



**COMMUNICATIONS OPERATIONS
LAW ENFORCEMENT POLICY**

Policy No. 4412 **Date Issued:** August 1, 1997

Section: 4400 – Telephone Procedures **Date Revised:** April 20, 2022

SUBJECT: CALL PROCESSING OF IN-PROGRESS CRIMES WITH INJURED PERSONS

APPROVED: <signed copy on file>

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1.0 Definition

Reports of in-progress or crimes occurring within the last ten (10) minutes with injured persons at the crime scene will initially be processed as law enforcement incidents. The call-taker will initiate the associated Fire/EMS incident at the same time as the primary law incident. The call-taker must inform the Fire/EMS dispatcher that these incidents involve an in-progress or crime that occurred within the last ten (10) minutes as this is critical safety information for the responding EMS personnel.

2.0 Procedure

Once the interrogation is complete for the law enforcement response, if appropriate in accordance with Policy 6710 – Emergency Medical Dispatch (EMD) Policy, the reporting party (RP) will be directed to the emergency medical dispatch (EMD) program. If the call-taker is an EMD, s/he should initiate and perform the EMD portion of the call-taking process. If the call-taker is not an EMD, s/he should transfer the RP to an EMD dispatcher, making sure that the EMD dispatcher receiving the transfer is aware of the public safety responses already started. The dispatcher performing the EMD portion of the call-taking process will update all associated incidents with any additional, pertinent information obtained from the RP during the EMD process using care not to include protected CJIS information in the Fire/EMS CAD incident.