

SCR911 FINAL BUDGET FY 19/20

**OPERATING BUDGET
EXPENSES (700600)**

Acct #	Description	Adopted FY 18 19	Mid Year Adjustment	Amended FY 18 19	YTD	Est. Actual FY 18 19	FINAL FY 19 20
51000	Regular Pay	3,882,702				3,796,616	4,225,419
51005	Overtime Pay	253,000				429,623	346,363
51010	Extra Help	100,000				101,297	100,000
51040	Differential Pay	119,000				112,200	115,000
52010	Medicare, OASDI, SS	76,000				74,270	76,000
52015	Retirement (PERS)	615,657				610,540	725,387
53010	Insurance & Benefits	1,054,908				931,835	956,672
53015	Unemployment	13,986				13,952	13,986
54010	Worker's Compensation	17,000				17,109	33,000
Total Salaries and Benefits		6,132,253		0	0	6,087,442	6,591,827

Acct #	Description	Adopted FY 18 19	Mid Year Adjustment	Amended FY 18 19	YTD	Est. Actual FY 18 19	FINAL FY 19 20
61215	Radio Services	75,000				38,097	18,000
61221	Telephone & Telegraph	124,000				111,356	104,800
61312	Inventoriable Items	30,000				10,749	25,000
61535	Other Insurance	48,000				55,303	63,500
61730	Maint/Other Equip (Systems)	427,440				467,414	459,208
61845	Maint Struc/Grounds	43,600				41,253	53,100
62020	Memberships	3,200				2,947	3,200
62111	Misc. Expenses/Svs	1,500				928	1,500
62215	Books	900				968	968
62217	Misc. Non-Inventory Items	8,500				4,291	8,500
62218	Paper	5,000				3,356	5,000
62219	Computer Software	40,000				11,140	10,000
62220	Copier Supplies	300				302	300
62221	Postage	400				458	400
62222	Magazine Subscriptions	50				45	50
62223	Supplies	20,000				15,194	20,000
62301	Accounting & Auditing Fees	29,000				30,771	29,000

SCR911 FINAL BUDGET FY 19/20

Operating Budget Expenses (cont.)

Acct #	Description	Adopted FY 18 19	Mid Year Adjustment	Amended FY 18 19	YTD	Est. Actual FY 18 19	FINAL FY 19 20
62304	Attorney Fees	4,000				3,883	4,000
62325	Data Processing Charges	49,762				44,232	44,232
62381	Professional Services	21,000				24,438	17,000
62420	Publications and Legal Notices	500				0	500
62500	Rents & Leases (Equipment)	1,700				1,860	1,859
62610	Rents & Leases (Structures)	18,500				19,435	27,400
62715	Small Tools and Instruments	500				0	500
62914	Education & Training	10,000				6,423	10,000
62926	Mileage	2,500				2,712	2,500
62928	Travel	6,000				5,824	6,000
62930	Registration	3,000				3,300	6,000
63070	Utilities	89,000				76,674	89,000
Total Services and Supplies		1,063,352			0	983,353	1,011,517
Subtotal Operating Expenses		7,195,605			0	7,070,795	7,603,344
Acct #	Description	Adopted FY 18 19	Mid Year Adjustment	Amended FY 18 19	YTD 0	Est. Actual FY 18 19	FINAL FY 19 20
98700	Approp for Contingencies	287,824					304,134
							280,668
Total Contingencies		287,824			0	0	304,134
86204	Fixed Asset Equipment	0				0	0
Total Fixed Assets		0			0	0	
GRAND TOTAL EXPENSES		7,483,429			0	7,070,795	7,907,478

underbudget 412,634

Justification is offered for accounts in which more than \$5,000 in expenses or revenue is anticipated.

**OPERATING BUDGET
REVENUE (700600)**

Acct #	Description	Adopted FY 18 19	YTD	Est. Actual FY 18 19	FINAL FY 19 20
40430	Interest	6,500		11,855	10,000
40440	Rents and Concessions	74,049		68,245	70,080
	EOC Space	19,071		19,070	19,643
	Verizon Space	31,978		31,803	32,937
	Verizon Utilities	23,000		17,372	17,500
42047	Charges for Current Services (Users)	2,247,314		2,247,315	2,193,899
42044	Member Contributions	4,249,381		4,249,381	4,818,920
	County	1,379,330			1,641,461
	Capitola	441,032			457,786
	Santa Cruz	1,526,123			1,639,021
	Watsonville	902,895			1,080,653
41654	Medical Charges - Employee	102,633		85,995	96,123
42384	Other Revenue	597,601		544,733	369,064
	Misc. Users/Records charges	149,582			139,582
	Reimbursements (Users)	147,752			46,258
	SCMRS Indirect Overhead	48,224			48,224
	Fire/EMS/Hol/SBCO Technician Reimbursements	252,043			135,000
	Revenue Subtotal	7,277,478	0	7,207,524	7,558,086
		Adopted FY 18 19	YTD	Est. Actual FY 18 19	FINAL FY 19 20
NA	Operating Budget Fund Balance	215,636		108,940	245,669
	Transfer in from Capital				
	GRAND TOTAL REVENUE & FUND BAL.	7,493,114	0	7,316,464	7,803,755

Note: Operating Fund Balance was \$108,940 as of 6/30/18.

**CAPITAL BUDGET
EXPENDITURES (700700)**

Acct #	Description	Adopted FY 18 19	YTD	Est. Actual FY 18 19	FINAL FY 19 20
86204	Capital Equipment	0	0		0
62381	Professional Services			0	0
61845	Building Upgrades/Maint.	0			0
Total Expenditures		0		0	0

**CAPITAL BUDGET
REVENUE (700700)**

40430	Interest/Excess Revenues	0			0
42044	Member Contributions				0
	County	47.53%		0	0
	Capitola	11.96%		0	0
	Santa Cruz	22.86%		0	0
	Watsonville	17.65%		0	0
42462	Transfer in from Operating				
	Revenue subtotals	0	0	0	0
	Fund Balance Usage				
Total Revenues & Fund Balance		0	0	0	0

Fund Balance Summary	
Fund Balance as of 6/30/18	
To Be Used in FY 18 19	0
Remaining Fund Balance for Future Years	0

SCR911 FINAL BUDGET FY 19/20

**DEBT SERVICE
EXPENDITURES (700650)**

Acct #	Description	Adopted FY 18 19	YTD	Est. Actual FY 18 19	FINAL FY 19 20
62345	Bond Paying Agent Fees	3,205		3,205	3,205
74110	Principal	356,368		356,369	294,391
	Lease Revenue Bonds	145,000			150,000
	CAD Premier One 3rd of 10	140,185			144,391
	Radio Console - Moducom - 7th Installment of 7	71,183			0
74425	Interest on Long Term Debt	186,225		186,226	173,982
	Lease Revenue Bonds	139,994			135,463
	CAD Premier One 3rd of 10	42,725			38,519
	Radio Console - Moducom - 7th Installment of 7	3,507			0
	Total Expenditures	545,798		545,799	471,577

**DEBT SERVICE
REVENUE (700650)**

40430	Interest Income	1,300		2,218	2,200
42044	Member Contributions	544,499		544,499	469,377
	County	47.53%	258,800		223,095
	Capitola	11.96%	65,122		56,138
	Santa Cruz	22.86%	124,472		107,300
	Watsonville	17.65%	96,104		82,845
	Revenue subtotal				471,577
	Fund Balance				
74425	Transfer in from Contingency				
	Total Revenue		545,799	0	546,717

Note: Fund Balance was -\$2150 as of 6/30/18

COST SHARING SCHEDULE

	Total	County	Capitola	Santa Cruz	Watsonville	Fire	Ambulance	Hollister	San Benito
Operating Expenditures FY 19/20	7,907,478	2,065,433	563,803	1,923,889	1,282,593	249,086	466,541	982,899	372,442
		26.12%	7.13%	24.33%	16.22%	3.15%	5.90%	12.43%	4.71%
Operating Credits									
EOC Rent (Operating)	(19,643)	(6,952)	(1,898)	(6,476)	(4,318)	0	0	0	0
Interest (Operating)	(10,000)	(3,539)	(966)	(3,297)	(2,198)	0	0	0	0
User Mobile Support	(83,234)	(36,615)	(5,044)	(24,521)	(17,063)	0	0	0	0
Other (Operating)	(780,936)	(276,373)	(75,438)	(257,475)	(171,650)	0	0	0	0
		35.39%	9.66%	32.97%	21.98%	0.00%	0.00%	0.00%	0.00%
Net Operating	7,013,665	1,741,955	480,457	1,632,121	1,087,365	249,086	466,541	982,900	372,442
Debt Service Expenditures	471,577	224,141	56,401	107,803	83,233	0	0	0	0
Debt Service Credits									
Interest Earnings + Fund Balance	(2,200)	(1,046)	(263)	(503)	(388)	0	0	0	0
		47.53%	11.96%	22.86%	17.65%	0.00%	0.00%	0.00%	0.00%
Net Debt Service	469,377	223,095	56,138	107,300	82,845	0	0	0	0
Capital Expenditures	0	0	0	0	0	0	0	0	0
		47.53%	11.96%	22.86%	17.65%	0.00%	0.00%	0.00%	0.00%
Capital Credits									
Interest (Capital)	0	0	0	0	0	0	0	0	0
Other Revenue	0	0	0	0	0	0	0	0	0
Other (Fund Balance)	0	0	0	0	0	0	0	0	0
		47.53%	11.96%	22.86%	17.65%	0.00%	0.00%	0.00%	0.00%
Net Capital	0	0	0	0	0	0	0	0	0
Capital/Debt Service Subtotal	469,377	223,096	56,138	107,300	82,845	0	0	0	0
Cost Sharing Adjustment		(\$100,494)	(\$22,671)	\$6,900	(\$6,712)	\$14,785	\$27,693	\$58,344	\$22,108
TOTAL ANNUAL BUDGET	7,483,042	1,864,556	513,924	1,746,320	1,163,498	263,871	494,235	1,041,243	394,550
Previous FY Total Annual Budget	7,041,121	1,638,131	506,154	1,650,596	999,000	321,117	523,919	915,088	487,191
Annual % Change	6.28%	13.82%	1.54%	5.80%	16.47%	-17.83%	-5.67%	13.79%	-19.02%
Total Annual SCR911 Budget Change				6.28%					
Total FY 2019/20 Changes	441,921	226,425	7,770	95,724	164,498	(57,246)	(29,684)	126,155	(92,641)

COST SHARING SCHEDULE cont.

	Total	County	Capitola	Santa Cruz	Watsonville	Fire	Ambulance	Hollister	San Benito
TOTAL ANNUAL BUDGET	7,483,042	1,864,556	513,924	1,746,320	1,163,498	263,871	494,235	1,041,243	394,550
Santa Cruz City Rent	19,643	0	0	19,643	0	0	0	0	0
Reimbursements - Users	46,258	20,118	0	3,381	1,935	5,824	15,000	0	0
Reimbursements - Fire/EMS GIS	135,000	0	0	24,255	13,881	33,603	63,261	0	0
Reimbursements - SCMRS Mobile Support	83,234			6,975	6,975	29,760	8,835	19,995	10,695
SCMRS	662,827	267,482	34,921	245,723	114,701				
Total Actual Charges	8,430,004	2,152,156	548,845	2,046,297	1,300,990	333,057	581,330	1,061,238	405,245
	2018/19	1,691,612	544,517	1,992,607	1,187,582	387,769	650,942	930,476	495,384
		27.23%	0.79%	2.69%	9.55%	-14.11%	-10.69%	14.05%	-18.20%

**FIRE DISTRICT
COST SHARING PLAN**

Total Annual Authority Budget \$7,483,042
Fire District Share \$263,871

<u>Fire Service</u>	<u>Dist. %</u>	<u>Annual Charge Basic Services</u>	<u>Annual Charge TelCo Services</u>	<u>Total Charges Basic and TelCo</u>
Aptos/La Selva	20.92%	\$55,202	\$0	\$55,202
Ben Lomond	3.49%	\$9,209	\$0	\$9,209
Boulder Creek	6.98%	\$18,418	\$1,140	\$19,558
Branciforte	1.21%	\$3,193	\$0	\$3,193
Central	43.69%	\$115,285	\$0	\$115,285
Felton	5.04%	\$13,299	\$0	\$13,299
Scotts Valley	16.91%	\$44,621	\$0	\$44,621
Zayante	1.76%	\$4,644	\$0	\$4,644
Totals	100.0%	\$263,871	\$1,140	\$265,011
Santa Cruz	NA	NA		
Watsonville	NA	NA		
AMR	NA	NA		

<u>Fire Service</u>	<u>Dist. %</u>	<u>Hiplink and Firedispatch Website</u>	<u>Technology Reimbursements (GIS)</u>	<u>Mobile Support</u>	<u>Total Charges Misc</u>	<u>FY 19/20 Grand Total Charges</u>	<u>FY 18 19</u>	<u>+/- change</u>	<u>% change</u>
Aptos/La Selva	9.80%	\$980	\$7,030	\$5,580	\$13,590	\$68,792	\$87,224	-\$18,432	-21.13%
Ben Lomond	1.63%	\$163	\$1,169	\$2,790	\$4,122	\$13,331	\$13,800	-\$469	-3.40%
Boulder Creek	3.27%	\$327	\$2,346	\$3,720	\$6,393	\$25,951	\$28,863	-\$2,912	-10.09%
Branciforte	0.57%	\$57	\$409	\$930	\$1,396	\$4,589	\$4,833	-\$244	-5.05%
Central	20.46%	\$2,046	\$14,678	\$7,905	\$24,629	\$139,914	\$159,804	-\$19,890	-12.45%
Felton	2.36%	\$236	\$1,693	\$2,325	\$4,254	\$17,553	\$21,579	-\$4,026	-18.66%
Scotts Valley	7.92%	\$792	\$5,682	\$4,185	\$10,659	\$55,279	\$64,756	-\$9,477	-14.63%
Zayante	0.83%	\$83	\$595	\$2,325	\$3,003	\$7,648	\$6,877	\$771	11.20%
Sub-totals	46.84%	\$4,684	\$33,603	\$29,760	\$68,046				
Santa Cruz	33.81%	\$3,381	\$24,255	\$6,975	\$34,611	\$34,611			
Watsonville	19.35%	\$1,935	\$13,881	\$6,975	\$22,791	\$22,791			
Hiplink/Fire dispatch.com		\$10,000							
TOTAL FIRE	100.0%	\$10,000.00	\$71,739.00	\$5,400	\$87,139				

SCR911 FINAL BUDGET FY 19/20

AMR	\$63,261.00	\$8,835	<u>AMR MDC</u>	
			<u>Maintenance</u>	
			\$15,000	\$87,096
	\$135,000		\$15,000	\$150,000

SCHEDULE OF PAYMENTS

	Total	County	Capitola	Santa Cruz	Watsonville	Fire	Ambulance	Hollister	San Benito
Operations - 9-1-1									
Operational Billing	7,013,665	1,741,955	480,457	1,632,121	1,087,365	249,086	466,541	982,900	372,442
EOC Rent	19,643			19,643					
User Reimbursements	46,258	20,118	0	3,381	1,935	5,824	15,000	0	0
Fire/EMS Tech Reimbursements	135,000	0	0	24,255	13,881	33,603	63,261	0	0
Cost Sharing Adjustment		(100,494)	(22,671)	6,900	(6,712)	14,785	27,693	58,344	22,108
Sub total	7,214,566	1,661,579	457,786	1,686,299	1,096,469	303,298	572,496	1,041,243	394,550
Operations - SCMRS									
SCMRS	83,234	0	0	6,975	6,975				
SCMRS	662,827	267,482	34,921	245,723	114,701	0	0	0	0
Sub total	746,061	267,482	34,921	252,698	121,676				
Total Operational Billing	7,960,627	1,929,061	492,707	1,938,998	1,218,145	303,298	572,496	1,041,243	394,550
Debt Service	469,377	223,095	56,138	107,300	82,845				
Capital	0	0	0	0	0				
Total	8,430,004	2,152,156	548,845	2,046,297	1,300,990	333,057	581,330	1,061,238	405,245
6/15 - 1st Qtr Operations 9-1-1 (35%)	1,715,747	581,553	160,225	590,205	383,764				
6/15 - 1st Qtr Operations SCMRS (35%)	236,872	93,619	12,222	88,444	42,586				
7/1 - 1st Half User Fees (50%)	457,194					166,529	290,665	530,619	202,622
9/15 - 1st Half Capital (50%)	0	0	0	0	0				
		47.53%	11.96%	22.86%	17.65%				
9/15 - 1st Half Debt Service (50%)	234,689	111,548	28,069	53,650	41,423				
		47.53%	11.96%	22.86%	17.65%				
9/15 - 2nd Qtr Operations 9-1-1 (25%)	1,225,533	415,395	114,447	421,575	274,117				
9/15 - 2nd Qtr Operations SCMRS (25%)	169,194	66,871	8,730	63,175	30,419				
12/15 - 3rd Qtr Operations 9-1-1 (25%)	1,225,533	415,395	114,447	421,575	274,117				
12/15 - 3rd Qtr Operations SCMRS (25%)	169,194	66,871	8,730	63,175	30,419				
1/15 - 2nd Half User Fees (50%)	457,194					166,529	290,665	530,619	202,622
3/15 - 2nd Half Capital (50%)	0	0	0	0	0				
		47.53%	11.96%	22.86%	17.65%				
3/15 - 2nd Half Debt Service (50%)	234,689	111,548	28,069	53,650	41,423				
		47.53%	11.96%	22.86%	17.65%				
3/15 - 4th Qtr Operations 9-1-1 (15%)	735,320	249,237	68,668	252,945	164,470				
3/15 - 4th Qtr Operations SCMRS (15%)	101,517	40,122	5,238	37,905	18,251				

SCR911 FINAL BUDGET FY 19/20

Santa Cruz Metro Records Management System
OPERATING BUDGET - EXPENSES (700690)

Acct #	Description	Adopted FY 18 19	YTD	Est. Actual FY 18 19	FINAL FY 19 20
51000	Regular Pay	196,652		224,048	260,157
51005	Overtime	600		244	600
52010	Medicare, OASDI	3,200		3,495	3,200
52015	Retirement (PERS)	40,124		34,010	42,711
53010	Insurance and Benefits	33,887		33,858	44,687
53015	Unemployment	840		542	840
54010	Workers Compensation	1,200		900	1,200
51010	Extra Help	0		0	0
Total Salary/Benefits		276,503	0	297,097	353,395
61221	Telephone and Telegraph	4,000		2,828	8,000
61312	Inventoriable Items	3,900		1,986	4,000
61730	Maintenance/System	50,000		56,111	52,050
62111	Misc. Expenses/Svs.	1,000		180	1,000
62217	Non-Inventory Items	1,300		0	1,300
62218	Paper	500		500	500
62219	Computer Software	3,600		1,629	4,830
62223	Supplies	1,000		230	1,000
62301	Accounting/Audit Fees	2,000		2,000	2,000
62365	Managment Services/In. Overhead	48,224		48,224	48,224
62381	Professional Services	5,000		1,475	2,500
62420	Legal Notices/Publications	500		83	500
62914	Training	2,000		98	5,000
62926	Mileage	1,200		1,260	2,000
62928	Travel	2,000		222	2,000
62930	Registration	200		0	1,000
98700	Approp for Contingency	20,000		0	32,000
<u>CAPITAL PROJECT</u>					
86204	Records Management System Debt Service	0			300,000
Total Serv./Supp.		146,424	0	116,826	467,904
TOTAL EXPENSES		422,927	0	413,923	821,299

**Santa Cruz Metro Records Management System
OPERATING BUDGET - REVENUE (700690)**

Acct #	Description	Adopted FY 18 19	YTD	Est. Actual FY 18 19	FINAL FY 19 20
40430	Interest	1,500		4,380	1,500
41654	Employee Medical Charges	600		0	3,211
42044	Member Contributions	420,846		420,828	662,827
	Transfer in from Fund Balance				153,822
	Santa Cruz	29.46%	169,648		167,480
	SC In Car Support		78,243		78,243
					-76,173
					34,921
	Capitola	6.06%	28,058		34,921
					-12,598
	Watsonville	20.50%	144,897		114,701
					-65,051
	SC County	43.99%			267,482
	SCMRS MDC Hardware Maintenance		78,243		
42384	Other Revenue (MDC /Other Users)		0		83,234
	Aptos LaSelva Fire Reimbursement				5,580
	Ben Lomond Fire Reimbursement				2,790
	Boulder Creek Fire Reimbursement				3,720
	Branciforte Fire Reimbursement				930
	Central Fire Reimbursement				7,905
	Felton Fire Reimbursement				2,325
	Santa Cruz Fire Reimbursement				6,975
	Scotts Valley Fire Reimbursement				4,185
	Watsonville Fire Reimbursement				6,975
	Zayante Fire Reimbursement				2,325
	AMR (Santa Cruz) Reimbursement				8,835
	AMR (San Benito) Reimbursement				2,790
	San Benito Sheriff Reimbursement				7,905
	Hollister Police Reimbursement				15,810
	Hollister Fire Reimbursement				4,185
	Revenue Subtotal		422,946	0	425,208
	Revenue Less Expenses				

Justification is offered for accounts in which more than \$5,000 in expenses or revenue is anticipated.

SCR911 FINAL BUDGET FY 19/20

	Adopted	Est. Actual	
TOTAL REVENUE	422,946	425,208	904,594

Annual SCMRS Budget Change from Previous FY **94.19%**

SCR911 FINAL BUDGET FY 19/20

**FY 2019/20 OPERATING BUDGET JUSTIFICATION
EXPENSES
Salaries and Benefits**

51000	Regular Salaries This funds the full year of operations and includes all current and negotiated salary compensation (including all incentives) for all funded positions.	\$ 4,225,419
51005	Overtime Pay This estimates the cost of overtime based upon our actual experience and continuing a modified unscheduled time-off process. It also includes additional overtime needed for training new staff and project management.	\$ 346,363
51010	Extra Help This account funds four Extra Help Dispatchers, and one part time intern.	\$ 100,000
51040	Differential Pay This account will fund Night Shift Premium costs for actual dispatcher hours worked between 6:00 pm and 6:00 am per our MOU agreement.	\$ 115,000
52010	Medicare Taxes This funds Medicare taxes based upon the Federal employer rate of 1.45% of payroll for full-time, PERS covered employees and 7.65% of payroll for Extra-Help, non PERS covered employees.	\$ 76,000
52015	Retirement This estimates the actual cost of participation in the PERS retirement system based upon our employer rate for each of our three CalPERS retirement plans. Rates for 2@55 (42% of our employees) = 10.22% plus underfunded liability of \$393,793, 2@60 = 8.08% (5% of our employees), and 2@62 = 6.99% (53% of our employees).	\$ 725,387
53010	Insurance and Benefits This estimates the costs of the Group Health Insurance program (based upon dependant data from work force demographics) which includes all health, dental, vision, life, long term disability, and employee assistance coverage (including associated plan FY 2019/20 administration fees) in accordance with the limits as specified within Policy No. 1300 (Benefits) and the MOU. Partial, off-setting revenue received is deposited into Revenue Acct. No. 1654 - Employee Medical Charges from Authority employees who are "over the cap".	\$ 956,672
53015	Unemployment Funds from this account will be used to pay the standard unemployment tax (4% of the first \$7,000 paid to each employee).	\$ 13,986
54010	Worker's Compensation This estimates the cost of Worker's Compensation Insurance coverage based upon the Public Safety Dispatcher (Clerical) calculated rate from SDRMA.	\$ 33,000

SCR911 FINAL BUDGET FY 19/20

FY 2019/20 OPERATING BUDGET JUSTIFICATION
Services and Supplies

61215	Radio Services	\$ 18,000
	This account funds the full year of radio service maintenance for all Authority Radio equipment.	
61221	Telephone and Telegraph	\$ 104,800
	This estimates the equipment, line, toll, and message rate phone charges for the administrative and operational phone lines and service charges for cellular phones. Funds from this account will also be used to fund all lease line radio circuit charges at the primary and alternate site based upon the actual costs of the installed lines and the web-based lease on the CodeRed emergency communication system (\$15,000).	
61312	Inventoriable Items	\$ 25,000
	This account is used to purchase computer equipment for the Communications Center such as, keyboards, printers, etc.	
61535	Other Insurance	\$ 63,500
	This account includes the S.D.R.M.A. estimated amount to fund all General Commercial Liability, Public Officials Errors and Omissions, Employment Practices Liability, Property and Equipment, and Dispatcher/9-1-1 Errors and Omissions Insurance coverage. This account will also fund an additional \$5 million commercial umbrella policy rider and Rental Interruption Insurance per Auditor recommendation.	
61730	Maint/Other Equipment (Systems)	\$ 459,208
	Funds from this account will be used to pay the annual maintenance costs to cover all components of our PulsePoint System, Premier One Computer-Aided-Dispatch System, Digital Paging Interfaces, scheduling software, and Emergency Medical Dispatch software, voice recorder, Hiplink, ESRI GIS system, and Fortigate Security Appliance.	
61845	Maint/Structure and Grounds	\$ 53,100
	General building maintenance, including UPS, HVAC, Etc.	
62217	Misc Non-Inventoriable Items	\$ 8,500
62218	Paper	\$ 5,000
	Funds in this account will be used to publish Operating and Training Manuals, Newsletters, Annual Reports, Meeting Minutes as well as other normal paper needs.	

FY 2019/20 OPERATING BUDGET JUSTIFICATION

Services and Supplies (Cont.)

62220	Computer Software	\$ 10,000
	This account funds the essential purchases of various office and network software upgrades.	
62223	Supplies	\$ 20,000
	Funding for this account is based on our current and historical costs of operations. It includes all miscellaneous office supplies which are not heretofore covered within another account. The estimate also takes into account the need for training supplies, binders, specialized duplicating, training aids, facility replacement items and all other small supply items.	
62301	Auditing and Accounting	\$ 29,000
	Estimated based upon current year per check payroll charges and the anticipated cost of a one year audit.	
62325	Data Processing Charges	\$ 44,232
	This account will fund the County-imposed annual charges for the connection and use of the Law Enforcement Message switching computer used to access State and National Crime Informational databases and other local systems.	
62381	Professional Services	\$ 17,000
	Funds from this account will be used to fund anticipated charges associated with actuarial services and labor negotiations.	
62610	Rents and Leases (Structures)	\$ 27,400
	This account funds our space in Watsonville and Hollister for both of the Alternate Sites.	
62914	Education and Training	\$ 10,000
	Funds in this account will pay the costs associated with our on-site training events, selected off-site Seminars such as CalNENA, CPR training for any new employee, the training of additional EMD Dispatchers, and Medical Priority Dispatch (MPSD) training tuition. Included is one time expense for two new Peer Support Team members.	

**FY 2019/20 OPERATING BUDGET JUSTIFICATION
Services and Supplies (Cont.)**

62928	Travel	\$	6,000
	<p>This account funds the travel expenses for Authority employees for events including the following, including \$3,000 reimbursement from State 9-1-1 Office:</p>		
	<p>1. Attendance by Systems Division staff at the Annual Motorola Users Group Conference. This 4-day event is hosted by our CAD vendor and provides a forum for current Motorola CAD users to expand their knowledge of existing CAD software and to influence the design and development of future CAD software. (\$4,000)</p>		
63070	Utilities	\$	89,000
	<p>This account will fund PG&E, water, and garbage based upon our actual experience.</p>		
98700	Contingency (Operating Budget)	\$	304,134
	<p>This account includes the 4% reserve as required by the JPA Agreement.</p>		

SCR911 FINAL BUDGET FY 19/20

**FY 2019/20 OPERATING BUDGET JUSTIFICATION
REVENUE**

40430	Interest	\$ 10,000
	Contributions and are based upon historical experience and anticipated payment schedules.	
40440	Rents and Concessions	\$ 70,080
	Funds in this account will be received from Verizon Wireless (\$32,937) for one year of tower space rent based upon the terms of their Agreements plus \$15,000 for Verizon's portion of our PGE Electrical bill and \$19,643 for rental income from the EOC.	
41654	Medical Charges - Employees	\$ 96,123
	monthly medical premiums exceed the negotiated amounts outlined in the MOU.	
42047	Charges for Current Services	\$ 2,193,899
	Funds in this account will be received from the Fire Districts, the County Paramedic Transportation Provider (AMR), the City of Hollister, and the County of San Benito. The amount is determined by the approved cost sharing formula, which sets Associate Member percentages based on Calls for Service (CFS) as measured by our CAD (during the model years as approved) and an approved Minimum Staffing Model.	
42044	Member Contributions	\$ 4,818,920
	Funds in this account will be received from the four Member Agencies. The amounts for each Agency are calculated based upon the cost sharing formula approved in February 2019 and the calculation of CFS data (using the model years of 2016,2017, and 2018 as required). Adjustments are also made to account for capital/debt service contributions and cost sharing adjustments necessary to arrive at each agency's appropriate percentage of Total Annual Budget (see <i>Cost Sharing Schedule, Actual to be Charged</i>).	
42384	Other Revenue	\$ 369,064
	This account anticipates receiving \$149,582 in incidental fees from occasional and/or specialized users and recording reproduction charges. An additional \$46,258 in User Agency reimbursements for 1) CAD/Fire Station Alerting lease line charges, 2) AMR MDC maintenance, and 4) County HSA reimbursements for a) support and distribution of ambulance provider performance reports, b) remote recording of Hospital to Medic communication lines, and c) remote CAD and recorder access. The account also anticipates receiving \$252,043 from All Member and User Agencies to support contracted GIS and mapping services and \$48,224 from SCMRS for Indirect Management Overhead charges.	
NA	Previous Year Budget Surplus	\$ 245,669
	Funds in this balance will be used to reduce Member Contributions.	
NA	Previous Year Reserve Excess	\$ 304,134
	It is anticipated that the Operating Contingency for FY 2018/19 will remain positive, and as such, it will be used to reduce Member Contributions and User fees as required by our Joint Powers Agreement.	

**FY 2019/20 DEBT SERVICE BUDGET JUSTIFICATION
EXPENSES**

74110	Principal on Long Term Debt	\$ 294,391
	<p>This account will be used to fund Bond principal payments to the Bond Holders. The amount is determined by the Official Statement. Also included in this account is the third of 10 payments of principal for the Premeir One CAD mainframe.</p>	
74425	Interest on Long Term Debt	\$ 173,982
	<p>This account will be used to fund Bond principal payments to the Bond Holders. The amount is determined by the Official Statement. Also included in this account is the third of 10 payments of principal for the Premeir One CAD mainframe.</p>	
62345	Bond Paying Agent Fees	\$ 3,205
	<p>This account funds the annual administration fees to be paid to the Bond Trustee (Bank of New York). This account also funds the annual Rebate Calculation fee to be performed by Harrell and Associates.</p>	
40430	Interest/Excess Reserves	\$ 2,200
	<p>Funds in this account will be used to off-set Debt Service payments.</p>	
40244	Member Contributions	\$ 469,377
	<p>Funds in this account will be collected from the four Member Agencies. The amounts for each Agency are calculated based upon the capital cost sharing percentages used to secure the Bonds. These amounts are partially off-set by additional User fees (see <i>Cost Sharing Schedule, Cost Sharing Adjustment</i>) and space rental payments (Santa Cruz City EOC and Verizon Wireless) collected and credited to the Operating Budget in order to arrive at each participating agency's appropriate percentage of Total Annual Budget (see <i>Cost Sharing Schedule, TOTAL ANNUAL BUDGET and Total Actual Charges</i>).</p>	

**FY 2019/20 CAPITAL BUDGET JUSTIFICATION
EXPENSES**

96204	Capital Equipment	\$	-
	No capital purchases are planned for FY 19/20		
61854	Building Upgrades/Maint.	\$	-

**FY 2019/20 CAPITAL BUDGET JUSTIFICATION
REVENUE**

40430	Interest/Excess Revenues	\$	-
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Contributions and are based upon historical experience and anticipated payment schedules. There will be no interest anticipated in this sub-object as no revenue will be collected to fund the first-year of the capital projects.

42044	Member Contributions	\$	-
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Funds in this account are typically collected from the four Member Agencies. The amounts for each Agency are calculated based upon the cost sharing percentages used to secure financing. These amounts are then partially off-set by additional User fees (see *Cost Sharing Schedule, Cost Sharing Adjustment*) collected and credited to the Operating Budget in order to arrive at each participating agency's appropriate percentage of Total Annual Budget (see *Cost Sharing Schedule, TOTAL ANNUAL BUDGET and Total Actual Charges*).

SCR911 FINAL BUDGET FY 19/20

**SANTA CRUZ METROPOLITAN RECORDS SYSTEM (SCMRS)
FY 2019/20 OPERATING BUDGET JUSTIFICATION
Salaries and Benefits**

51000	Regular Salaries	\$ 260,157
	<p>This funds the full year of operations and includes all current and approved salary compensation for the funded position of one (0.5 FTE) Systems Division Manager, one (1.0 FTE) Systems Supervisor and one (1.0 FTE) Senior Systems Technicians.</p>	
52015	Retirement	\$ 42,711
	<p>This estimates the actual cost of participation in the PERS retirement system for the personnel assigned and working on the SCMRS program. The amount is based upon the Authority employer rate schedule of 9.409% plus the appropriate percentage of the agency's underfunded accrued liability.</p>	
53010	Insurance and Benefits	\$ 44,687
	<p>This estimates the costs of the Group Health Insurance program (based upon dependant data from the 2.5 currently funded employees) which includes all health, dental, vision, drug, life, long term disability, and employee assistance coverage in accordance with the limits as specified within Policy No. 1300 (Benefits) and the MOU. The account also includes the cost associated with employee benefits paid on a pro-rated and hourly basis for Authority employees temporarily assigned to SCMRS tasks.</p>	
Services and Supplies		
61730	Maintenance/Systems	\$ 52,050
	<p>This account funds annual hardware and software maintenance charges for Cyrun Corp. (RMS), RadioIP (network management/VPN software), Identity Automation (two-factor authentication solution), Cradlepoint (mobile routers), Endpoint Protection subscriptions, and Track-It.</p>	
61730	Software	\$ 4,830
	<p>The software budget includes \$1,830 for P1 software licenses and \$3,000 for miscellaneous software expenses.</p>	
62365	Management Services/Overhead	\$ 48,224
	<p>time and costs not otherwise itemized within this budget unit that are expended to support the administration of the program and budget, supervision of the SCMRS assigned staff, and to provide office space for SCMRS operations. The fee is determined through the use of an overhead formula which is reviewed annually by the Controller for the Authority.</p>	
62914	Training	\$ 5,000
	<p>Additional funds are requested in this unit in anticipation of a new RMS solution which may require SCMRS staff to attend training or develop additional skills.</p>	
96204	Fixed Assets	\$ 300,000

SCR911 FINAL BUDGET FY 19/20

SCMRS will be purchasing an RMS Solution on behalf of the participating agencies. Actual first year costs will be determined during contract negotiations. This is an estimate assuming first year maintenance is included, and purchase price is \$2,000,000, financed over 7 years.

SCR911 FINAL BUDGET FY 19/20

**SANTA CRUZ METROPOLITAN RECORDS SYSTEM (SCMRS)
FY 2019/20 OPERATING BUDGET JUSTIFICATION
REVENUE**

40430	Interest	\$ 1,500
	Funds in this account represent interest received and are based upon historical experience and anticipated payment schedules.	
42044	Member Contributions	\$ 662,827
	The amounts for each City are calculated based upon the provisional population estimates compiled by the State of California and are adjusted annually in accordance with the provisions of the SCMRS Agreement. The account also anticipates collection of additional fees from the City of Scotts Valley to support their Cyrun CAD software maintenance agreement.	
41654	Other Revenue	\$ 83,234
	Funds in this account are received from other User Agencies to reimburse personnel costs in support of the P1 Mobile Data Computer program and system participation agreements.	
NA	Previous FY Budget Surplus	\$ -
	Excess funds will not be applied to offset expenses but will be compiled in the SCMRS Fund Balance which has a current balance of \$153,822.	