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COMMUNICATIONS PERSONNEL POLICY/PROCEDURE

Policy No: Date Issued: Date Revised: 1171 April 21, 1994 January 1, 2003

APPROVED: **Board Chairperson**

SUBJECT: NIGHT SHIFT DIFFERENTIAL (Unrepresented Employees)

1. Unrepresented employees will be paid a differential of three dollars (\$3.00) per hour for all hours actually worked (does not include holidays, vacations, sick leave or other time in paid status not worked) between the hours of 6 PM (1800 hours) and 6 AM (0600 hours).

1.1 Unrepresented employees will be paid an additional differential of two dollars (\$2.00) per hour for all hours actually worked (as clarified above) between the hours of 1AM (0100 hours) and 6AM (0600 hours) on Saturday and Sunday mornings.