



COMMUNICATIONS OPERATIONS LAW ENFORCEMENT POLICY

Policy No. 4430 Date Issued: June 1, 1996

Section: 4400 - Telephone Procedures Date Revised: May 17, 2006

Accreditation Standards: None

SUBJECT: RELEASE OF PERSONAL TELEPHONE NUMBERS

APPROVED: (/

Chairperson, Law Enforcement Users Subcommittee

APPROVED:

Michael J. McDougall, General Manager

1.0 Policy

The personal (home/cellular) telephone numbers of law enforcement personnel are confidential and will not be released to the public.

2.0 Procedure

- 2.1 If callers have emergencies involving off-duty personnel, dispatchers will take callers' names and phone numbers and advise them we will attempt to reach the person involved.
- 2.2 Dispatchers will refer all situations involving unusual circumstances to a supervisor.
- 2.3 If the requester is another law enforcement person, dispatchers will verify the requester's home phone number. Once verified, dispatchers may provide the requester with intra-agency personal phone numbers. Treat inter-agency requests as public requests.