
53010	Insurance and Benefits	44,687		45,975	35,727
53015	Unemployment	840		370	840
54010	Workers Compensation	1,200		1,720	1,720
51010	Extra Help	0			0
Total Salary/Benefits		353,395	0	339,469	361,711
61221	Telephone and Telegraph	8,000		1,650	1,700
61312	Inventoriable Items	4,000		2,000	4,000
61730	Maintenance/System	52,050		49,579	67,797
62111	Misc. Expenses/Svs.	1,000		0	1,000
62217	Non-Inventory Items	1,300		360	1,300
62218	Paper	500		500	500
62219	Computer Software	4,830		1,062	18,850
62223	Supplies	1,000		160	1,000
62301	Accounting/Audit Fees	2,000		2,000	2,000
62365	Managment Services/In. Overhead	48,224		48,224	48,224
62381	Professional Services	2,500		3,562	2,500
62420	Legal Notices/Publications	500		0	500
62914	Training	5,000		4,110	5,000
62926	Mileage	2,000		1,025	2,000
62928	Travel	2,000		316	2,000
62930	Registration	1,000		1,323	1,000
98700	Approp for Contingency	32,000		32,000	0
<u>CAPITAL PROJECT</u>					
86204	Records Management System Debt Service	300,000		287,000	127,453
Total Serv./Supp.		467,904	0	434,871	286,824
TOTAL EXPENSES		821,299	0	774,340	648,536

**Santa Cruz Metro Records Management System
OPERATING BUDGET - REVENUE (700690)**

Acct #	Description		Adopted FY 19 20	YTD	Est. Actual FY 19 20	FINAL FY 20 21
40430	Interest		1,500		7,036	120
41654	Employee Medical Charges		3,211		2,503	350
42384	Other Revenue (MDC/Other Users)					85,193
42044	Member Contributions		662,827		662,827	477,873
	Transfer in from Fund Balance		153,822		153,822	0
		Santa Cruz	29.46%	167,480	167,480	161,103
		SC In Car Support		78,243	78,243	79,807
		Capitola	6.06%	34,921	34,921	33,116
		Watsonville	20.50%	114,701	114,701	79,225
		SC County	43.99%	267,482	267,482	124,622
	SCMRS MDC Hardware Maintenance		79,807			
42384	Other Revenue (MDC /Other Users)		83,234		83,234	85,193
	Aptos LaSelva Fire Reimbursement		5,580			5,711
	Ben Lomond Fire Reimbursement		2,790			2,856
	Boulder Creek Fire Reimbursement		3,720			3,807
	Branciforte Fire Reimbursement		930			952
	Central Fire Reimbursement		7,905			8,091
	Felton Fire Reimbursement		2,325			2,380
	Santa Cruz Fire Reimbursement		6,975			7,139
	Scotts Valley Fire Reimbursement		4,185			4,283
	Watsonville Fire Reimbursement		6,975			7,139
	Zayante Fire Reimbursement		2,325			2,380
	AMR (Santa Cruz) Reimbursement		8,835			9,043
	AMR (San Benito) Reimbursement		2,790			2,856
	San Benito Sheriff Reimbursement		7,905			8,091
	Hollister Police Reimbursement		15,810			16,658
	Hollister Fire Reimbursement		4,185			3,807
	Revenue Subtotal		904,594	0	909,422	563,536
	Revenue Less Expenses					85,000
			Adopted		Est. Actual	
	TOTAL REVENUE		904,594		909,422	648,536

Annual SCMRS Budget Change from Previous FY

-21.04%

SCR911 FINAL BUDGET FY 20/21

**FY 2020/21 OPERATING BUDGET JUSTIFICATION
EXPENSES
Salaries and Benefits**

51000	Regular Salaries	\$ 4,082,240
	This funds the full year of operations and includes all current and negotiated salary compensation (including all incentives) for all funded positions.	
51005	Overtime Pay	\$ 309,036
	This estimates the cost of overtime based upon our actual experience and continuing a modified unscheduled time-off process. It also includes additional overtime needed for training new staff and project management.	
51010	Extra Help	\$ 125,000
	This account funds five Extra Help Dispatchers.	
51040	Differential Pay	\$ 118,000
	This account will fund Night Shift Premium costs for actual dispatcher hours worked between 6:00 pm and 6:00 am per our MOU agreement.	
52010	Medicare Taxes	\$ 76,000
	This funds Medicare taxes based upon the Federal employer rate of 1.45% of payroll for full-time, PERS covered employees and 7.65% of payroll for Extra-Help, non PERS covered employees.	
52015	Retirement	\$ 740,302
	This estimates the actual cost of participation in the PERS retirement system based upon our employer rate for each of our three CalPERS retirement plans. Rates for 2@55 (42% of our employees) = 11.03% plus underfunded liability of \$4434,599, 2@60 = 8.79% (5% of our employees), and 2@62 = 7.73% (54% of our employees).	
53010	Insurance and Benefits	\$ 949,783
	This estimates the costs of the Group Health Insurance program (based upon dependant data from work force demographics) which includes all health, dental, vision, life, long term disability, and employee assistance coverage (including associated plan FY 2020/21 administration fees) in accordance with the limits as specified within Policy No. 1300 (Benefits) and the MOU. Partial, off-setting revenue received is deposited into Revenue Acct. No. 1654 - Employee Medical Charges from Authority employees who are "over the cap".	
53015	Unemployment	\$ 14,000
	Funds from this account will be used to pay the standard unemployment tax (4% of the first \$7,000 paid to each employee).	
54010	Worker's Compensation	\$ 56,381
	This estimates the cost of Worker's Compensation Insurance coverage based upon the Public Safety Dispatcher (Clerical) calculated rate from SDRMA.	

SCR911 FINAL BUDGET FY 20/21

FY 2020/21 OPERATING BUDGET JUSTIFICATION
Services and Supplies

61215	Radio Services	\$ 23,634
	This account funds the full year of radio service maintenance for all Authority Radio equipment.	
61221	Telephone and Telegraph	\$ 90,000
	This estimates the equipment, line, toll, and message rate phone charges for the administrative and operational phone lines and service charges for cellular phones. Funds from this account will also be used to fund all lease line radio circuit charges at the primary and alternate site based upon the actual costs of the installed lines and the web-based lease on the CodeRed emergency communication system (\$15,000).	
61312	Inventoriable Items	\$ 24,500
	This account is used to purchase equipment for the Communications Center such as computers, printers, etc. This year's funds include the first year of a lease payment to upgrade all 15 CAD workstations at the main dispatch center.	
61535	Other Insurance	\$ 82,486
	This account includes the S.D.R.M.A. estimated amount to fund all General Commercial Liability, Public Officials Errors and Omissions, Employment Practices Liability, Property and Equipment, and Dispatcher/9-1-1 Errors and Omissions Insurance coverage. This account will also fund an additional \$5 million commercial umbrella policy rider and Rental Interruption Insurance per Auditor recommendation.	
61730	Maint/Other Equipment (Systems)	\$ 465,924
	Funds from this account will be used to pay the annual maintenance costs to cover all components of our PulsePoint System, Premier One Computer-Aided-Dispatch System, Digital Paging Interfaces, scheduling software, and Emergency Medical Dispatch software, voice recorder, ESRI GIS system, and edge security appliance.	
61845	Maint/Structure and Grounds	\$ 63,000
	General building maintenance, including CTO, HVAC, generator, Landscape, and Janitorial. For FY 20/21 we are recommending removal/replacement of dead and dying trees in front landscape (\$22,000)	
62111	Miscellaneous Non-Inventoriable Items	\$ 8,500
	Funds from this account will be used to purchase chairs, speakers, and headsets to support the Dispatch operation	
62218	Paper	\$ 5,000
	Funds in this account will be used to publish Operating and Training Manuals, Newsletters, Annual Reports, Meeting Minutes as well as other normal paper needs.	

SCR911 FINAL BUDGET FY 20/21

FY 2020/21 OPERATING BUDGET JUSTIFICATION

Services and Supplies (Cont.)

62220	Computer Software	\$ 31,800
	<p>Software purchases and subscription services. New for FY 20/21 are NeoGov HR management software (\$20,000) to get the authority away from manual employee/recruit tracking. Also, new for FY 20/21 is to modernize our email solution and provide all employees with a SCR911.org email address (for the first time)</p>	
62223	Supplies	\$ 20,000
	<p>Funding for this account is based on our current and historical costs of operations. It includes all miscellaneous office supplies which are not heretofore covered within another account. The estimate also takes into account the need for training supplies, binders, specialized duplicating, training aids, facility replacement items and all other small supply items.</p>	
62301	Auditing and Accounting	\$ 29,000
	<p>Estimated based upon current year per check payroll charges and the anticipated cost of a one year audit.</p>	
62325	Data Processing Charges	\$ 44,200
	<p>This account will fund the County-imposed annual charges for the connection and use of the Law Enforcement Message switching computer used to access State and National Crime Informational databases and other local systems.</p>	
62381	Professional Services	\$ 9,500
	<p>Funds from this account will be used to fund anticipated charges associated with actuarial services. New for FY 20/21 is to \$20,000 to modernize and professionalize our website.</p>	
62610	Rents and Leases (Structures)	\$ 21,000
	<p>This account funds our space in Watsonville and Hollister for both of the Alternate Sites.</p>	
62914	Education and Training	\$ 10,000
	<p>Funds in this account will pay the costs associated with our on-site training events and selected off-site Seminars such as CalNENA, CPR training for any new employee, the training of additional EMD Dispatchers, and Medical Priority Dispatch (MPSD) training tuition.</p>	

**FY 2020/21 OPERATING BUDGET JUSTIFICATION
Services and Supplies (Cont.)**

62928	Travel	\$	8,700
	<p>This account funds the travel expenses for Authority employees for off-site events. This fund doesn't include travel expenses for reimbursable training activities covered by the \$10,000 training allotment from the State of California.</p> <p>This year's proposed travel includes:</p> <ol style="list-style-type: none"> 1. Attendance by Systems and Operations staff at the Annual Motorola Users Group Conference. This 4-day event is hosted by our CAD vendor and provides a forum for current Motorola CAD users to expand their knowledge of existing CAD software and to influence the design and development of future CAD software. 2. Attendance by Admin Staff members to management training events crucial for succession planning and professional development. 		
63070	Utilities	\$	92,000
	<p>This account will fund PG&E, water, and garbage based upon our actual experience.</p>		
98700	Contingency (Operating Budget)	\$	300,911
	<p>This account includes the 4% reserve as required by the JPA Agreement.</p>		

SCR911 FINAL BUDGET FY 20/21

**FY 2020/21 OPERATING BUDGET JUSTIFICATION
REVENUE**

40430	Interest	\$ 10,000
	Contributions and are based upon historical experience and anticipated payment schedules.	
40440	Rents and Concessions	\$ 70,500
	Funds in this account will be received from Verizon Wireless (\$34,281) for one year of tower space rent based upon the terms of their Agreements plus \$16,900 for Verizon's portion of our PGE Electrical bill and \$20,291 for rental income from the EOC.	
41654	Medical Charges - Employees	\$ 49,491
	monthly medical premiums exceed the negotiated amounts outlined in the MOU.	
42047	Charges for Current Services	\$ 2,171,991
	Funds in this account will be received from the Fire Districts, the County Paramedic Transportation Provider (AMR), the City of Hollister, and the County of San Benito. The amount is determined by the approved cost sharing formula, which sets Associate Member percentages based on Calls for Service (CFS) as measured by our CAD (during the model years as approved) and an approved Minimum Staffing Model.	
42044	Member Contributions	\$ 4,951,762
	Funds in this account will be received from the four Member Agencies. The amounts for each Agency are calculated based upon the cost sharing formula approved in February 2019 and the calculation of CFS data (using the model years of 2016,2017, and 2018 as required). Adjustments are also made to account for capital/debt service contributions and cost sharing adjustments necessary to arrive at each agency's appropriate percentage of Total Annual Budget (see <i>Cost Sharing Schedule, Actual to be Charged</i>).	
42384	Other Revenue	\$ 360,812
	This account anticipates receiving \$131,000 in incidental fees from occasional and/or specialized users and recording reproduction charges. An additional \$46,258 in User Agency reimbursements for 1) CAD/Fire Station Alerting lease line charges, 2) AMR MDC maintenance, and 4) County HSA reimbursements for a) support and distribution of ambulance provider performance reports, b) remote recording of Hospital to Medic communication lines, and c) remote CAD and recorder access. The account also anticipates receiving \$135,000 from All Member and User Agencies to support contracted GIS and mapping services and \$48,224 from SCMRS for Indirect Management Overhead charges.	
NA	Previous Year Budget Surplus	\$ 208,146
	Funds in this balance will be used to reduce Member Contributions.	
NA	Previous Year Reserve Excess	\$ 300,911
	It is anticipated that the Operating Contingency for FY 2019/20 will remain positive, and as such, it will be used to reduce Member Contributions and User fees as required by our Joint Powers Agreement.	

**FY 2020/21 DEBT SERVICE BUDGET JUSTIFICATION
EXPENSES**

74110	Principal on Long Term Debt	\$ 303,722
	<p>This account will be used to fund Bond principal payments to the Bond Holders. The amount is determined by the Official Statement. Also included in this account is the third of 10 payments of principal for the Premeir One CAD mainframe.</p>	
74425	Interest on Long Term Debt	\$ 164,775
	<p>This account will be used to fund Bond principal payments to the Bond Holders. The amount is determined by the Official Statement. Also included in this account is the third of 10 payments of principal for the Premeir One CAD mainframe.</p>	
62345	Bond Paying Agent Fees	\$ 3,205
	<p>This account funds the annual administration fees to be paid to the Bond Trustee (Bank of New York). This account also funds the annual Rebate Calculation fee to be performed by Harrell and Associates.</p>	
40430	Interest/Excess Reserves	\$ 4,000
	<p>Funds in this account will be used to off-set Debt Service payments.</p>	
40244	Member Contributions	\$ 467,702
	<p>Funds in this account will be collected from the four Member Agencies. The amounts for each Agency are calculated based upon the capital cost sharing percentages used to secure the Bonds. These amounts are partially off-set by additional User fees (see <i>Cost Sharing Schedule, Cost Sharing Adjustment</i>) and space rental payments (Santa Cruz City EOC and Verizon Wireless) collected and credited to the Operating Budget in order to arrive at each participating agency's appropriate percentage of Total Annual Budget (see <i>Cost Sharing Schedule, TOTAL ANNUAL BUDGET and Total Actual Charges</i>).</p>	

**FY 2020/21 CAPITAL BUDGET JUSTIFICATION
EXPENSES**

96204	Capital Equipment	\$	-
	No capital purchases are planned for FY 19/20		
61854	Building Upgrades/Maint.	\$	-

**FY 2020/21 CAPITAL BUDGET JUSTIFICATION
REVENUE**

40430 Interest/Excess Revenues \$ -

Contributions and are based upon historical experience and anticipated payment schedules. There will be no interest anticipated in this sub-object as no revenue will be collected to fund the first-year of the capital projects.

42044 Member Contributions \$ -

Funds in this account are typically collected from the four Member Agencies. The amounts for each Agency are calculated based upon the cost sharing percentages used to secure financing. These amounts are then partially off-set by additional User fees (see *Cost Sharing Schedule, Cost Sharing Adjustment*) collected and credited to the Operating Budget in order to arrive at each participating agency's appropriate percentage of Total Annual Budget (see *Cost Sharing Schedule, TOTAL ANNUAL BUDGET and Total Actual Charges*).

SCR911 FINAL BUDGET FY 20/21

**SANTA CRUZ METROPOLITAN RECORDS SYSTEM (SCMRS)
FY 2020/21 OPERATING BUDGET JUSTIFICATION
Salaries and Benefits**

51000 Regular Salaries \$ 273,215

This funds the full year of operations and includes all current and approved salary compensation for the funded position of one (0.5 FTE) Systems Division Manager, one (1.0 FTE) Systems Supervisor and one (1.0 FTE) Senior Systems Technicians.

52015 Retirement \$ 46,282

This estimates the actual cost of participation in the PERS retirement system for the personnel assigned and working on the SCMRS program. The amount is based upon the Authority employer rate schedule of 9.409% plus the appropriate percentage of the agency's underfunded accrued liability.

53010 Insurance and Benefits \$ 35,727

This estimates the costs of the Group Health Insurance program (based upon dependant data from the 2.5 currently funded employees) which includes all health, dental, vision, drug, life, long term disability, and employee assistance coverage in accordance with the limits as specified within Policy No. 1300 (Benefits).

Services and Supplies

61730 Maintenance/Systems \$ 67,797

This account funds annual hardware and software maintenance charges for Cyrun Corp. (RMS), RadioIP (network management/VPN software), Identity Automation (two-factor authentication solution), Cradlepoint (mobile routers), Endpoint Protection subscriptions, and Track-It.

61730 Software \$ 18,850

The software budget includes \$1,830 for P1 software licenses and \$3,000 for miscellaneous software expenses.

62365 Management Services/Overhead \$ 48,224

time and costs not otherwise itemized within this budget unit that are expended to support the administration of the program and budget, supervision of the SCMRS assigned staff, and to provide office space for SCMRS operations. The fee is determined through the use of an overhead formula which is reviewed annually by the Controller for the Authority.

62914 Training \$ 5,000

Additional funds are requested in this unit in anticipation of a new RMS solution which may require SCMRS staff to attend training or develop additional skills.

SCR911 FINAL BUDGET FY 20/21

86204 **Fixed Assets** \$ **127,453**

SCMRS will be purchasing an RMS Solution on behalf of the participating agencies. Actual first year costs will be determined during contract negotiations. This is an estimate assuming first year maintenance is included, and purchase price is \$2,000,000, financed over 7 years.

SCR911 FINAL BUDGET FY 20/21

**SANTA CRUZ METROPOLITAN RECORDS SYSTEM (SCMRS)
FY 2020/21 OPERATING BUDGET JUSTIFICATION
REVENUE**

40430	Interest	\$ 120
	Funds in this account represent interest received and are based upon historical experience and anticipated payment schedules.	
42044	Member Contributions	\$ 477,873
	The amounts for each City are calculated based upon the provisional population estimates compiled by the State of California and are adjusted annually in accordance with the provisions of the SCMRS Agreement. The account also anticipates collection of additional fees from the City of Scotts Valley to support their Cyrun CAD software maintenance agreement.	
41654	Other Revenue	\$ 83,234
	Funds in this account are received from other User Agencies to reimburse personnel costs in support of the P1 Mobile Data Computer program and system participation agreements.	
NA	Previous FY Budget Surplus	\$ 85,000
	Excess funds will not be applied to offset expenses but will be compiled in the SCMRS Fund Balance.	