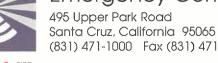
Michael J. McDougall General Manager



Santa Cruz Consolidated **Emergency Communications Center**



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COMMUNICATIONS PERSONNEL SAFETY PROGRAM PROCEDURE

Procedure No: 2181 Date Issued: April 21, 1999 Date Revised:

APPROVED: General Manager, SCC

SAFETY PROCEDURE IN CASE OF EARTHQUAKE SUBJECT:

- The on-duty Supervisor (or Dispatcher III, in the absence of the Supervisor) is responsible 1.0 for directing and coordinating all activities relating to the emergency response and the return to normal operations.
 - The Supervisor/Lead shall roll-call the staff for a check on injuries and coordinate 1.1 first-aid/rescue. The Supervisor/Lead shall delegate a building hazard check for: fires, gas leaks, water leaks, building damage, etc. The Supervisor/Lead shall notify the General Manager as soon as possible.
 - All SCCECC personnel shall check themselves and nearby coworkers for injuries, 1.2 and check their immediate work area for hazards.
 - All primary radio dispatchers shall roll call their field units. 1.3

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