



COMMUNICATIONS OPERATIONS
LAW ENFORCEMENT POLICY

Policy No. 4915 Date Issued: June 1, 1996
Section: 4900 - Specific Procedures Date Revised: September 11, 2017
Accreditation Standards:
SUBJECT: TRUANTS AND STUDENTS ABSENT WITHOUT LEAVE
APPROVED: [Signature]
Chairperson, Law Enforcement Users Subcommittee
APPROVED: [Signature]
Dennis Kidd, General Manager

1.0 Policy

Residents and parents may call for assistance when a juvenile refuses to attend school or is absent without leave from a school. Likewise, law enforcement officers may contact juveniles whom they believe are truant or absent without leave from school.

2.0 Procedure

If an officer in the field contacts a juvenile who appears to be a truant or student absent without leave, s/he may advise you of the following information:

- Student's name & age
• School from which student is absent
• Name & telephone number of parent or guardian

If requested by the field, use the above information to contact the school attendance office for verification of excused absence; speak to an adult in the attendance office.

- Advise the field officer regarding the information obtained from the school.
• Contact the student's parents or guardians if requested to do so by the officer.

If a resident calls to report a juvenile is refusing to attend school, or is absent without leave from school, dispatchers should create a detail using the Type Code 'TRUANT'. If there are additional circumstances that would increase the priority of the call, ie violence, weapons, etc, the call should be coded at the appropriate higher Type Code (such as 415F, JUVOUT, etc).