



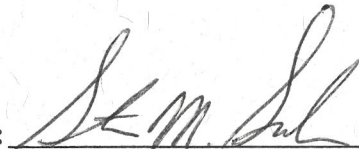
# Santa Cruz Consolidated Emergency Communications Center

231 Union Street  
Watsonville, California 95076  
(408) 728-6125

## COMMUNICATIONS ADMINISTRATIVE POLICY/PROCEDURE

Policy No: 150  
Date Issued: March 18, 1993  
Date Revised:

APPROVED: \_\_\_\_\_

  
Board Chairperson

SUBJECT: AUTHORITY FOR IMPLEMENTATION OF POLICY/PROCEDURE

1. The Manual is divided into 13 Sections. This paragraph establishes the authority for approval of each Section.

**SECTION 100 Policy Manual Information**  
Approved by the Board of Directors

**SECTION 200 Administrative Policies**  
200 through 279 Approved by the Board of  
Directors  
280 through 299 Approved by the General  
Manager

**SECTION 300 Fiscal Policies**  
Approved by the Board of Directors

**SECTION 400 Purchasing Policies**  
Approved by the Board of Directors

**SECTION 1000 Personnel Policies**  
Approved by the Board of Directors

**SECTION 2000 Personnel Procedures**  
Approved by the General Manager

**SECTION 3000 Technical Policies/Procedures**  
Approved by the General Manager

**SECTION 4000 Operations Policies/Procedures - Law**  
Approved by the General Manager and the Law  
Enforcement Agencies involved

**SECTION 5000 Operations Policies/Procedures - Fire**  
Approved by the General Manager and the Fire  
Agencies involved

**SECTION 6000 Operations Policies/Procedures - EMS**  
Approved by the General Manager and the  
Emergency Medical Services Program Manager

**SECTION 7000 Operations Policies/Procedures - MISC.**  
Approved by the General Manager and the  
Miscellaneous Agencies involved

**SECTION 8000 Training Policies and Procedures**  
Approved by the General Manager

**SECTION 9000 Standardized Radio/Reporting Procedures**  
Approved by the General Manager and the Users  
Committee

2. Indexes and Tables of Contents are updated, without approval, whenever changes are approved in the respective Section.