



Santa Cruz Consolidated Emergency Communications Center

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9-1-1 FIRE
POLICE
MEDICAL

COMMUNICATIONS OPERATIONS LAW ENFORCEMENT POLICY

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APPROVED: 
Chairperson, Law Enforcement Users Subcommittee

APPROVED: 
General Manager, SCCECC

SUBJECT: OFFICER INITIATED ACTIVITY

When an officer initiates an activity, it is his/her responsibility to give you sufficient information to help ensure his/her safety. If the officer fails to give the proper information, you should ask the officer for it.

An officer should provide you the following information:

- ◆ Location (street address, business name, cross streets)
- ◆ Nature of incident
- ◆ Suspect information (if applicable)
- ◆ Vehicle description, license plate (if applicable)

You should always create a dispatch incident for all officer initiated activity.

Officer Out With a Vehicle

When an officer advises that s/he is out checking a vehicle, obtain the location, vehicle description, number of occupants and license plate number. Run a hot check on the license plate number and advise the officer of the license plate status and type of vehicle from the registration (for example, "2-1, your plate, license number, is code 4, to a Cadillac").

Officer Out With a Subject

When an officer advises that s/he is out with a subject, obtain his/her location and the number of subjects. Repeat the officer's location and the number of subjects s/he is out with (for example, "151 out at Chestnut and Laurel with 2").

If an officer is out longer than 5 minutes without advising s/he is code 4, do a welfare check. If it appears the officer is out with a large group and may need assistance, send a cover unit until the officer advises code 4.