



COMMUNICATIONS OPERATIONS
LAW ENFORCEMENT POLICY

Policy No. 4900 Date Issued: June 1, 1996
Section: 4900 - Specific Procedures, Continued Date Revised: March 11, 2019
Accreditation Standards: None
SUBJECT: TRAFFIC STOPS
APPROVED: [Signature] L-2
Chairperson, Law Enforcement Users Subcommittee
APPROVED: [Signature]
Dennis Kidd, General Manager

When an officer initiates a traffic stop, the dispatcher will create a CAD incident and log any pertinent information provided by the officer, including, but not limited to the following:

- Officer's ID number
Location of stop
License number of vehicle
Description of vehicle
Number of occupants

If provided, run the license number of the vehicle to determine if the vehicle is stolen and obtain registration information to verify make and model.

Always advise the officer of the status of the license plate and the type of vehicle from the registration following the procedure outlined in Policy 4580 Registration Checks.

If the vehicle is listed as a stolen vehicle, or otherwise wanted, follow procedure outlined in Policy 4850 Recovered Stolen Vehicles.

Maintain an awareness of all units on traffic stops to help ensure officer safety.

If an officer is not heard from within five minutes after the initial stop attempt to contact the officer by radio to determine if assistance is needed.

- ◆ If an officer does not respond to your call, assign the nearest unit to check on him/her.
- ◆ Advise the patrol supervisor of the circumstances.

Cover units are not automatically sent on routine traffic stops unless the initial officer requests one or unusual circumstances dictate. As with all activity, sufficient field units should always be assigned to handle a call for service.