



Santa Cruz Consolidated Emergency Communications Center

495 Upper Park Road
Santa Cruz, California 95065
(831) 471-1000 Fax (831) 471-1010

9-1-1 FIRE
POLICE
MEDICAL



Michael J. McDougall
General Manager

COMMUNICATIONS OPERATIONS LAW ENFORCEMENT POLICY

Policy No. 4840 Date Issued: June 1, 1996
Section: 4800 – Specific Procedures, Date Revised: June 28, 2005
Continued

Accreditation Standards: None

SUBJECT: STOLEN VEHICLES

APPROVED: _____
Chairperson, Law Enforcement Users Subcommittee

APPROVED: _____
Michael J. McDougall, General Manager

In-Progress or Occurred Within Ten Minutes

Make sure the vehicle is stolen and is not being repossessed (are the payments current?)

Single alert tone (if the stolen vehicle is occupied); assign an officer and cover unit on initial dispatch; advise patrol supervisor.

Obtain the following information from the reporting party.

- ◆ Location of incident; cross streets
- ◆ Vehicle description: license plate number, year/make/model, color.

If the caller does not know the license plate number of the vehicle, ascertain who the vehicle is registered to and run all vehicles registered to that person. Run the license for a hot check and registration check at the time of the call.

- ◆ Time element

- ◆ Direction of travel
- ◆ Suspect information
- ◆ Any weapons used
- ◆ Location of the RP/Victim
- ◆ Name, home address, telephone number

Notify adjacent law enforcement agencies, including CHP as soon as possible via radio and MDC's. Initiate Project R.O.P.E. if advised to do so by the patrol supervisor. If the patrol supervisor does not initiate Project R.O.P.E., ask if you should initiate one.

As soon the victim signs the stolen vehicle waiver and the assigned officer supplies the necessary information, the vehicle will be entered into the stolen vehicle system. Dispatch will broadcast a BOL on the agency's primary and CLEMARS. When appropriate, send a follow-up, hard copy BOL to the appropriate agencies.

Cold Report

Obtain the following information from the caller.

- ◆ Location the vehicle was last seen
- ◆ Time element
- ◆ Does anyone else have permission to drive the vehicle or have keys to the vehicle? Any suspect information? Who was the last driver of the vehicle? Is the caller the registered owner of the vehicle? If not, was the car taken by the registered or legal owner?
- ◆ Are payments current?
- ◆ Vehicle description: license plate number, year/make/model/color.

If the caller does not know the license plate number of the vehicle, find out who the vehicle is registered to and run all vehicles registered to that person. Run the license for a hot check and registration check at the time of the call.

The assigned officer is responsible for forwarding all necessary information for entry into SVS. Dispatch will broadcast a BOL on the agency's primary and CLEMARS. When appropriate, send a follow-up, hard copy BOL to the appropriate agencies.