



**Santa Cruz Consolidated
Emergency Communications Center**


495 Upper Park Road
Santa Cruz, California 95065
(831) 471-1000 Fax (831) 471-1010

Michael J. McDougall
General Manager

9-1-1 FIRE
POLICE
MEDICAL

**COMMUNICATIONS PERSONNEL
SAFETY PROGRAM PROCEDURE**

Procedure No: 2181
Date Issued: April 21, 1999
Date Revised:

APPROVED: 
General Manager, SCCECC

SUBJECT: SAFETY PROCEDURE IN CASE OF EARTHQUAKE

- 1.0 The on-duty Supervisor (or Dispatcher III, in the absence of the Supervisor) is responsible for directing and coordinating all activities relating to the emergency response and the return to normal operations.
- 1.1 The Supervisor/Lead shall roll-call the staff for a check on injuries and coordinate first-aid/rescue. The Supervisor/Lead shall delegate a building hazard check for: fires, gas leaks, water leaks, building damage, etc. The Supervisor/Lead shall notify the General Manager as soon as possible.
- 1.2 All SCCECC personnel shall check themselves and nearby coworkers for injuries, and check their immediate work area for hazards.
- 1.3 All primary radio dispatchers shall roll call their field units.