

1.0 General Instructions

1.1 Intent

Santa Cruz Regional 9-1-1 (SCR911) intends to purchase a narrowband-capable E911 dispatch console system as specified in this request for proposals (RFP). PROPOSERS interested in furnishing and installing the system shall submit a Proposal to SCR911 as instructed in this RFP.

The overall plan is to purchase 15 public-safety-grade radio dispatch consoles for the primary dispatch center. SCR911 is the primary PSAP in Santa Cruz County and is located at 495 Upper Park Rd, Santa Cruz, CA 95065.

1.2 Specifications Property of SCR911

These specifications in their entirety are the property of SCR911. The PROPOSER shall not copy or disseminate any portion of these specifications without express written authorization of SCR911 except as necessary in the preparation of the Proposal. Any authorized copies of these specifications or portions thereof shall include a similar paragraph prohibiting further copying or dissemination.

1.3 Definitions

PURCHASER or *OWNER*: Santa Cruz Regional 9-1-1 (SCR911). Generally, *PURCHASER* refers to SCR911 during the procurement process and *OWNER* refers to SCR911 during implementation and acceptance.

PROPOSER, *OFFEROR* or *BIDDER*: Any firm that provides a submittal in response to this RFP.

CONTRACTOR: The successful Proposer with whom a contract is executed pursuant to this RFP.

Project Team: The team consisting of representatives of the OWNER and the CONTRACTOR.

1.4 Procurement Schedule

The anticipated schedule for the procurement process is found in TABLE 1-1. The dates indicated in the schedule shall be carefully observed.

TABLE 1-1
Procurement Schedule

Scheduled Event	Date
RFP Release	December 3, 2010
Deadline for Proposer Questions	January 4, 2011
Deadline for Proposal Submission	February 1, 2011
Proposal Evaluation Complete	March 1, 2011
Contract Execution	After

1.5 Site Visits

PROPOSERS are responsible for visiting sites involved in this project prior to submission of a Proposal. A complete facility tour is available on December 14, 2010, commencing after the RFP question and answer session held on that date at 10:00 a.m. PDT. Proposers who are unable to attend on December 14th may arrange a site visit by contacting Amethyst Uchida at (831) 471-1035 or amethyst@scr911.org.

Ignorance of site conditions will not relieve the selected PROPOSER of any liability or obligations under the Contract.