



USERS

COMMITTEE MEETING

AGENDA

MONDAY, February 12, 2024

1400 hours

SCR9-1-1 Conference Room

495 Upper Park Road, Santa Cruz

- 1.0 CALL TO ORDER
- 2.0 ROLL CALL/INTRODUCTIONS
- 3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA
- 4.0 APPROVE MINUTES OF NOVEMBER 13, 2023 MEETING
- 5.0 PUBLIC COMMENTS – Any person may address the Users Committee during its Public Comments period. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Public Comments. All Public Comments must be directed to an item not listed on today's Regular Agenda. Users Committee members will not take action or respond immediately to any Public Comments presented, but may choose to follow up at a later time, either individually, or on a subsequent Users Committee Agenda.
- 6.0 REGULAR AGENDA
 - 6.1 Systems Division Update - Status Reports (Bloss)
 - 6.1.1 Motorola CAD Upgrade
 - 6.2 Coordination on Major Events Involving Fire and Law – Discuss (All)
 - 6.3 CAD/Mobile (Bloss)
 - 6.3.1 Mobiles
 - 6.3.2 Dashboards & Reports
- 7.0 OTHER ISSUES
 - 7.1 Presentation of 2023 Annual Report (Staff)
 - 7.2 Users Survey Results (Uchida)
 - 7.3 Standards of Excellence (French/Uchida)
 - 7.4 Preliminary Budget FY 2024/25 (Uchida)
- 8.0 CORRESPONDENCE
- 9.0 ROUND TABLE

10.0 ADJOURNMENT AND NEXT MEETING

The next meeting is scheduled for Monday, **March 11, 2024** at 1400 hrs, immediately following the Law Users Subcommittee meeting.



USERS COMMITTEE MEETING MINUTES

November 13, 2023

1.0 CALL TO ORDER

Nee called the meeting to order at 1358 hours.

2.0 ROLL CALL/INTRODUCTIONS

A sign-in sheet was circulated and introductions were made.

Present:

USERS:

<u>Agency</u>	<u>Present</u>	<u>Absent</u>
Law:		
Capitola PD	Capt. Sarah Ryan	
Hollister PD	Capt. Eric Olson	
San Benito SO		Cmdr. Silvestre Yerena
Santa Cruz PD	Lt. Gregg Crofts	
Santa Cruz SO	Lt. Shon Leonetti	
Watsonville PD	Capt. Donny Thul	
Fire:		
Boulder Creek		Chief Mark Bingham
Central FPD	Chief Jason Nee DC Scott Cullen DC Anthony Cefaloni DC Nigel Miller	
Felton		Chief Robert Gray
Hollister		Captain Rico Fisher BC Phil Rossi
Santa Cruz	DC Ryan Reber	
Scotts Valley/B40	Chief Mark Correira	
Branciforte		Interim Chief Nate Lackey
Watsonville	Chief Tom Avila	
Zayante		Chief Dan Walters
SC/SB AMR		Jeremy Boston
SC/SB HSA/EMS		Greg Benson
		Kris Mangano
		BC Valerie Watts
CAL Fire		

SCR911: Amethyst Uchida, Stephanie French, Wolff Bloss, and Ashley Baldwin

OTHERS:

3.0 CONSIDERATION OF LATE ADDITIONS OR CORRECTIONS TO THE AGENDA

None.

4.0 APPROVE MINUTES OF SEPTEMBER 11, 2023 MEETING

With a motion by Cullen and second by Thul, the minutes of September 11, 2023 were approved.

5.0 PUBLIC COMMENTS

None.

6.0 REGULAR AGENDA

6.1 Systems Division Update – Status Reports

6.1.1 Motorola CAD Upgrade

Bloss reported NetCom has finalized the version of CAD they will be moving to the first quarter of 2024 and it will be V4.6.12. Included in this will be new hardware in a rack that will be delivered. The existing CAD rack will need to be moved in order to make room for the new rack. This move will result in a CAD outage for several hours and there will be an additional CAD outage the day NetCom transitions to the new hardware. In addition to the new CAD application version of 4.6.12, there will be a new operating system that runs on new database software. A test environment will be added which will allow the agency to test a new version of software without impacting the training environment. French confirmed dispatch will be on cards during the outages. Uchida assured the group, when there is more information from Motorola, a timeline will be sent out to all of the agencies.

6.2 Coordination on Major Events Involving Fire and Law – Discuss

French reported on what was thought to be a multi-agency MCI in the Valley that was in CZU's jurisdiction but with a lot of resources coming from NetCom. She noted there was some confusion about the MCI being declared and, while this event turned out to not be a valid MCI, it was apparent that the MCI plan should be reviewed. EMS Section has put together an MCI review next week for Santa Cruz County.

6.3 CAD/Mobile

6.3.1 Mobiles

No report.

6.3.2 Dashboards & Reports

French reported the agencies usually request year end reports in January or February and noted any early notifications of upcoming requests would be appreciated.

7.0 OTHER ISSUES

7.1 Approve the 2024 Meeting Schedule

It was noted the proposed meeting schedule for 2024 included a date in November that is a holiday. The group agreed to change the November 11 date to November 18. With a motion by Cullen and second by Thul, the proposed meeting schedule was approved with this modification.

7.2 Users Reports at Board of Directors Meetings

Uchida informed the group that there is a standing item on the Board of Directors meeting agenda for a report by the Users Committee. She noted there has not been a report in quite a few years from the Users Chair. Uchida informed the group that this is an opportunity for there to be two-way communication between this group and the Board of Directors.

7.3 Users Survey

Uchida reported she has emailed a QR code to all of the agencies in order for Users to participate in NetCom's Users Survey. She asked the group to encourage their staff to complete the survey and noted it should take approximately 11 minutes to do so. Baldwin clarified this survey is for all levels of Users. Uchida reported the survey will be closed on December 8.

8.0 CORRESPONDENCE

None.

9.0 ROUND TABLE

- Correira reported the Branciforte reorganization is likely to happen on December 9. At that time, the Branciforte Fire District will cease to exist and will become a part of the Scotts Valley Fire District.

10.0 ADJOURNMENT / NEXT MEETING

The meeting adjourned at 1419 hours. The next regularly scheduled meeting will be Monday, **February 12, 2024** at 1400 hours.

Minutes by: Beth Wann, SCR911 Office Supervisor